



**Western Association of Educational Opportunity Personnel  
President-Elect Report  
2018 – 2019  
September 28, 2018 Chapter Meeting**

<b>Name:</b>	Angelica “Angie” Alvarez	
<b>Position:</b>	President-Elect	
<b>Committees to Oversee:</b>	<i>Overseeing</i>	<i>Overseeing w/ President</i>
	Public Relations	Resource Development
	Technology	Professional Development
	Student Development	TRIO Alumni
<b>Committee Chairs/Co-Chairs:</b>	Laura Garcia	Caroline Felix/Ernesto Partida
	Amel Khan	Hortencia Cuevas/Sergio Galvez
	Liz Hanna	Angie Alvarez/Dalia Hernandez
<p><b>Position Description:</b> Work closely with the President to acquire the skills, competencies, and knowledge of chapter objectives, activities, procedures and services.</p> <p><b>Key Responsibilities:</b></p> <ol style="list-style-type: none"> <li>1. In case of the absence or disability of the President, to temporarily exercise all the powers and perform all the duties of the President.</li> <li>2. In case of vacancy of the President, to succeed to the office of the President for the remainder of that term of office as well as his/her subsequent term of office as President.</li> <li>3. Will oversee all aspects of the annual Student Leadership Conference and TRIO Day of Service.</li> <li>4. Will oversee the following service council positions: Public Relations, Resource Development, Technology, Student Development and TRIO Alumni.</li> <li>5. Attend all Chapter general meetings, executive committee meetings, monthly conference calls, and two in person retreats.</li> <li>6. Any other duty and task as assigned by the President, which is related to the overall purpose of the Chapter and the good of the Association.</li> <li>7. Participate in WESTOP and Chapter committees as needed.</li> <li>8. Prepare a written report one week prior to scheduled chapter meetings and submit them to the president.</li> <li>9. Candidate must be available for training at the conclusion of next year’s WESTOP Conference. During the Presidency the candidate must attend five WESTOP Board Meetings.</li> <li>10. Candidate must attend the last WESTOP Board of Directors Meeting to ensure a smooth transition. This meeting traditionally occurs in May/June.</li> <li>11. Other duties as assigned by the WESTOP Board related to the overall purpose of the Chapter and the good of the Association.</li> </ol>		



### Goals & Priorities

2018-2019 Goals: Help engage more Student Equity programs to increase membership and participation

2018-2019 Priorities: Work with Board and Service Council to increase participation in SLC and PDS in addition to our Fund Development Activities.

### Updates

- Helped identify individuals to serve on Service Council
- Toured properties with Professional Development Co-Chair for PDS location
- Hosted our Fall Board and Service Council Retreat @ PCC
- Helped transition the website to reflect the 2018-2019 Board & Service Council
- Transitioned our new Technology Chair into the position

### Recommendations

### Action Items

Respectfully submitted,

*Angie Alvarez*