

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Joseph Sawicki, *Secretary*
Kent D. Nation, *Treasurer*

Rick Tisa, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda for November 7, 2018

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- October 11, 2018 regular meeting

Public Comment:

Action/Discussion Items:

1. Operator.
2. 2019 Budget.

Reports:

1. Engineer
2. Solicitor
3. Administrator - attached

Correspondence/Communications (information to note)

1. PMAA October 2018 edition of The Authority.
2. Correspondence dated October 12, 2018 from Gawthrop Greenwood PC regarding no change in hourly rate for legal fees in 2019.
3. Memo dated November 1, 2018 from Miller Environmental regarding additional charges above and beyond scope of work.
4. Portnoff Summary of Collections as of 9/30/2018.

New Business

1.

Payment of Bills / Account Balances

As of October 31, 2018: Friendship Village account balance was \$105,327.64 and Kimberwick account balance was \$190,844.44.

1. Friendship Village Sewer District- \$96,326.75 and ratified payments of \$2,717.75 made on 10/24/2018.
Payroll of \$4,769.11 made 11/7/2018 for the month of October 2018.

Shared Service Agreement – breakdown for October 2018.

Carroll Engineering Corporation – breakdown for September 3 through September 30, 2018.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, November 15, 2018 and December 6, 2018, at 7:30 p.m.
2. Municipal Authority, on Thursday, November 13, 2018 at 7:00 p.m.

WHO IS ATTENDING 11/15/2018 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)