

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
November 14, 2019 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioner Jared Moyle, Steve Martin and Brian Fendley were all present at the meeting.

**Staff Present:** Chief Timinsky, District Administrator Ward, Deputy Chief Sparks and White Peterson Attorney William Gigray were present.

**Approval of Meeting Agenda:** District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on November 12, 2019, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on October 10, 2019, as presented, and found them to be consistent with what occurred at those meetings.

Comm. Fendley moved to approve the Minutes of the Regular Board Meeting held on October 10, 2019, as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports:** District Administrator Ward presented the Treasurer Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$220,246.13 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)*

**Public Comment/Special Presentations:** None

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Vice Chairman of the Board:** Comm. Fendley had nothing additional to report.

**Treasurer of the Board:** Comm. Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Operations and General Information:**
  - Maintenance Division – Shop is busy as normal.
  - Congratulations to everyone on the 77% approval rate of the bond!

- Continue meeting with citizens of the District about our plans for the remodel of the new building, they all seem very excited about the project and to support us.
  - Demo process will start up again and moving forward as planned.
  - Our management team with Middleton Fire is progressing well, we continue to modify some of their systems to make them work more efficiently.
  - Our joint apparatus committee will be meeting with reps and should be getting some estimates by next month.
- **Prevention/Community Growth:**
    - Lots of new development being proposed from this building to the west of us on both sides of Hwy 44, several commercial lots with apartments and townhouses.
  - **Training:**
    - All training is going well.

**Deputy Chief Sparks** added that he had been working with Captains Chadd and Jones on submitting a Firehouse Subs Grant application for a water rescue boat. They will also be replacing the AED's and plan to donate the old ones to the schools and City.

**Firefighters Union Representative:** Danny Garringer reported on the Pheasant Hunter's Breakfast, it was very successful with an approximate profit of \$35,000. They are preparing to do multiple community outreach programs including the senior center and also plan to sponsor six families for Christmas again this year. They are planning a "coats for kids" drive as well.

Comm. Martin requested a meeting with the local.

**District Administrator:** Robin Ward had nothing additional to report, all items are on the agenda.

**Attorney Report:** Attorney Gigray reported on the items being worked on, all items are on the agenda.

**Committee Reports:**

- **Impact Fee Committee:**  
Attorney Gigray reported on the following:
  - Ada County – Moving forward, new agreement is on the agenda for December.
  - Canyon County – Anne Wescott is still working on, Attorney has requested an update from them without a response to date.
  - City of Eagle – No progress, requested a response and have not received anything back.

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky had nothing new to report.
- **New Station 1 Remodel** –
  - Chief Report – As planned, we will now move forward to complete the demolition phase and begin scheduling contractors to move forward with the remodel phases.
- **2019 Elections Held November 5, 2019:**
  - **Special Bond Election for New Station 1 and District Headquarters:** As reported earlier by the Chief, the bond levy passed with 77% approval from the voters. Thanks to everyone for their hard work on getting the information out to the public. We will be moving forward with Bond Council through the bond process to fund the project.

DA Ward confirmed with the Board that as we move forward with the Municipal Advisor and Bond Council in preparing the RFP for the bonds, that a priority for the District is a simplified process for paying the bond debt off early.

- **Commissioner Election Sub-District No. 2:** Tim Murray has been elected, DA Ward reported that the official election results should be canvassed by the County by the end of the week.
- **Ada County Impact Fees:** Attorney Gigray provided a new revised Intergovernmental Agreement with Ada County for Development Impact Fees and presented it for consideration.

Chairman Moyle moved to repeal Resolution 19-174 along with the original agreement and to adopt Resolution 19-184 Approving and Authorizing the execution of the Ada County and Star Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

#### **New Business:**

- **Policy Code Update – Title 12:** Attorney Gigray provided an explanation for the proposed resolution to repeal the current Title 12 of the Policy Code and replace it with the new one that adds more detail on public records and classifications.

Chairman Moyle moved to adopt Resolution 19-185 Repealing Title 12 and the Addition of new Title 12 Providing for the Fire District's Records Policy and Amending Appendices. Comm Fendley seconded the motion, motion passed with a unanimous voice vote.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:** Chairman Moyle announced that there was no need for an executive session at this time.

#### **Announcement of the Next Meeting:**

Chairman Moyle announced that the next regular meeting is scheduled for Thursday, December 12, 2019, at 7:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously. Regular Meeting adjourned at 7:45 p.m.

Minutes submitted by: \_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the December 12, 2019, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

#### **Appended to these Minutes:**

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable