# ROOTS at BVS FAMILY HANDBOOK

2020-2021 School Year

### **ROOTS at BVS**

### WELCOME

Dear Family,

We are honored that you have become a part of the ROOTS family. We share a small amount of your child's life and are privileged to be given the opportunity. Our goal is to impact our students' lives educationally, emotionally and socially so they are provided with a strong foundation for their educational career. We look forward to working with your children by providing their young minds with an environment to relax, collaborate, build a community, friendships, knowledge and well-being. ROOTS at BVS will offer activities such as: environmental stewardship, garden to table cooking, hiking, camping, critical thinking games, and homework club to name a few. We hope that we can exceed all of our families' expectations and want to take this time to personally welcome your family.

Thank you for choosing ROOTS at BVS. We look forward to providing your child with a caring and enriching environment.

Sincerely,

Donna Massucci

BVS Family and Child Enrichment Center, LLC Kindergarten at BVS ROOTS at BVS

### ABOUT US

### Philosophy

We identify and use topics that excite each individual child and makes learning a fun experience instead of a task. We believe success and growth come from encouragement and praise. Our team will focus on building every child's self-esteem and confidence through positive feedback. We nurture their natural strengths. A child sees the world around them with wonder and awe, and we believe in encouraging their natural curiosity.

#### Mission

The Reggio Emilia Philosophy is based upon the following set of principles:

\*Children must have some control over the direction of their learning

\*Children must be able to learn through experiences of touching, moving, listening, and observing.

\*Children have relationships with other children and with material items in the world that they must be able to explore.

\*Children must have endless ways to express themselves.

#### **Definition of Family**

In this handbook we refer to family as a parent, legal guardian, sponsor or anyone else who provides for the well-being, best interest and responsibility of the child in our care.

#### **Hours of Operation**

Our program follows 36 weeks of the traditional school calendar and a 10-week summer camp. We operate Monday-Friday.

- Morning Program: 7:00am-8:30am
- Afternoon Program: 2:30pm-5:00pm
- Remote Learning Full Day: 7:00am-5:00pm

#### **Holidays**

We are closed for certain holidays: Please see attached closing dates and early closures.

#### Admission & Enrollment

All admission and enrollment forms must be completed along with enrollment fee and first tuition payment paid prior to your child's first day of attendance. This includes state documentation surrounding authorized pickups, all enrollment forms, enrollment contract, and all health records (including latest physical and immunization record).

An enrollment fee of \$75 is due at the time of enrollment. This fee is non-refundable.

A week before the enrollment of your child a one-week tuition deposit is required as parents pay ahead for the following week.

Based on the availability and openings, our facility admits children from ages 6-12 or grades  $1^{st} - 6^{th}$ .

Children are admitted without regard to race culture, sex, religion, national origin, or disability. We do not discriminate on the basis of special needs as long as a safe, supportive environment can be provided.

### Inclusion

ROOTS at BVS believes that children of all ability levels are entitled to the same opportunities for participation, acceptance and belonging in childcare. We will make every reasonable accommodation to encourage full and active participation of all children in our program based on his/her individual capabilities and needs.

### **Non-Discrimination**

ROOTS at BVS provides equal educational opportunities are available for all children, without regard to race, color, creed, national origin, gender, age, ethnicity, religion, disability, or parent/provider political beliefs, marital status, sexual orientation or special needs, or any other consideration made unlawful by federal, state or local laws. Educational programs are designed to meet the varying needs of all students.

### **Family Activities**

You know your child best. We value families as partners in the growth and development of children in our program. We encourage parents and other family members to be involved in and visit the program, participate in events, and provide feedback on the program. We offer a variety of ways in which families can participate in helping us establish and reach our program goals.

### Confidentiality

Unless we receive your written consent, information regarding your child will not be released with the exception of that required by our regulatory and partnering agencies. All records concerning children at our program are confidential. Upon request records will be available to:

- Administrators and teaching staff who have consent from a parent or legal guardian to access the records
- The child's parents or legal guardians
- Regulatory authorities

### About our Programming

### **Daily Activities**

At ROOTS we will offer children a chance to relax and unwind as they are dropped off by their families in the morning or the bus in the afternoon. Our daily enrichment opportunities support our core values of environmental stewardship, sustainability, gardening inside and out, farm to table cooking, animal care taking, mental well-being, physical movement, camping, hiking, art appreciation, community building, science curiosity, and many more. A monthly calendar will be available for viewing.

### **Communication & Family Partnership**

**Daily Communications:** Daily notes from center staff will keep you informed about your child's activities and experiences at the center. Notes will be sent home via Brightwheel and in some circumstances hard copy. Important notices will also be placed on the Family Sign-in Desk and may require a signature at times.

**Newsletters:** Monthly newsletters provide center news, events, announcements, etc. These newsletters are available at the sign-in/sign-out desk for your taking.

**Email:** We encourage you to provide an email address that you use regularly so that we may send you announcements, event invitations, newsletters and general updates via Brightwheel.

**Parent Resource Board:** Our parent resource room provides a learning environment for parents to share opinions, ideas and experiences and increase their understanding of learning and development.

**Family Visits:** Family participation is encouraged. Visit our classrooms, volunteer, come along on a field trip. Signing in is required for the safety and protection of our children.

**Family Celebration Nights:** Family nights are scheduled around holidays and seasonal celebrations. These nights include snacks, drinks and fun filled age-appropriate activities for families. These celebrations allow families and children times to share, learn, and have fun. Families have an opportunity to be a part of their child's learning experience and connect with other families.

### **Open Door Policy**

We are delighted to have family members participate in our program. Parents/Guardians are welcome to visit the program any time during the day, call the center whenever the need arises, or email us at any time.

Open Door Policy does not mean the doors will be unlocked. For the safety and protection of the children, external doors will be kept locked at all times. Doors are only to be accessed with security codes or will be answered by a member of our staff.

Our team will always do their best to speak with parents/guardians. We always encourage families to check in with our teaching staff at morning drop off or at evening pick up.

### Publicity

Occasionally, photos will be taken of the children at the center for use within the center or on our website. Written permission will be obtained prior to use of photographs.

Unless the family indicates that they want their child to participate, we will not use pictures and names of children for publicity.

### CURRICULA & LEARNING

### Family Partnership

At ROOTS we value a partnership with our families, as we understand and celebrate that the family knows the child best. Through dedicated partnership we believe that together we can help children to develop a strong sense of self, develop a positive attitude for learning, and connect with themselves and others. We encourage you to discuss your family's values, beliefs, and dreams with our team. This type of conversation will help our staff to ensure your wishes for your child help us to influence our activities and conversations.

We also trust that you will bring any of your concerns surrounding your child to any member of our team, whenever you need. We are here to address your questions surrounding child development, your child's needs, family support, transitions, behaviors, or anything else that may arise. While we encourage you to speak openly with our staff, we recommend finding or scheduling a time where our attention is dedicated to you and we are not in ratio.

### **Electronic Media**

Our normal daily routine does not include electronic media (television/TV, video, DVD) viewing and computer use. Any electronic media will remain in backpacks and use will be based solely on their academic needs for homework and remote learning.

### Celebrations

Our holiday policy encourages an enhanced understanding of and respect for different cultures and beliefs of children, families, staff and community.

### GUIDANCE

### **General Procedure**

ROOTS at BVS is committed to each student's success within a caring, responsive, and safe environment that is free of discrimination, violence, and bullying. Our program works to ensure that all students have the opportunity and support to develop to their fullest potential and share a personal and meaningful bond with people in the ROOTS community.

Thoughtful direction and planning ahead are used to prevent problems and encourage appropriate behavior. Communicating consistent, clear rules and involving children in problem solving help children develop their ability to become self-disciplined. We encourage children to be fair, to be respectful of other people, of property, and to learn to understand the results of their actions.

Upon hire staff members are required to read our protocols and polices and family handbook to ensure understanding of discipline, expulsion prevention and positive guidance. Team members will NEVER use physical punishment, psychological abuse, or coercion when disciplining a child. Our teachers are trained to guide children through redirection, positive guidance, and modeling.

### **EXPULSION PREVENTION**

ROOTS at BVS is committed to ensuring that all children attending our program have access to a quality program that provides safe and developmentally appropriate experiences. We will involve the child's family in our efforts to support his or her successful inclusion in our program. ROOTS will make every effort to successfully include and maintain children in our program if the parents/ guardians show us they are willing to be active participants in the correction of the child's behaviors. If we see the parents/guardians not wanting to be active participants, we will work with them to figure out a pleasant exit strategy for all those involved.

If the decision to expel a child from the program is made, the considerations are strictly based upon our abilities to assist the child and are NOT based upon the behavior or misconduct of the family.

### What is expulsion?

The complete and permanent removal of a child from an educational system, e.g., childcare center (Gilliam & Shahar, 2006).

#### What is suspension?

Suspension is a reduction in the amount of time a child may be in attendance of the regular group setting, either by requiring the child to cease attendance for a particular period of time or reducing the number of days or amount of time that a child may attend. Requiring a child to

attend the program in a special place away from the other children in the regular group setting is included in this definition. (Caring for Our Children; National Health and Safety Performance Standards Guidelines for Early Care and Education Programs, 3rd edition)

### Notification of Behavioral Issues to Families

If a child's behavior/circumstance is of concern, communication will begin with the parents as the first step to understanding the child's individual needs and challenges. We will work together to evaluate these needs in the context of our program.

On rare occasions, a child's behavior may warrant the need to find a more suitable setting for care. Examples of such instances include:

- A child appears to be a danger to others.
- Continued care could be harmful to, or not in the best interest of the child as determined by a medical, psychological, or social service personnel.
- Undue burden on our resources and finances for the child's accommodations for success and participation.

### **TUITION AND FEES**

### Payment

Payment is always due in advance with no deduction for any absences, holidays, or closures due to inclement weather, power outages, or other situations beyond our control. Payment is due weekly by 6 pm on Thursday if you are paying via Brightwheel or 5pm by check or cash, as outlined in the Enrollment Agreement.

### Late Payment Charges

Late payments can pose serious problems for our programs. Therefore, we have put procedures in place to reduce their impact.

If payment is not received on the day that it is due, a late fee of \$25 will be added to your account. Your account must be up to date for your child to be welcomed back on Monday.

Please meet with Donna for any special needed arrangements.

### **Returned Check Charges**

All returned checks will be charged a fee of \$35. This charge may be collected electronically. Two or more returned checks or rejected transactions will result in your account being placed on "cash only" status.

#### Late Pick-up Fees

Late pick-up is not a normal program option and will only be considered as an exceptional occurrence. Late fees of \$2 per minute per child will be assessed beginning at child's registered

pickup time and will be due upon arrival. That fee is to be paid directly to the team member with your child, it does not go to ROOTS at BVS. If you are late more than twice in a short time frame you will be asked to meet with the director.

### Additional Fees/ Credits

• A non-refundable enrollment/ registration fee of \$75 is due annually on August 17<sup>st</sup>.

### ATTENDANCE & WITHDRAWAL

### Absence

If your child is going to be absent please call us at (603) 905-9010. If they do not arrive on the bus as planned, we will notify the parent's or emergency contacts for verification of their absence.

### Vacation

While we recognize the value of family vacations, the center does not provide credit for vacation days.

### Withdrawal

A written notice, 2 weeks in advance, is required by the center when a child is being withdrawn.

### **Closing Due to Extreme Weather**

Should severe weather (i.e., snow, storms, floods, tornadoes, hurricanes, earthquakes, blizzards, loss of power, loss of water) prevent us from opening on time or at all, notification to the families will be announced on WMUR, Brightwheel, and our Facebook Page. **ROOTS at BVS follows SAU 74 for closings and delays.** 

On a 2-hour delay schedule the morning program will not be offered. On an early release day due to weather the afternoon program will not be offered. If Barrington school is canceled due to weather for the entire day our program will also be canceled.

If it becomes necessary to close early, we will contact you or your emergency contacts as soon as possible. Your child's early pick-up is your responsibility to arrange.

### **Closing Due to Pandemic**

Should ROOTS at BVS need to close due to a pandemic or viral outbreak such as COVID-19, we will take extreme measures to ensure the safety of your child, family, and our staff. These include, but are not limited to daily temperature check, social distancing, closures, a change in the hours of our operation, and a change of specific policies. Families will be responsible for their full tuition, but BVS will attempt a reduction if at all possible.

### DROP-OFF AND PICK-UP

#### **Cell Phone Usage**

The times you spend in the center dropping off and picking up your child are the primary windows of time we have to communicate with you about your child. In order to make the best use of these opportunities, as well as to be attentive to your child and other children, we ask that you NOT use your cell phone at <u>any time</u> while visiting the center.

### Authorized & Unauthorized Pick-up

Your child will only be released to you or those persons you have listed as Emergency and Release Contacts. If you want a person who is not identified as an Emergency and Release Contact to pick-up your child, you must notify us in advance, in writing. Your child will not be released without prior written authorization. The person picking up your child will be required to show a picture ID as verification. Please notify your pick-up person of our policy.

In order to safeguard your child, we will need copies of any court ordered custody agreements. Without a custody agreement, we are not able to prevent the release of your child to a parent.

If a child has not been picked up after closing and we have not heard from you, attempts will be made to contact you, and the contacts listed as Emergency and Release Contacts. Provisions will be made for someone to stay with your child as long as possible, but if after one hour we have not been able to reach you or a person listed as an Emergency and Release Contact, we will call the local child protective services agency.

### **Right to Refuse Child Release**

We may refuse to release children if we have reasonable cause to suspect that any person picking up a child is under the influence of drugs or alcohol or is physically or emotionally impaired in any way that may endanger the child. To protect your child, we may request that another adult listed as an Emergency and Release Contact pick-up the child or we may call the police to prevent potential harm to your child. Recurring situations may result in the release of your child from the program.

### PERSONAL BELONGINGS

### What to Bring

All items brought from home MUST be labeled with your child's name (i.e., clothes, bottles, diapers, crib sheet, blanket, etc.) to prevent items from becoming misplaced or lost. ROOTS at BVS will not be responsible for lost, damaged, or stolen items.

#### Cubbies

Upon enrollment each child will be assigned a cubby. Cubbies are labeled with your child's name. Please check your child's cubby on a daily basis for items that need to be taken home.

#### Lost & Found

You can look for lost items and bring found items to the Lost-and-found Box located at the entryway. Please note that we are not responsible for lost personal property.

#### **Toys from Home**

We request that you do not allow your child to bring toys from home into the center.

### NUTRITION

### **Food Allergies**

If your child has a food allergy, you must notify us in writing so that we can make appropriate substitutions. The written notification should list appropriate food substitutions and must be updated at least annually.

Food allergies can be life threatening and each child with a food allergy should have an action plan for emergency care completed by the family physician.

If your child will need an epi-pen it must be in the original package with the original prescription label. We also require an allergy action plan provided by the child's physician.

#### Mealtime

ROOTS at BVS will provide breakfast until June of 2021. We ask that all families provide an afternoon snack. If your child attends for remote learning they will also receive lunch from ROOTS until June of 2021. After June of 2021 families will be responsible for all meals.

### HEALTH

#### Immunizations

Immunizations are required according to the current schedule recommended by the U.S. Public Health Services and the American Academy of Pediatrics, <u>www.aap.org</u>. Our state regulations regarding attendance of children who are not immunized due to religious or medical reasons are followed. Unimmunized children are excluded during outbreaks of vaccine preventable illness as directed by the state health department.

All team members are required to be current with all immunizations routinely recommended for adults by the Advisory Committee on Immunization Practices (ACIP) of the Centers for Disease Control and Prevention (CDC).

### **Physicals**

Routine physicals are required according to the current recommendations of the American Academy of Pediatrics, <u>www.aap.org</u>. A copy of your child's physical should be received before but must be received no later than 10 days after your child begins the program.

### Illness

We understand that it is difficult for a family member to leave or miss work, but to protect other children; you may not bring a sick child to the center. The center has the right to refuse a child who appears ill. You will be called and asked to retrieve your child if your child exhibits any of the following symptoms. This is not an all-inclusive list. We will try to keep your child comfortable, but he/she will be excluded from all activities until you arrive.

- Illness that prevents your child from participating in activities.
- Illness that results in greater need for care than we can provide.
- Illness that poses a risk of spread of harmful diseases to others.
- Fever (100°F or higher under the arm, 101°F or higher in the mouth, 102°F or higher in the ear) accompanied by other symptoms. Diarrhea stools with blood or mucus, and/or uncontrolled, unformed stools that cannot be contained in a diaper/underwear or toilet.
- Vomiting green or bloody, and/or more than 2 times during the previous 24 hours.
- Mouth sores caused by drooling.
- Rash with fever, unless a physician has determined it is not a communicable disease.
- Pink or red conjunctiva with white or yellow eye discharge, until on antibiotics for 24 hours.
- Impetigo, until 24 hours after treatment.
- Strep throat, until 24 hours after treatment.
- Head lice, until treatment and all nits are removed.
- Scabies, until 24 hours after treatment.
- Chickenpox, until all lesions have dried and crusted.
- Pertussis (Whooping Cough), until 5 days of antibiotics.
- Hepatitis A virus, until one week after immune globulin has been administered.
- Tuberculosis, until a health professional indicates the child is not infectious.
- Rubella, until 6 days after the rash appears.
- Mumps, until 5 days after onset of parotid gland swelling.
- Measles, until 4 days after onset of rash.
- Has a physician or other health professionals written order that child be separated from other children.

Children or staff who have been ill may return when:

- They are free of fever, vomiting and diarrhea for 24 hours.
- They have been treated with an antibiotic for 24 hours.
- They are able to participate comfortably in all usual activities.
- They are free of open, oozing skin conditions and drooling (not related to teething) unless:
  - The child's physician signs a note stating that the child's condition is not contagious, and;
  - The involved areas can be covered by a bandage without seepage or drainage through the bandage.

• If a child had a reportable communicable disease, a physician's note stating that the child is no longer contagious and may return to our care is required.

### Medications

(A) Our center does not administer prescription or over the counter medication to children unless we have the proper authorization forms.

- (B) All medications should be handed to a staff member with specific written instructions for administration. Medications should never be left in the child's cubby or with the child to administer on their own. Our staff will ensure that the medication is recorded along with the directions and proceed to dispense the medication as directed.
- Prescription medications require a note signed by the family and a written order from the child's physician. The label on the medication meets this requirement. The medication must include your child's name, dosage, current date, frequency, and the name and phone number of the physician. All medications must be in the original container (you may request pharmacies to fill your prescription in two labeled bottles). Please specify the dosage and time(s) to be administered for each medication.
- Non-prescription medications require written permission and instructions signed by the child's primary care physician. The written permission must include your child's name, dosage, current date, frequency, and all medications must be in the original container. Non-prescription medication should not be administered for more than a 3-day period unless a written order by the physician is received.
- (C) Non-prescription topical ointments (e.g., diaper cream or teething gel), sunscreen and insect repellant require a note signed by the family, specifying frequency and dosage to be administered as well as the length of time the authorization is valid which cannot exceed 12 months.

#### **Communicable Diseases**

When an enrolled child or an employee of the center has a (suspected) reportable disease, it is our legal responsibility to notify the local Board of Health or Department of Public Health. We will take care to notify families about exposure so children can receive preventive treatments. Included among the reportable illnesses are the following:

- Bacterial Meningitis
- Botulism
- Chicken Pox
- Diphtheria
- Heamophilus Influenza (invasive)
- Measles (including suspect)
- Meningoccocal Infection (invasive)
- Poliomyelitis (including suspect)
- Rabies (human only)
- Rubella Congenital and Non-congenital (including suspect)
- Tetanus (including suspect)

- H1N1 Virus
- Any cluster/outbreak of illness
- Tuberculosis

### SAFETY

### Extreme Weather and Outdoor Play

Outdoor play will occur unless a heat or cold advisory occurs. Families are responsible for providing their child with clothing appropriate for the weather.

### Injuries

Safety is a major concern so daily safety inspections are completed inside and outside the center area in order to prevent injuries. First aid will be administered by a trained caregiver in the event that your child sustains a minor injury (e.g., scraped knee). You will receive an incident report outlining the incident. If the injury produces any type of swelling or needs medical attention, you will be contacted immediately. Each classroom is equipped with a first aid kit meeting the state regulations.

In the event of a serious medical emergency, the child will be taken to the hospital immediately by ambulance, while we will try to contact you or an emergency contact.

### **Respectful Behavior**

All children and families will be treated with respect and dignity. In return, we expect the same from all of our families. We will not tolerate hostile or aggressive behavior. If this occurs, we reserve the right to ask you to control your behavior or to remove your children from our care.

In the event of arising difficulties between a family and ROOTS staff members we will try to alleviate the problem with the following:

- 1. **Open Communication:** We encourage all parties to express openly their interpretation, understanding, and feelings regarding any situation that has taken place. Families and Staff are encouraged to reach out to the Administration team members if they are ever uncomfortable in a situation or communication. It is our hope that all parties use a solution driven approach.
- 2. Actively Listening: We hope that in communications all parties are actively listening and trying to see the other's point of view. By using active listening individuals can connect with limited interruption and open communication.
- 3. Be open to Solutions: Sometimes compromise is necessary. BVS will make every effort to take family needs and perspectives, we ask that you allow us to help you understand our knowledge of child development in the process.
- 4. **Our Ultimate Goal:** To agree on an option that benefits both sides to some extent. We want all parties to walk away with the underlying conflict resolved.

#### Smoking

The poisons in secondhand smoke are especially harmful to infants and young children's developing bodies, therefore the indoor and outdoor center environment are non-smoking areas at all times. The use of tobacco in any form is prohibited on the center's premises.

### **Prohibited Substances**

The use of alcohol or illegal drugs is prohibited on the center's premises. Possession of illegal substances or unauthorized potentially toxic substances is prohibited.

Any adult who appears to be inebriated, intoxicated, or otherwise under the influence of mindaltering or polluting substances is required to leave the premises immediately.

### **Dangerous Weapons**

A dangerous weapon is a gun, knife, razor, or any other object, which by the manner it is used or intended to be used, is capable of inflicting bodily harm. Families, children, staff or guests (other than law enforcement officers) possessing a dangerous weapon will not be permitted onto the premises.

In cases that clearly involve a gun, or any other weapon on our premises, the police will be called, and the individual(s) involved will be immediately removed from the premises. This policy applies to visible or concealed weapons.

### Child Custody

Without a court document, both parents/guardians have equal rights to custody. We are legally bound to respect the wishes of the parent/guardian with legal custody based on a certified copy of the most recent court order, active restraining order, or court-ordered visitation schedule. We will not accept the responsibility of deciding which parent/guardian has legal custody where there is no court documentation.

### Suspected Child Abuse

We are required by law to report all observations of child abuse or neglect cases to the appropriate state authorities if we have reasonable cause to believe or suspect a child is suffering from abuse or neglect or is in danger of abuse or neglect, no matter where the abuse might have occurred. The child protective service agency will determine appropriate action and may conduct an investigation. It then becomes the role of the agency to determine if the report is substantiated and to work with the family to ensure the child's needs are met. Our center will cooperate fully with any investigation and will maintain confidentiality concerning any report of child abuse or neglect.

### **EMERGENCIES**

### Lost or Missing Child

In the unlikely event that a child becomes lost or separated from a group, all available staff will search for the child. If the child is not located, the family and the police will be notified.

### **Fire Safety**

Our center is fully equipped with alarms, lights, rolling cribs and fire extinguishers,

Our fire evacuation plan is reviewed with the children and staff on a yearly basis.

### **Emergency Transportation**

In the event your child needs to be transported due to a medical emergency, if no other authorized person can be contacted and the need for transportation is essential, an ambulance will be called for transportation. A proper escort will accompany and remain with the child until a family member or emergency contact arrives.

### **CENTER POLICIES**

Our center policies not included in this handbook are reviewed yearly and updated as needed. They are available for review upon request to the center director.

## Family Handbook Acknowledgement

Please sign this acknowledgement, detach it from the handbook, and return it to the center prior to enrollment.

This handbook may be updated from time-to-time, and notice will be provided as updates are implemented.

Thank you for acknowledging the policies and procedures we have established for the safety and welfare of all children in our care. We look forward to getting to know you and your family.

I have received the ROOTS at BVS Family Handbook, and I have reviewed the family handbook with a member of the ROOTS staff. It is my responsibility to understand and familiarize myself the Family Handbook and to ask center management for clarification of any policy, procedure or information contained in the ROOTS at BVS Family Handbook that I do not understand.

Recipient Signature	Date
Recipient Name	
Center Staff Signature	Date

### **FAMILY ACTIVITIES**

We offer a variety of ways for families to participate in the growth and improvement of our program. We encourage families to take an active role.

**Family Events:** We have several events throughout the year that bring our entire community together. Watch for the announcements!

• Holiday Gatherings

• Annual Family Picnic

Classroom Activities: Enjoy and help your child's class with these special activities.

- Share a meal with your child
- Chaperone field trips
- Read to children at arrival or pickup
- Volunteer in the classroom

- Donate requested items
- Welcome new families
- Contribute to class Potluck Meal
- Family Teacher conferences

Family/Parent Workshops: Our menu of family workshops changes annually. Below is a list of workshops we typically offer when requested. We try to offer these in the early evening or on Saturdays. See the monthly calendar for scheduled topics. We welcome requests for workshop topics.

- Positive Guidance and Loving Discipline
- Toilet Training
- Safety in the Home
- Childproofing Your Home
- Brain Development
- Nutrition and Exercise for Small Bodies

- Supporting Your Child in Times of Stress
- Food Allergies
- How to Prepare for a Conference
- Warning Signs for Developmental Delays
- Value of Reading to Your Child
- Everyday Math