

Approved
4/22/19

Minutes from the March 18, 2019 Bolivar Planning Commission Meeting

Attending: Barb Staats, Steve Paradis, Deb Hale, Randall Hughes

Also Attending: Effie Kallas; legal counsel

Steve Paradis called the meeting to order at 7:00 pm.

Deb Hale made a motion to approve the minutes as presented from the February 2019 meeting. Barb Staats seconded the motion. Motion carried.

Unfinished Business:

1. **Review & discuss edits to town ordinances:** Discussion of edits to town ordinances were reviewed by legal counsel with planning commission members. Changes were made to coordinate with state code. A clean copy that identifies the modifications to Sections 13 and 17 will be sent to members after March 18th meeting. Steve will send to BPC members and advise if a special meeting will be held.
2. **Vacancy for Bolivar Planning Commission (discussion):** Laura gave an update to the members regarding the current vacancy. There have not been any letters of interest to date.

New Business:

1. **Board of Zoning Appeals Actions:** Laura reported that the Board of Zoning Appeals elected their officers at their March 2019 meeting. A variance request for Ron Thomas at 75 Overlook Drive was also approved.
2. **Discuss refund to Yin Lin-Chen (Quality Inn) for permit fees:** Laura informed the planning commission members that Yin Lin Chen of the Quality Inn applied for a permit to install a swimming pool at the Quality Inn Hotel location in January of 2017. Applicant decided after expiration of the permit to install a gym instead of the swimming pool. The gym did not require a permit and applicant paid for permit fees totaling \$702. Applicant requested a refund and after some discussion by members the applicant will be refunded her permit fees. Deb made a motion to refund the total amount of the permit fees. Randall Hughes seconded the motion. Motion carried.

Attendee Concerns:

None

Adjournment:

Deb Hale made a motion to adjourn the meeting at 9:10 pm