



## **CEC General Meeting Minutes**

**January 24, 2018**

**Meeting called to order: 1900**

**Presiding:** President: Jeneen Sommers

In attendance:

Ann Farris: SMC Search and Rescue

Al Mallamo: American Red Cross

Pat O'Coffey: SC4ARES

Jeneen Sommers: SC4ARC (SC4 Amateur Radio Club) president

Peggy Wargo: SC4ARES, Branch IV CERT coordinator

Peter Wainright: Traffic & Risk Committee, Ocean Colony

Jim Williams: SMC Patrol Volunteer

Carlo Wei: City of Half Moon Bay

Approximately 30 Members

President Jeneen reviewed the 2012 Tsunami Report with select findings as follows:

The Chain of Command was unclear.

Residents that want training on Disaster Actions do not know where or how to get it, nor do they know how to participate.

Follow-up training for those who are CERT or other skills is minimal and insufficient.

The challenge and principal task for the CEC is to help to remedy these and other shortcomings.

### **General Principles:**

- Establish the volunteer groups. There are already many operating groups within the county. The level of organization varies widely from Branch to Branch.
- Identify leaders of each organization. Formally acknowledge them and facilitate person-to-person contacts, following the concept of "get to know each other now, so we won't have to do it during a disaster."
- Identify and prioritize shortcomings in organization, training and equipment.
- Train together.
- Each group needs to plan and execute their own vetting and training.

Note: Staffing the EOC will be done by Chad and County Employees, due to the way funding comes to reimburse OES, instead of using ICS qualified volunteers. OES will continue to offer ICS classes.

**The Board introduces themselves to the membership.**

**The Advisors were introduced to the membership.**

**Non Profit Status.**

Board decision to maintain the 501c3 status for liability and potential fund raising. Peggy Wargo has familiarity with charitable trusts and will oversee it for the time being.

**By-Laws.**

Pat O’Coffey will review the by-laws and provide a proposed draft to the Board.

**Website.**

The website is rudimentary but will be reviewed by Pat O’Coffey.

**Key Deliverable for the General Meeting is to identify standing groups, committees and leaders.**

<b>Group</b>	<b>B1</b>	<b>B2</b>	<b>B3</b>	<b>B4</b>
<b>CERT</b>	Ashley Gray	Patrick McKee	Bob Smith	Peggy Wargo
<b>ARES</b>	Patrick McKee		Jeneen Sommers	Pat O’Coffey
<b>LAEG</b>	Kris (County Wide)			
<b>Red Cross</b>	Jim Holley (Coastside Wide)			
<b>DART</b>	Marian Harris			
<b>MedRes</b>	Dr. Deborah Penrose			

**Resolution on Meeting Frequency.**

General Meeting Quarterly. Board Meeting Monthly.

**Newsletter.**

Discussion on how to keep membership informed. A newsletter was proposed. Roles and Responsibility will have to be determined as well as funding and distribution. Recommendation for the first edition would be for each group or committee leader to write about their role, and the goals for the group.

**Public Outreach and Recruitment.**

Agreed that it needs to be ongoing and multi-channel. Ideas were for local radio, Half Moon Bay Review info pieces (tied to identifying CERT’s that have fallen off the radar), a booth at the Farmer’s Market and other public venues, speakers to organizations and schools.

**How to engage with Spanish-speaking residents for Disaster Preparation, Planning and Participation in CEC.**

Identified as a need that will require discussion.

**Exercise Opportunities.**

March 21, Wed. Earthquake Drill. – Comms, Ops, Shelter, PublicInfo

Pescadero summit – CERT, HAM

June 21, - Public Health, CERT

[Editing Minutes: I welcome adds, revisions and changes. Please contact Jim Williams, Secretary, at: [onefrog@yahoo.com](mailto:onefrog@yahoo.com), 726-5062.]