



SOUTHRIDGE PTO

PARENT-TEACHER ORGANIZATION

Southridge Parent Teacher Organization (PTO)

Southridge High School Booster Council Inc. dba Southridge PTO

Executive Meeting Minutes

Wednesday, September 11, 2019

A meeting of the PTO was held Wednesday, September 11, 2019 at 6:30pm in the SRHS Library.

Attendees included: Jen Moser – President, Maureen Wagner – Treasurer, Shannon Duffy – Secretary, Becky O'Malia – Volunteer Coordinator, Ilirija Encinas – Member at Large, Diane Scannell – Skymart Manager, Kristin Greene – Staff Appreciation Coordinator, Sunnie Hernandez – Apparel Manager, Shawna Meyer – Grad Night Coordinator and David Nieslanik – Principal; Melynda Stitt, Gina Spanu, Marne Oyen, Rachael Wilde, and Wendy Fatz – Parents.

A quorum was present at this meeting.

Call to Order: 6:30pm

Introductions

Administration Update

- David reported the start of the school year has been great.
- Enrollment is 40 students over projection. The ten day drop deadline of students who have not attended classes is Monday. Total enrollment is 1,563 students with 1,460 in the building; 75 of the 1,563 students are early college students and the rest are enrolled in other programs.
- Class sizes are 32 students or less; The Senior class is small this year; The Freshman class has 460 students.
- Teachers are reading books about race to help engage conversation. David recommends that everyone read "We Got This" by Cornelius Minor.
- The Hall of Fame ceremony/gala is postponed due to some of the honorees not being able to attend. Four people will be inducted this first year. Nominations will be open during Homecoming weekend for next year's inductees. The hallway by the gym will be redone to include an interactive display. Academic and Performing Arts displays will also be installed in other locations.
- Two maple trees will be planted in memory of EJ Santos and Tyler Bracken, recent graduates who passed away over the summer. A Southridge community family has agreed to maintain and care for the trees.



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Old Business

- Motion was made to approve the PTO minutes from August 6, 2019 and seconded. All attendees were in favor.

- Preview Days
 - Vice Principal Sho sent a survey requesting feedback regarding the process for Preview Days this year as it was set up differently than in prior years. It was discussed that better directional signage be used so students know where to go. Adding a second full day for all students to help reduce peak times resulting in long lines as well as improving the flow of where students are to go was also suggested.

- PTO Activities Sign Up
 - Event sign up for activities that Board members are required to be at. Board members were reminded to sign up for events they could attend.

- Any parents interested in one of the open positions below can email president@southridgepto.com.
 - Since a Co-President hasn't been found, it was discussed to appoint Ilirija to be the Co-President again. Gina Spanu offered to be the Member at Large to replace Ilirija. Motion was made and seconded. All attendees were in favor.

 - Co-Treasurer, VP Marketing/Community Outreach
 - The Board is recruiting for a Co-Treasurer this year to support Maureen. The nature of this position warrants the need for two members. There is a preference for someone who has accounting/financial experience.

- Anyone interested in partnering any of the positions below, please email president@southridgepto.com.
 - School Dance Representative: Becky O'Malia
 - Staff Appreciation Coordinator: Kristin Greene
 - Apparel Manager: Sunnie Hernandez
 - Grad Night Coordinator: Shawna Meyer

- The PTO Board agreed to collaborate with the athletic department to sell their remaining inventory of sweatshirts and hats for a 50% share of the revenue. The apparel wasn't up to the standards of the athletic department (the red was not the correct cardinal red) so the athletic department is ordering new apparel to provide to athletes and coaches for the upcoming school



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year and decided to approach the PTO about selling the current inventory they had remaining. The assessment by the PTO Board was that the red was not so far off that the apparel was saleable, so the Board agreed to sell the items through Skymart. There is no financial risk to the PTO (any unsold items remain the property of the athletic department, PTO does not have to buy them) and it increases the selection of spirit items available for students to purchase. So far, the items from the athletic department are selling very well.

- Information session regarding service learning
 - The PTO discussed hosting a learning session to inform parents and students about service learning hours requirements. Ms. Krumm agreed to speak at the event once a date is scheduled. It was suggested to back it with the next evening Principal Chat. Ilirija will schedule the event with Ms. Krumm for late October, early November.

Treasurer's Report – Maureen Wagner

- Maureen reviewed the current financial statement.
- The BSD Non-Profit application cannot be completed due to website technical issues. Once the error is corrected, the application will be submitted. The DBA was renewed with the State of Oregon in June.
- Maureen reviewed a grant request submitted by Marci Addy on behalf of the ELA department for the amount of \$482.52. The grant would be used for books for the Freshman ELA classes as part of a unit on Resistance Fighters during WWII. The books will be used this year and in future years as well as shared with other schools if needed.
 - Motion to approve was made and seconded with the caveat that the books be purchased through Amazon Smile to benefit the PTO. All attendees were in favor.
- Diane reported that the quarters obtained at Skymart last year which were thought to possibly be worth more than face value, may not be. She had them appraised by two people who estimated the value at approximately \$11.00. The Board agreed to hold onto the items longer and do further investigation to determine their value.

Apparel Report - Sunnie Hernandez

- Sunnie reported that a vendor she uses for youth cheer could embroider visors, baseball hats, beanies and stadium blankets ordered by the PTO for less than \$10 each without a minimum order needed. Sunnie will order five blankets and ten of each of the other items.
- There have been requests from parents at Southridge youth sports to purchase spirit gear, so Sunnie will take samples and order forms so parents can place orders.

Staff Appreciation Report

- Kristin reported that the Staff Appreciation breakfast went very well. Staff was appreciative of the event.
- Kristin will get in touch with Mr. Traeger about future staff events and needs.

Southridge High School Booster Council Inc. dba Southridge Parent Teacher Organization is a not-for-profit organization (tax ID 93-1271520) supporting enrichment programs for Southridge High School in the Beaverton School District.



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Volunteer Report –Becky O’Malia

- Becky reported that there are 866 volunteers in the system.
- She will send another email to recruit help for open shifts at Skymart.
- Becky will be attending Volunteer training at the district on 9/12.
- Cups used at the first dance were cheap and leaked. She will request that Mr. Traeger purchase better cups for future dances.

Skymart Report – Diane Scannell

- First day open was September 4th.
- Additional volunteers are needed to help during lunch periods.
- The Wheel of Fortune game was used this week to get students into the store. Students could spin the wheel for a chance to win various prizes. The game was well received.
- This is the first-year ordering through Coca-Cola and offering a larger selection of beverages.
- Body Armor is a popular beverage that has sold out quickly. Diane will re-order through Amazon Smile at a lower price.

New Business

- BSD Parent Group Officers workshop on Monday, 9/16 at 9:30am or 6:30pm
 - Shannon will attend the evening session.
- Back to School Night, Wednesday 10/2 at 6pm
 - Diane will manage Skymart during this event.
- PTO Social
 - Ilirija to contact McMenamins to see if we can schedule a social night and use as a fundraiser at the same time.
- Website Manager
 - The PTO is looking for someone to manage the website and keep it updated.

The next General Meeting is scheduled for Wednesday, October 9, 2019 at 6:30pm in the Library.

Adjourn: The meeting adjourned at 8:42pm.