

TOWN OF KAMSACK  
REGULAR MEETING OF COUNCIL  
January 14, 2019

<b>PRESENT:</b>	Mayor Nancy Brunt, Councilors Claire Bishop, Mark Foster, Maria Nahnybida, Administrator Laura Lomenda	
<b>ABSENT:</b>	Councilors Jared Ruf, Jason Pennell, Karen Koreluik,	
<b>GUESTS:</b>	RCMP: Sgt Stringfellow, Cst Lynk, Kamkids: Parker Summers, Chris Leis, Robyn Tataryn, Valerie Ritchie T.J. Derwores Kamsack Times: Jan Derwores	
<b>ORDER:</b>	Mayor Brunt called the meeting to order at 6:30 pm in the Town Council Chambers.	
<b>0001-19 Bishop</b>	<b>Minutes</b> THAT the following minutes be approved as presented and filed: <ul style="list-style-type: none"> <li>- November 26, 2018 Council Meeting</li> <li>- December 20, 2018 Council Meeting</li> </ul>	<b>CARRIED.</b>
<b>0002-19 Foster</b>	<b>Departmental Reports</b> THAT this following departmental reports be accepted as presented and filed: <ul style="list-style-type: none"> <li>- RCMP November Report</li> <li>- Protective Services Report</li> <li>- Bylaw Officers Reports</li> <li>- Town Operations (Public Works)</li> <li>- Town Operations (Utilities)</li> <li>- Recreation Report</li> <li>- Administration Report</li> </ul>	<b>CARRIED.</b>
<b>0003-19 Nahnybida</b>	<b>KVFD Minutes</b> THAT Council acknowledges receipt of the following minutes from KVFD: <ul style="list-style-type: none"> <li>- November 2018</li> <li>- December 2018</li> </ul>	<b>CARRIED.</b>
	<i>The Kam-Kids delegation joined the meeting at 6:58 and left at 7:24</i>	
<b>0004-19 Bishop</b>	<b>Delegation – KamKids Daycare</b> THAT Council receive the information provided by the KamKids delegation, and acknowledges the importance of the daycare in the community, and thanks the Board for the hard work, and further, THAT the scope of planning for future municipal facilities/upgrades will be broad based and encompass as many of the community needs as possible.	<b>CARRIED.</b>

  
Initials

TOWN OF KAMSACK  
REGULAR MEETING OF COUNCIL  
January 14, 2019

<b>0005-19 Nahnybida</b>	<b><u>Garden of Saskatchewan Award</u></b> THAT this item be tabled for discussions at the strategic planning session around a possible volunteer awards night in 2019.	<b>CARRIED.</b>
<b>0006-19 Bishop</b>	<b><u>Roots Payment</u></b> THAT the request for a roots payment for the blocked sewer at 326 Fort Pelly be denied, as the blockage was primarily caused by dirt, concrete pieces and miscellaneous debris.	<b>CARRIED.</b>
<b>0007-19 Foster</b>	<b><u>Tree Planting</u></b> THAT the final report from on the tree planting project along the river, done in conjunction with the Assiniboine Watershed Stewardship Association be accepted as presented and filed.	<b>CARRIED.</b>
<b>0008-19 Nahnybida</b>	<b><u>Professional Appointments – Auditor</u></b> THAT the town appoint Collins Barrow as their auditor for 2019.	<b>CARRIED.</b>
<b>0009-19 Bishop</b>	<b><u>Professional Appointments – Solicitor</u></b> THAT the Town of Kamsack appoint Nicole Sawchuk as their solicitor for 2019.	<b>CARRIED.</b>
<b>0010-19 Foster</b>	<b><u>Professional Appointments – Building Inspector</u></b> THAT the town appoint Meridan Inspections of Warman as their building inspector for 2019.	<b>CARRIED.</b>
<b>0011-19 Nahnybida</b>	<b><u>Professional Appointment – Tax Collection Agency</u></b> THAT the Town of Kamsack engage TaxServices for tax enforcement processing services for 2019.	<b>CARRIED.</b>
<b>0012-19 Bishop</b>	<b><u>Professional Appointment – Engineering Firm</u></b> THAT the Town of Kamsack dispense with appointing an engineering firm to represent to the Town and reserve the right to hire appropriate firms as required for each initiative.	<b>CARRIED.</b>
<b>0013-19 Foster</b>	<b><u>Hunting within Town Limits</u></b> THAT the Town of Kamsack request the Ministry of the Environment renew the permits for the following people to shoot pests & predator animals within Town Limits: <ul style="list-style-type: none"> <li>- Joe Kozakewich</li> <li>- Rick Aikman</li> <li>- Walter Lesiuk</li> </ul>	<b>CARRIED.</b>

NB  
Initials

TOWN OF KAMSACK  
REGULAR MEETING OF COUNCIL  
January 14, 2019

<p><b>0014-19</b> <b>Nahnybida</b></p>	<p><b><u>Fire Agreements</u></b> THAT we modify the fire agreements as follows:</p> <ul style="list-style-type: none"> <li>- Change to a 2 year term;</li> <li>- Add a fee for false alarms that are cancelled after the trucks leave the shop but before arriving at the scene equal to the SGI MVA;</li> <li>- All other portions of the agreements remain the same.</li> </ul>	<p><b>CARRIED.</b></p>
<p><b>0015-19</b> <b>Bishop</b></p>	<p><b><u>Public Disclosure Annual Declaration</u></b> THAT the Mayor and Councilors complete the Public Disclosure Annual Declarations and return them to the Administrator by January 31, 2019.</p>	<p><b>CARRIED.</b></p>
<p><b>0016-19</b> <b>Foster</b></p>	<p><b><u>List of Lands in Arrears</u></b> THAT the List of Properties with 2018 arrears balances over \$300.00, as shown in Schedule "A", attached to and forming part of these minutes be sent to TAXervice to begin the tax enforcement process.</p>	<p><b>CARRIED.</b></p>
<p><b>0017-19</b> <b>Nahnybida</b></p>	<p><b><u>Property Returned</u></b> Whereas Dave Goodwin is the owner of the properties located at 140 Third Avenue North and 127 Carment Avenue in Kamsack; and Whereas the taxes on these properties are currently paid in full; and Whereas the owner wishes to return the properties to the Town of Kamsack, therefore, be it resolved, THAT the Town will accept ownership of the above mentioned properties with the following conditions:</p> <ul style="list-style-type: none"> <li>- The Town will complete the Change of Ownership documents</li> <li>- The current owner agrees to pay the ISC transfer fees (approx. \$25.00 per title)</li> </ul>	<p><b>CARRIED.</b></p>
<p><b>0018-19</b> <b>Bishop</b></p>	<p><b><u>Libraries Engagement Panel</u></b> THAT Council acknowledge receipt of the information on the Libraries Engagement Panel.</p>	<p><b>CARRIED.</b></p>
<p><b>0019-19</b> <b>Foster</b></p>	<p><b><u>Parkland Regional Library Executive Board Meeting</u></b> THAT Council acknowledge receipt of the minutes of the Parkland Regional Library Executive Board Planning Meeting held November 5, 2018.</p>	<p><b>CARRIED.</b></p>
<p><b>0020-19</b> <b>Nahnybida</b></p>	<p><b><u>Parkland Regional Library Board Appointee</u></b> THAT the Town of Kamsack appoints Councilor Koreluik as the representative for the Kamsack library AGM , with Mayor Brunt as</p>	<p><b>CARRIED.</b></p>

WB  
Initials

TOWN OF KAMSACK  
REGULAR MEETING OF COUNCIL  
January 14, 2019

	a second.	
<b>0021-19 Bishop</b>	<b><u>Operational Agreement with KVFD</u></b> THAT Council authorizes the Mayor and Administrator to sign the operational agreement as presented with the Kamsack Volunteer Fire Department.	<b>CARRIED.</b>
<b>0022-19 Foster</b>	<b><u>Snow on Town Property</u></b> THAT letters be sent to all businesses/residents that are in violation of the Snow and Ice Removal Bylaw (27-2017) advising them they need to remove the snow they have piled on town property by January 25 <sup>th</sup> or the Town will do this and charge the cost back to them.	<b>CARRIED.</b>
<b>0023-19 Nahnybida</b>	<b><u>Request for Survey</u></b> Whereas the Town will assist property owners with locating the boundaries of the property, however when property pins cannot be located the property owner is responsible for the costs of a legal survey if they need to determine their exact property lines, therefore, be it resolved THAT the request to have the town pay for a legal survey of the property located at Block A, Plan 102184860 Ext 7 be denied.	<b>CARRIED.</b>
<b>0024-19 Bishop</b>	<b><u>Recreation Board Fundraising</u></b> THAT the funds raised by the Recreation Board in 2018 and not spent (19658.88) be moved to reserves for recreation.	<b>CARRIED.</b>
<b>0025-18 Foster</b>	<b><u>Staff Reimbursement for Educational Expenses</u></b> THAT Council authorize reimbursing Aimee Kerluke \$1056.12 for tuition and books for the accounting course she successfully completed.	<b>CARRIED.</b>
<b>0026-18 Nahnybida</b>	<b><u>Agricultural Use of Town Water</u></b> THAT in response to the request from the RM of Cote for a meeting regarding the agricultural use of town water, Council proposes Tuesday, February 12 <sup>th</sup> at 7pm in Room 204 at the Crowstand Centre.	<b>CARRIED.</b>
<b>0027-18 Bishop</b>	<b><u>Payroll Direct Deposits</u></b> THAT Council ratifies the following direct deposit as shown on Schedule 'B' attached to and forming part of these minutes: - December 31, 2018 – KVFD Payroll - December 31, 2018 – Council Remuneration - December 20, 2018 – Staff Payroll - January 3, 2019 – Staff Payroll	<b>CARRIED.</b>

NB  
Initials

TOWN OF KAMSACK  
REGULAR MEETING OF COUNCIL  
January 14, 2019


<p><b>0028-18</b> <b>Foster</b></p>	<p><b><u>Government Remittances</u></b> THAT Council ratifies the Government Remittance Payments as shown on Schedule "C" attached to and forming part of these minutes for payroll and Sask Energy.</p>	<p><b>CARRIED.</b></p>
<p><b>0029-19</b> <b>Nahnybida</b></p>	<p><b><u>Accounts Payable</u></b> THAT the Mayor and Administrator be authorized to pay the following accounts as shown by Schedule 'D' attached to and forming part of these minutes:  <ul style="list-style-type: none"> <li>- Month end invoices covered by cheque #64682 thru #64692</li> <li>- 2018 Invoices covered by cheque #'s 64693 thru 64738.</li> <li>- 2019 Invoices covered by cheque #'s 64739 thru 64764.</li> </ul> </p>	<p><b>CARRIED</b></p>
<p><b>0030-19</b> <b>Bishop</b></p>	<p><b><u>Month End Financials</u></b> That the following be approved as presented and filed:  <ul style="list-style-type: none"> <li>- December bank reconciliations</li> <li>- December revenue &amp; expense statement</li> </ul> </p>	
<p><b>0031-19</b> <b>Foster</b></p>	<p><b><u>Correspondence – RM of St. Philips #301</u></b> THAT Council provides a letter of support for the RM of St. Philips' request to the Ministry of Highways regarding designating Highway 49 as a primary highway.</p>	<p><b>CARRIED.</b></p>
<p><b>0032-19</b> <b>Nahnybida</b></p>	<p><b><u>Correspondence</u></b> THAT Council acknowledges receipt of the following correspondence for information purposes:  <ul style="list-style-type: none"> <li>- Rich Brown concern over camping fee increase at Madge Lake</li> <li>- Hudson Bay Route Association – Membership Request</li> </ul> </p>	<p><b>CARRIED.</b></p>
<p><i>Tim Derwores arrived at approximately 8:25 and left chambers at 8:45.</i></p>		
<p><b>0033-19</b> <b>Bishop</b></p>	<p><b><u>Delegation – Tim Derwores</u></b> THAT Council listened to the concerns raised and will respond to them after looking into the matter.</p>	<p><b>CARRIED.</b></p>
<p><b>0034-19</b> <b>Foster</b></p>	<p><b><u>Utility Management Policy</u></b> THAT the Utility Management Policy as shown in Schedule "D" attached to and forming part of these minutes be approved.</p>	<p><b>CARRIED.</b></p>
<p><b>0035-19</b> <b>Nahnybida</b></p>	<p><b><u>Bylaw 01- 2019 Utility Mangement Bylaw</u></b> THAT Bylaw 01-2019 the Utility Management Bylaw be introduced and read for the first time.</p>	<p><b>CARRIED.</b></p>

NB  
Initials

TOWN OF KAMSACK  
REGULAR MEETING OF COUNCIL  
January 14, 2019

<b>0036-19 Bishop</b>	<b><u>Bylaw 01-2019 Utility Management Bylaw</u></b> THAT Bylaw 01-219 be given second reading	<b>CARRIED.</b>
<b>0037-19 Foster</b>	<b><u>Bylaw 01-2019 – Utility Management Bylaw</u></b> THAT Bylaw 01-2019 be given all three readings at this meeting.	<b>CARRIED UNANIMOUSLY.</b>
<b>0038-19 Nahnybida</b>	<b><u>Bylaw 01-2019 – Utility Management Bylaw</u></b> THAT Bylaw 01-2019 be given third reading and adopted.	<b>CARRIED.</b>
<b>0039-19 Bishop</b>	<b><u>Closed Meeting</u></b> THAT this meeting be closed to the public to review personnel matters.	<b>CARRIED.</b>
	<i>Council went in-camera at 8:51 and I returned from the closed session at 9:12</i>	
<b>0040-19 Foster</b>	<b><u>Code of Conduct Complaint</u></b> THAT this item be tabled until the entire Council is present to discuss.	<b>CARRIED.</b>
<b>0041-19 Nahnybida</b>	<b><u>Salary Increase</u></b> That Council ratifies the In Scope salary increases as per the current CUPE contract as shown in Schedule “E” attached to and forming part of these minutes.	<b>CARRIED.</b>
<b>0042-19 Bishop</b>	<b><u>Ratify Promotion</u></b> THAT Council ratifies the promotion of Aimee Kerluke to the out of scope position of Assistant Administrator, effective January 13, 2019 at an annual salary of \$55,400.	<b>CARRIED.</b>
<b>0043-19 Foster</b>	<b><u>Signing Authority</u></b> That Council authorizes Assistant Administrator Aimee Kerluke to be added to town accounts as a signing authority..	<b>CARRIED.</b>
<b>0044-19 Nahnybida</b>	<b><u>Firefighter Application</u></b> THAT, based on the recommendation of the Fire Chief, Council approves the application from Austin Guenther to join the Kamsack Volunteer Fire Department.	<b>CARRIED.</b>
	<i>A round table discussion was held for information sharing purposes.</i>	
<b>0045-19 Bishop</b>	<b><u>Adjourned</u></b> THAT the meeting be adjourned. (9:25 pm)	<b>CARRIED.</b>

Approved by Council in Session this 28th day of January, 2019.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Initials