

Corrotoman-By-The Bay Association, Inc.
Board of Directors Meeting Minutes
9:00, Saturday 8 February 2020
Dial-in (605) 475-4000 Access Code 124477#

Call to Order: Deb Beutel, President

Announcements from Board:

Member Input:

Members present: Deb Beutel, Carol Greenwalt, Kevin McNair, Ian Fay, Leah Gallogly, Jean Ehlman Bill Ehlman, Bill Greenwalt, Ken Beutel, Jack Bamba, Bob Bruno?

Secretary's Report: Minutes from 11 January Meeting Reviewed and Approved by Carol Greenwalt and 2nd by Ian Fay

Treasurer's Report: Lea Gallogly Motion to approve made by Kevin McNair, 2nd by Carol Greenwalt.

Collections: This is now part of the Sentry report- they are providing current status. Waiting for check from **Sentry** for 125.23. New report about lot charge And welcome back package to new owners. New internet to be started. Waiting for Atlantic Broadband to run line increasing the camera surveillance.

Capital Reserve: Jean Ehlman, Chair No report other than to say payment plan available.

Finance Committee: Bill Ehlman, Chair (Craig Adler, Sam Longstreet, Cristian Shirilla, Ian Fay).

Dredging: Docks of the Bay estimate \$15,000. (3' depth). Ian to send estimate to Lea. Need additional quote not to exceed.

Taxes: Ian to make recommendation on who we should use to do taxes.

Road Maintenance: Finance Committee to consider what roads need repair. Last time roads were checked was 6/2019.1

Committee Reports:

Architectural Review: Lea Gallogly, Chair. Motion to accept report made by Kevin, 2nd by Ian. Bob and Kathy are working on their deck.

Communications: Tara Linne, Chair No report

Dock: Rocky Boykin, Chair No report

Hospitality: Vacant Need Chair –

Notional FY 2020 Social Calendar – sign up to host a single event

Saturday February 15th 7:00 pm: PotLuck and Mardi Gras Bunko in clubhouse (BYOB and snack to share and join your neighbors)

Saturday March 14th 7:00 pm: Game Night in Clubhouse (BYOB and snack to share and join your neighbors for Game Night)

Saturday April 18th 7:00 pm: Join us for Movie Night in Clubhouse (BYOB and snack to share) Movie – TBD.

Sunday May 3rd – CBTB Association Annual Meeting

Sunday May 24th CBTB Memorial Day Picnic

Saturday June 27th - CBTB First Annual Cardboard Canoe Races and Picnic

Saturday July 18th – CBTB Kayak Paddle

Saturday 8 August – CBTB Pickleball Clinic

Sunday September 6th – CBTB Labor Day Picnic

Saturday October 24th – CBTB 2nd Annual Trunk or Treat & Community Yard Sale

Saturday October 31st – CBTB 3rd Annual Halloween Party

Saturday December 5th – CBTB Holiday Party

Pool: Lisa Adler, Chair - No report

Roads & Grounds: James Allen, Chair No report

Tennis & Golf: Jean Ehlman, Chair – No report

Old Business:

1. Letters were mailed to all affected property owners on Corrotoman Extended Project on 27 January providing a 60 day extension for final Plans and a final coordination meeting date of 7 March 2020. All affected Property owners were directed to submit a land use construction application to the Architecture Committee however, the \$1000.00 road deposit was waived– Deb Beutel There is a meeting planned for March 7, 2020.
2. Transition of Financial Services to Sentry Management Company – please forward list of issues and concerns to CBTBay@gmail.com for consolidation and coordination with Sentry Management on resolution.
 - a. Sentry Management Payment, Checks are made payable to Corrotoman By The Bay and not Sentry Management. please update the mailing address for payments to be the lockbox:
Corrotoman By The Bay
PO Box 105302
Atlanta, GA 30348
3. Billing for the new fiscal year HOA Dues will go out soon. Dues will be due 30 days from receipt of letter. Also noted, this needs to be changed on Webpage.
4. Although the recommendation to raise the Clubhouse rental fee for CBTB members to \$150.00 was approved last meeting, (\$100.00 refundable fee for cleaning deposit and charge of \$50.00 to use the clubhouse as a non-refundable usage fee to cover electricity and building maintenance and upkeep – all funds raised from clubhouse rental fees will be used solely for Clubhouse modernization and upkeep.), clubhouse was dirty when member rented it last weekend and they had to clean it prior to use. We need a part time cleaning service and rules and duties posted for renters - Deb Beutel
5. New Contract for increased speed Internet Provider Service will be in effect shortly. Old service will be discontinued effective 15 March 2020.
6. Interested Parties should submit Biography and Reasons for desiring to become a CBTB Board Member NLT 1 March to CBTBay@gmail.com email or send to a Nominations Committee POC.

New Business:

1. Final 2020 Budget for Review and Approval – Lea Gallogly chair, Motion to approve made by Kevin McNair, 2nd by Carol Greenwalt

Request Motion to Close Regular Board Meeting made by Lea Gallogly, 2nd by Ian Fay

No Executive Meeting today

Next Meeting: Saturday 14 March 2020, 9:00 a.m.

Board Member Terms

Lisa Adler (2018-21)	Deb Beutel (2017-20)
Jean Ehlman (2018-21)	Ian Fay (2018-2021)
Lea Gallogly (2017-20)	Carol Greenwalt (2017-20)
Sam Longstreet (2019-22)	Kevin McNair (2019-22)
Cristian Shirilla (2019-22)	

Proposed Schedule of Board Meetings

14 March 2020
18 April 2020 (slid a week due to Easter/Passover Holidays)
3 May 2020 (ANNUAL Meeting - Elections) – Sunday 2:00 pm
13 June 2020
11 July 2020
8 August 2020
12 September 2020
10 October 2020
14 November 2020
12 December 2020

Treasurers Report

8 Feb 2020

Taxes

State and Federal taxes for the years 2015-2018 were filed on behalf of Corrotoman by the Bay (CBTB) effective December 2019. The following is a status of taxes/penalties and interest resolution.

State:

Final forms to change filing status of CBTB filed 5 February 2020. Previous charges for employee withholding taxes in 2019 (\$1,632.38) have been rescinded. Previous years have been reconciled and applicable fees/penalties have been collected. There will be approximately \$72.00 in penalties and interest due for the 2019 calendar year which Rivers Accounting has agreed to reimburse.

Federal:

We received 2 notices from the IRS for 2017 payroll taxes (for late filing/non-payment). Both were submitted to Sentry Management for payment earlier this week. Rivers Accounting was contacted for reimbursement of the penalty and interest charges and have agreed to reimburse CBTB those charges.

Summary 2018 Payroll Taxes Due/Paid:

Total Due:	\$363.95
Base Tax:	\$238.72
Penalties/Interest:	\$125.23

There are likely to be additional taxes due for years 2015, 2016, and 2018. These will be paid and addressed when received.

It was suggested by Ian Faye that we put a \$600-\$800 buffer in the budget to address these back taxes as the IRS continues to identify them. This has been accomplished.

2019 Taxes

At the last meeting it was suggested that a professional firm review the CBTB records and prepare the 2019 Tax returns.

ACTION: Need to have a recommendation of who to use to accomplish this task and begin to turn the required documents over to them for processing.

Other

Letter submitted 5 February 2020 to SignaWave terminating service with them effective 15 March 2020.