

**Board of Trustees  
July 7, 2015**

**Members present:** Mark Stanke, Barbara Johnson, Lacey Rowell, Bruce Wallace, and John Morris.

**Staff present:** April Stephens, Deputy Clerk, Mickey Stratton, Treasurer, Brian Huckabee, Police Chief, Rebecca Poole, Town Engineer, and Terry Brungardt, Fire Chief.

**Others present:** Steve Snow, Jack Stewart, Margaret Kerr and Bob Cancemi.

- 1. Meeting called to order and roll call. John Morris, Mayor, called the Regular Meeting of the Board of Trustees to order. Arnelda Hall, Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on July 2, 2015 at 8:30 am...**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Margaret Kerr had questions concerning Animal Control.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held June 2, 2015, with action as necessary. Trustee Johnson made a motion to approve the minutes of the Regular Meeting as written. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 4. Consider approval of claims, checks, and warrants for the month of June, 2015. Trustee Stanke made a motion to approve the claims, checks, and warrants for the month of June, 2015. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 5. Consider and discuss report submitted by the Fire Chief, with action as necessary. Fire Chief Brungardt stated at the June meeting minor repairs and inspections were done on the fire trucks. Visual inspection of ladders and hydrant tests were done also. Chief Brungardt requested permission to purchase four Dura-Lite 15 SCBA Cylinders at \$960.00 each for the department.  
After some discussion, Trustee Johnson made a motion to purchase the four Dura-Lite SCBA Cylinders in the amount of \$3,840.00. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**

6. Consider application submitted by Tanner Hood for firefighter, with action as necessary. After some discussion, Trustee Stanke made a motion to approve the application submitted by Tanner Hood with 90 day probation. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
7. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee reported he would be on vacation until July 13<sup>th</sup> and Canadian County will handle all calls. He also stated Unit #1 needs new tires. Trustee Stanke made a motion to give Chief Huckabee the authority to purchase new tires for Unit #1 on the state bid contract. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
8. Consider and discuss report submitted by the Public Works Supt., with action as necessary. No report.
9. Consider and discuss replacing the Z925A John Deere Zero Cut 60 inch lawn mower, with action as necessary. Trustee Stanke made a motion to table this item until the August meeting, more information needed. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
10. Consider approval of the Interlocal Agreement for Holding Prisoners between the Canadian County Sheriff's Office and the Town of Calumet covering the period from July 1, 2015 to June 30, 2016, with action as necessary. Trustee Stanke made a motion to approve the Interlocal Agreement. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
11. Consider entering into executive session for the purpose of the following: A. Discussion concerning employment hiring, appointment, promotion, discipline or resignation of any salaried public office or employee pursuant to 25 O.S. 307 (B) (I). Trustee Stanke made a motion to enter into executive session. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
12. Consider entering back into open session. Trustee Johnson made a motion to enter back into open session. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

13. Consider taking action on matters discussed in executive session. Trustee Stanke made a motion to accept Officer Roger Alexander resignation, effective June 27, 2015. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

Trustee Stanke made a motion to make Lyle LittleRaven interim Public Works Supt., \$15.00 per hour, effective July 15, 2015. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

Trustee Stanke made a motion to hire Chris Evans full time to work in the water department at \$12.00 per hour, effective July 15, 2015. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

Trustee Stanke made a motion to take April Stephens off probation and give her a \$1.00 raise, effective immediately. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

Trustee Stanke made a motion to hire Robert Cancemi as Police Officer at \$14.00 per hour, effective July 13, 2015, and 90 day probation. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

14. Remarks and inquiries of the governing body members. Rebecca Poole updated the Trustees on the projects that Cowan Engineering working on. The final approved plans were submitted on the Elementary School Drainage.

Plans and specifications are approximately 85% complete on the 2015 CDBG Grant Application.

CGE received a request from Monica Mrie, Indian Health Service, for potential projects in Calumet which could be partially funded by IHS.

Projects were discussed but based on town's priorities, funding timelines, and engineering report requirements, the rehabilitation of the elevated water storage tank was deemed most feasible. The construction of a new tank was also discussed.

15. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. Trustee Stanke made a motion to authorize Cowan Engineering to complete an engineering report on a new standpipe water tower for submission to IHS. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
16. Adjournment. Trustee Stanke made a motion to adjourn the meeting. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously and the meeting was adjourned.

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John Morris, Mayor

ATTEST:

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Arnelda Hall, Clerk