

# UNITY AREA REGIONAL RECYCLING CENTER

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Attendance: Michael Berry(Thorndike), Dave McDaniel(Jackson), Beth Soucie(Unity), Greg Falzetta(Thorndike)(ALT), Rob Hogg(Troy), Rick Montana(Troy)(ALT), Kip Penny(Knox), Stan Besancon(Co-Manager), Paige Zeigler(Montville), Brian Jones (Freedom Selectperson)

October 17, 2019

**1. Bring Meeting to Order:** Meeting brought to order at 1900.

**2. Agenda Adjustments:**

- Add discussion of the strategic plan.
- Add FEDCO discussion.
- Voted on, no objections.

**3. Approve August Meeting:**

- August 2019 minutes submitted
  - Michael made a motion to approve September minutes
  - David seconded.
  - Vote all in favor.

**4. Manager's Report:**

Given by Stan.

- Business intake steady.
- Textiles items up some in terms of quantity received.
- Electrical items up some in terms of quantity received.
- Having a hard time moving mixed paper due to market.
- Shipping costs now exceed value of product.
- There has been a 60 – 80% reduction in quantity of shipped recycling streams mostly due to the plastics and metals markets.
- 3 bales of aluminum transported to vendor.
- Baler #2 is inoperable. Thought to be a capacitor in the phase converter.
- Baler #1 and 3 fully operational.

**5. Chair's Report:**

- One outstanding check voided, as voted at the last meeting.
- Budget Report
  - Submitted.
- Budget committee needs to meet before BOD meeting.
  - Discussion ensued as to budget committee membership.
    - Kip Penny, Dave McDaniel, volunteered. Kip will check with Sharon Hibbard to see if she is interested.
      - Will meet with Michael and Jeff.

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## 6. Old Business:

- Strategic Plan
  - Discussion ensued as to elements of the plan.
  - Reported by Greg that due to personal travel he would not be at the next meeting. Members concerned that the plan may be needed before that time because town selectmen are beginning to develop next year's budget.
  - Greg committed to having a first draft out before the next meeting for review, comment, and use for briefing selectmen.

## 7. New Business:

- The outgoing center manager requested to stay on for an extra week to facilitate his move.
  - Kip made a motion to allow Stan to stay on.
  - Dave seconded.
  - Vote all in favor.

## 8. Committee Reports:

- Personnel Committee
  - Was reported that a new hire has started working, but the manager has concerns as the new hire has not been in for the last two days, the last without calling.
  - Concerned expressed by the committee as to the new hire's suitability.
- Budget Committee
  - Will meet before November 2019 BOD meeting.

## 9. Wrap-Up & Assignments:

- Strategic Plan will be submitted in draft form prior to the November 2019 committee meeting.

## 10. Adjourn: Meeting adjourned at 2100.