

A regular meeting of the Botwood Town Council was held on Wednesday, May 11, 2022 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
L. Burt
J. Mitchell

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

- 1 - The Town of Botwood does hereby proclaim the month of JUNE to be RECREATION MONTH.
- 2 - The Town of Botwood hereby proclaim the week of May 29th to June 4th, 2022 as Provincial Early Childhood Educators' Week.
- 3 - The Town of Botwood recognizes the 30th Anniversary of World Ocean's Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.
- 4 - That May 9-13, 2022 be known as Municipal Awareness Week in the Town of Botwood.

Council would like to acknowledge and congratulate Rev. James of Trinity United Church, on his recent convocation from St. Andrew's College and Saskatoon Theological Union.

REV. JAMES
CONVOCAION

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
22-045 Ivany that Council adopt the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
22-046 that Council adopt the minutes of April 13, 2022 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

BUSINESS ARISING FROM THE MINUTES

The Town Manager and the Leading Hand looked at the drainage problem at
64 Valley Road. The problem will be resolved.

DRAINAGE

COMMITTEE REPORTS

Mayor's Report

Mayor Sceviour gave a MNL Conference report. Mayor Sceviour, Deputy
Mayor Ivany and Councillor Shainline attended the conference. They each
found the sessions to be very informative and contacts were made with
officials and other town representatives.

MNL
CONFERENCE

Seven of the twelve recent OH&S orders have been cleared to date. The
remaining items will be addressed.

OH&S ORDERS

Council is proceeding to implement a work force safety program.

WORK FORCE
SAFETY
PROGRAM

The town has signed up for the CANOE procurement process.

Seniors and Community Services

Community garden - Council's application for Green Team Funding has not
been processed to date. However the project will proceed. Home Hardware
has offered a lift of landscape timbers. Soil and compost is available.

COMMUNITY
GARDEN

Proposed new sub-division. The Town Manager will prepare a request for
Expression of Interest for this project.

NEW SUB-
DIVISION

Public Protection and Emergency Planning

Email from [redacted] re police presence. Agreed this correspondence be forwarded to the RCMP.

Police Presence

Killick Island repairs. Agreed a work order be issued for required safety repairs.

KILLICK ISLAND
REPAIRS

New Street Light recently installed on Twomey Drive. Council agreed the light remain as installed.

STREET LIGHT

Committee Meeting update. Regarding speed bumps, the committee agrees installation near playground areas is a priority. Other locations will be determined.

SPEED BUMPS

A Meeting with Staff Sgt Bryan is scheduled for June 8, 2022, regular Council Meeting.

MEETING WITH
STAFF SGT.
BRYAN

Town Hall Meeting - Agreed Council give further consideration to this process before setting a date.

Councillor Broderick donated a \$50.00 referral fee payment on behalf of Hickman Crysler to the Killick Island Marina Association.

MARINA

Development and Economic Promotion

The Anchor Family Program has shown interest in renting the Old Town Hall building. Representatives have looked at the property and an evaluation will be made regarding required renovations and possible capacity funding for this program.

RENTAL OF OLD
TOWN HALL

A survey will also be done regarding the need for Child Care in accordance with Government Early Learning and Child Care Program.

Mayor Sceviour, Councillor Sceviour and the Town Manager met with a potential developer interested in Botwood. He looked at the Town and existing facilities.

POTENTIAL
DEVELOPER

Former Dockside Property. Council will contact the new owner re permits.

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
22-047 that Council approve the Accounts Payable Transaction Journal
dated April 15 - May 10, 2022 in the amount of \$112,033.88.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

Payroll Direct Deposit - This process should be in place in June.

DIRECT DEPOSIT

Accounts Receivable Tax Summary for April, 2022. Figures are comparable with 2021.

A/R RECEIVABLE
TAX SUMMARY

Municipal Works Committee

Transfer Site - Agreed Council designate date and time for residents to dispose of tree limbs, unbagged grass and leaves.

TRANSFER SITE

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
22-048 Broderick that the Transfer Station be open three Saturdays in
May for disposal of tree limbs, unbagged grass and leaves.
- Motion carried. Votes in favor - 7 Councillors.

Papershed roof has been cleared of grass and moss.

PAPERSHED

Church Road Capital Works Project. The Engineering Agreement has been signed with DMG Consulting Limited. Survey work will begin, however construction work for the project will not start until after the 2022 Come Home Year/Botwood Day Celebrations.

CHURCH ROAD
CAPITAL WORKS
PROJECT

Parks, Recreation and Youth

Relocation of Gazebo -

MOTION - Moved by Councillor Burt, seconded by Councillor Broderick
22-049 that Council relocate the existing Gazebo located on "Blueberry
Hill" to Water Street West.

- Motion carried. Votes in favor - 7 Councillors.

RELOCATION OF
GAZEBO

Walking Trail - The Town has received a \$7,500.00 grant to be used for Trail
Upgrades and Outdoor Recreation Space Development.

WALKING TRAIL

Splash Pad Update. DMG Consulting Ltd. will prepare preliminary work for
installation of the Splash Park.

SPLASH PAD

ADMINISTRATION

Request from _____ to purchase property adjacent to 8 Frazer Road.
Council agreed to sell the land for \$500.00 plus cost of deed and survey.

Land

- Petition from residents of Pumphouse Road requesting the road
be paved. Council acknowledged this road requires significant Capital Work.

Paving of Road

Garbage behind Ultramar - Discuss at a later date.

GARBAGE

Request from _____ to purchase property at 14 Robinson Ave., Botwood.
Agreed Council offer Mr. Hoffe this parcel of land in accordance with
previous sale of lots in this location.

: Land

Request from _____, Botwood Home Hardware to acquire a parcel
of land adjacent to their parking lot on Commonwealth Drive. Council needs
to obtain more information regarding this piece of land before a decision can
be made.

Land

PERMITS

Councillor Sceviour left the meeting at 8:10 p.m. due to a possible conflict of interest.

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
22-050 Broderick that Council ratify permits issued to May 11, 2022.
-Motion carried. Votes in favor - 6 Councillors.

RATIFY PERMITS

Councillor Sceviour returned to the meeting at 8:12 p.m.

CORRESPONDENCE

Invitation from the Grand Falls-Windsor Heritage Society to attend the Grand
Opening of their new location at the A.N.D. Co. Mill, on June 11, 2022.

HERITAGE
SOCIETY

ACTION ITEMS RAISED BY COUNCIL

1. Fill two vacancies on the EVPC.
EVPC is recommending the positions remain vacant until the current
issues with Transport Canada are resolved.
2. Community Clean-up. Scheduled for June 4, 2022. Agreed to approach
schools for participation in clean-up.

EXPLOITS
VALLEY PORT
CORPORATION

COMMUNITY
CLEAN-UP

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
22-051 Ivany the meeting adjourn at 8:25 p.m.
- Motion carried. Votes in favor - 7 Councillors.

MAYOR

SECRETARY


