

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
February 13, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 5:00 p.m.

**Roll Call:** Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

**Staff Present:** Chief Timinsky, District Administrator Ward, DC Sparks, DC Islas and White Peterson Attorney William Gigray were present.

**Approval of Meeting Agenda:** District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on February 11, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on January 9, and the Special Meeting on January 27, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on January 9, and the Special Meeting held on January 27, 2020, as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports:** District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote. Comm. Martin noted that the increased amount of bills presented were due to the payment for a new fire engine and the building remodel costs.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$955,954.19 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)*

**Public Comment/Special Presentations: IIIA Annual Report** – Amy Manning from the Idaho Independent Intergovernmental Authority presented the annual report for the trust and fielded questions.

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report

**Vice Chairman of the Board:** Comm. Murray had nothing additional to report.

**Treasurer of the Board:** Comm. Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Operations and General Information:**
  - Maintenance Division – Shop is busy as normal.
  - 2019 Statistics – Chief provided a copy of the District statistics for the calls ran in 2019. He is in the process of analyzing those to take a closer look at the calls around Station 2. He will be using the Middleton statistics for that area as well to determine if there is a need for manning that station at this time.
  - Building remodel is moving quickly.
- **Prevention/Community Growth:**
  - Continue to see new development.
- **Training:**
  - All training is going well.

**Deputy Chief Sparks:**

- Basement training went well
- Performance evaluations are in progress
- Will be doing a Captain’s test, will be a joint effort with Eagle Fire
- Working on District Statistics for 2019 calls

**District Administrator:** Robin Ward reported that the bond process has taken a lot of time but will be finished soon. All other items being worked on are on the agenda.

**Firefighters Union Representative:** Kelly Chadd was present and reported that Fire Ops 101 will only be offered every other year from now on, so there will not be one this year.

**Attorney Report:** Attorney Gigray reported on a work comp awareness matter. A recent case has set precedence for employer’s immunity in work comp cases. A civil action can be filed if a known high risk situation could be dangerous and is not addressed and efforts to remedy are not made. He also provided a current update on all the proposed legislative items that could impact fire districts and will keep an eye on those. All other items are on the agenda.

**Committee Reports:**

- **Impact Fee Committee:** Attorney Gigray reported on the following:
  - Ada County – close to being complete, they have determined the administrative fee will be \$15.00, Gigray is working with them on the addendum to provide that language.
  - Canyon County – P&Z Hearing is scheduled for February 20<sup>th</sup> at 6:30 p.m. It will be held in the admin building in Caldwell. Chief and Robin will plan to attend.
  - City of Eagle – No progress, moving very slow.

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority JPA** – Chief Timinsky reported that they did meet last week and provided updates on each District’s activities.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that there is a meeting scheduled for next week.
- **New Station 1 and District HQ Remodel** –
  - Chief Report – As reported earlier, making progress on the remodel and it is going quickly. Will provide a tour after the meeting.

- Bond Sale Update – DA Ward reported that the process was nearing completion. District Bond Council, Skinner Fawsett, has prepared a resolution for consideration that will ratify the post issuance tax compliance procedures.

Chairman Moyle moved to adopt Resolution 2020-01, Ratifying the Tax Certificate and Post Issuance Tax Compliance Procedures. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

- **Star Fire District and City of Star Agreement for Real Property Ownership for 11665 W State St., Star, Idaho** – The Commissioners reviewed the Notice of Exercise of Complete Payment Exclusive Option to Purchase City of Star Interest in Real Property and the First Amended and Reformed Agreement for Real Property Ownership.

Chairman Moyle moved to authorize the Chief to discuss the purchase option and to present these proposed documents to the City of Star and to provide to their attorney for review if needed. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

#### **New Business:**

- **Policy Code Changes – Title 7, Chapter 3, Election Integrity -** Commissioners reviewed the proposed resolution that had been prepared by Attorney Gigray to update Title 7 of the Policy Code.

Chairman Moyle moved to adopt Resolution 2020-02 Adding Chapter 3 “Public Integrity in elections Act” to Title 7 of the Star Fire Protection District Policy Code. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Executive Session:** Chairman Moyle moved to convene into Executive Session under Idaho Code Section 74-206 (1) (f) and (j), and to have the Attorney, Chief Timinsky, DA Ward, and DC Sparks remain in the session. Comm. Martin seconded the motion and motion passed unanimously by a roll call vote. Commissioners convened into Executive Session at 6:28 p.m. at which time a discussion took place in regards to the matter of the Executive Session. Chairman Moyle moved to come out of Executive Session. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Resume Regular Meeting:** Chairman Moyle resumed the regular meeting at 6:32 p.m. at which time he announced that information had been received and no action was taken during the Executive Session.

**Announcement of the Next Meeting:** Chairman Moyle announced that the next regular meeting is scheduled for Thursday, March 12, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously. Regular Meeting adjourned at 6:35 p.m.

Minutes submitted by: \_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the March 12, 2020, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

#### **Appended to these Minutes:**

- Agenda Notice
- Treasurer’s Report prepared by District Administrator Robin Ward
- Attorney’s Report and Memo's if Applicable