

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: February 26, 2018

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Ann Elleman, absent; Ms. Libby Stidam, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Tom Gillespie, 7842 Edgewater, Huntsville
Mr. Greg Iiams, Council Member
Mr. Jason Richter, Street/Water Laborer
Mayor Robin Reames

Minutes: February 12, 2018 Meeting

Ms. Libby Stidam moved to approve the February 12, 2018 minutes as submitted.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills that were paid for the board.*

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

REPORTS:

A. Work List

Mr. Albert will place an updated work list in the board's mailbox.

ADJUSTMENTS:

A. Mr. Robert Davidson, 250 Wilgus, Acct. 2190-RO (-\$2.97)

The account was adjusted to remove the late fee of \$2.97. Customer's payment was received on time but was received from post office ripped, wrinkled, and unable to be deposited. The customer was contacted immediately and they mailed a new check.

Ms. Pat Cochenour made a motion to approve of the adjustment. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.

The motion passed: 2 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS:

A. Mr. Tom Gillespie

In the absence of Mr. Jon Gillespie, his brother Tom addressed the board regarding his brother's bill on account number 0715 for 206 St. Rt. 708. This property incurred a very high usage in January and February due to a broken water line (after the meter). He reported that his brother had spoken to the village code enforcement officer about removing the meter because they planned on razing the structure. He also added that the village had told him that the meter could not be removed until the structure is razed, and also reported that he had spoken to someone else to have the meter turned off, but was unsure of who they spoke to. The fiscal officer researched the work order history for the property and noted that there

was no request, or work order to turn the water off until the high usage was found during the January meter readings. Tom asked if the high usage charges could be waived. Board members explained that the account could be setup on a payment plan, but unless the leak was a result of the village owned water lines or meter that the customer is responsible for the cost of water lost as a result of their leak.

Mr. Weidner asked the board if the late penalty of \$105.87 for January 2018 could be removed from the account.

Ms. Libby Stidam made a motion to waive the \$105.87 penalty from the account. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.

The motion passed: 2 yeas – 0 nays

OLD BUSINESS:

- A. Water tower signal
No new information available.
- B. Ohio Rural Water Energy Assessment
No new information available.
- C. RCAP/WSOS – GIS Mapping Grant
The fiscal officer reported that the signed resolution has been sent to WSOS. They are going to be calling within the next week to setup an initial meeting before proceeding with the work.
- D. Paint on North Water Tower
No new information available.
- E. Sensus Handheld
The new Sensus handheld for meter reading has been received. Core & Main will be sending a representative in this Wednesday to program the handheld.

NEW BUSINESS:

- A. Preprinted Water Bills
Jeff will be getting quotes for having the water bills pre-printed with the base information. Currently bills are printed on blank paper. This takes approximately four hours to send the bills to the copier hard drive so they can be printed and another hour to actually print the bills. By pre-printing the form, bills could be printed without having to spool the information to the hard drive of the copier.
- B. Water Plant Security System
Mr. Richter explained the quotes that he received from Security Unlimited Professionals to update the cameras and system. Since the initial installation by A+ Security, there have been consistent issues with the system. A+ Security has since gone out of business and all the accounts have been taken over by Security Unlimited Professionals. Mr. Richter noted that the representatives from Security Unlimited explained that the initial cameras that were installed were low quality and the power supply was not ample enough for the system. Mr. Weidner will check references of Security Unlimited before a decision is made to move forward.

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 6:37 p.m.

Next Meeting Date: **Monday, March 12, 2018**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____