

**THIRD QUARTERLY MEETING**  
**JUNE 19, 2017**  
**2:00 PM TO 4:00 PM**  
**VISTA CONFERENCE ROOM**  
**FAIRFIELD COMMUNITY CENTER**  
**1000 KENTUCKY AVENUE, FAIRFIELD, CA 94533**

If you wish to address any item listed on the Agenda, we encourage you to participate in the **Public Comment Period that will be held at the end of each agenda item for public comments and questions**. CAP Solano JPA fosters accessibility for persons with disabilities. Meetings are held in accessible facilities; however, if you require additional assistance in order to participate, please contact HomeBase at least 48 hours in advance of the meeting at 415-788-7961 or at [Solano@homebaseccc.org](mailto:Solano@homebaseccc.org) with your specific needs.

- 1. Call to Order**
- 2. Roll Call – A quorum currently consists of six representatives.**
- 3. Community Services Block Grant Recipient Programmatic Presentation**
- 4. General Public Comments – 2 Minutes per person**  
This is your opportunity to address the members on matters not listed on the Agenda, but it must be within the subject matter jurisdiction of the Tripartite Advisory Board. Please limit your comments to two minutes.
- 5. Additions or Deletions from the Agenda – ACTION**
- 6. Approval of the Agenda – ACTION**
- 7. CONSENT CALENDAR – ACTION**
  - a. Approve Tripartite Advisory Board Minutes from April 24, 2017**
- 8. OLD BUSINESS/STANDING ITEMS**
  - a. Community Action Agency Executive Director’s Report – Update**
  - b. Fiscal Report (Fiscal Agent)**
    - i. CSBG Budget Report - UPDATE**
    - ii. 2017 Community Services Block Grant (CSBG) Funding Review – UPDATE**
    - iii. 2014 Final Audit Report: receive final report with recommendations/actions – ACTION**
    - iv. 2016 Community Services Block Grant Programmatic Outcomes: receive report on final outcomes and make relevant recommendations – ACTION**

- c. Receive updated JPA Annual Report, including 2016 CSBG Outcome Data – REPORT
- d. CSBG Allocations Process/Grant writing Workshop Preparation - DISCUSSION

**9. NEW BUSINESS**

- a. Vote on Tripartite Advisory Board Bylaws Changes—DISCUSSION AND ACTION
  - i. Vote on changes proposed during the April 24, 2017 meeting pursuant to the TAB Bylaws
- b. Community Action Plan—DISCUSSION AND ACTION
  - (1) Receive update on the 2018/2019 Community Action Plan creation process
  - (2) Review the draft 2018/2019 Community Action Plan and receive feedback
  - (3) Vote to approve the plan and allow staff to make minor edits as necessary
- c. Report on JPA One-Stop Partner MOU, Employment Collaboration – DISCUSSION

**10. Staff Updates**

- a. Coordinated Entry System Update
- b. Continuum of Care and Emergency Solutions Grant Application Process Updates
- c. Update on 2017 Point-In-Time Count Status

**11. Upcoming agenda items**

**12. Adjourn Meeting – Next meeting Scheduled for October 23, 2017**