

**Final Minutes - Board of Directors Meeting  
Muir Woods Park Community Association**

**Agenda Item 1 Call to Order and Roll Call – Meeting Information**

Meeting Date	11 February 2010
Call To Order	7 p.m.
Chairperson	Peter Hindley
Present:	
Peter Hindley, President	X
Keith Papulias, Vice-President	X
Brad Silen, Treasurer	X
Lynn Hindley, Corresponding Secretary	X
Diane Curtis, Recording Secretary	X
Lila Daniels	X
Faybeth Diamond	X
Harold Dittmer	X
Kit Harris	X
Susan Johnson	X
Jon Lovell	X
Guests:	None
Adjourned	9:10 p.m.
Minutes Submitted By	Diane
Date Of Minutes	9 March 2010

. The following action items, decisions, and important issues were discussed/agreed to:

**Agenda Item 2                      Agenda Approval and Additions**

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Pete

Second by: Susan

In favor: All

Oppose: None

Abstain: None

**Agenda Item 3                      Approval of Minutes of Previous Meeting (14 January 2010)**

Motion: To approve the minutes (with changes noted above, if applicable).

Motion by: John

Second by: Lila

In favor: All

Oppose: None

Abstain: None

**Agenda Item 4                      President's Report**

Water tanks disappeared. Chimney can't be used until piece is replaced. Have received correspondence from Tourist Club about parking lot. Donation jars for Haiti will be at St. Patrick's Day dinner.

Motion: Accept President's report.

Motion by: Susan

Second by: Brad

In favor: All

Oppose: None

Abstain: None

**Agenda Item 5            Treasurer's Report (Brad)**

Brad sent Treasurer's report by e-mail.

Motion: Any security deposits not currently active will be moved into the general fund for 2010 as rental income.

Motion by: Brad

Second by: Pete

In favor: All

Oppose: None

Abstain: None

**Agenda Item 6            Corresponding Secretary's Report (Lynn) No report**

**Agenda Item 7            Old and Ongoing Business**

**7A    Communication Chairperson's Report (Lila)**

Costs \$500 an issue for The Lookout, which will go to about 90 residents. Jane Miller will mail issues this weekend or next week. Lila also is managing St. Patrick's Day dinner.

**7B    Children's Committee Chairperson's Report (Kit)**

Considering Valentine Day's Party. Priced out CD player for \$170, although Harold has one he can donate. Popcorn machine \$100.

**7C    Emergency Coordinator's Report (Brad)**

Attended meeting at firehouse. Dave Carr emphasized need to coordinate with other communities regarding emergency plans. The emergency group bought some handheld radios that cover from Four Corners to the firehouse, although there are some dead spots. The radios go 30 miles from the line of sight. Throckmorton Station will be the major hub for ham radios. Dave Carr wants us to be trained to be a repeater.

**7D    Facility (Including Rentals) Chairperson's Report (Lynn)**

Called Raindance Roofing and they said roof is in fairly good shape but the siren is a big problem. Chimney cap repaired for \$400. Lights in back room falling out of ceiling. Put new lock on men's bathroom. Rentals are good, especially with the workshops. Calendar is filling up.

Motion: Put wood chips on east and west side for next month and then see if we want to continue having them on property.

Motion by: Brad

Second by: Faybeth

In favor: All

Oppose: None

Abstain: None

### **7E Sewer Committee Chairperson's Report (Lynn)**

There may be potential problems because Tam Valley now wants in on sewer and we have to talk about capacity again. Peter Benning of LAFCO says there can be islands of people who opt out of sewer, but we should make clear that people who wait to join will have to pay back interest and they won't be benefit of federal help. Dietrich Stroeh and Steve Kinsey want to limit buildings to 3,500 square feet to allay fears that sewer equals big developments.

### **7F Report on Database of Addresses (Harold)**

Addresses updated and mailed to Lila.

### **7G Welcome Committee Report (Diane)**

No report

### **7H Report on Web Site (Diane)**

Brad: Harold, Diane and Brad met and worked on web site and database. The ISP was moved from marinmarket.com to go.daddy.com. That will give us more features and support. We bought an additional domain name for \$9 -- mntam.org. One of Brad's employees is moving content from one server to another. The new server comes with an online database mechanism. We're going to use Dreamweaver with Contribute. Eventualluy we'll have information online and members can update their own information.

## **Agenda Item 8 New Business**

### **8A 2010 draft budget (Brad)**

Net income last year of almost \$14,000. Income of \$24,500 with expenditures of \$10,500.

Possible new projects this year: Graveling lower parking lot; installing west wall, possibly with Hardy board, in next two years; replace windows; put trim on corners. John has estimate of \$5,000 to dump 45 yards of road base and 25 yards of 3/4 gravel with grading. Martin Bros. will deliver 70 yards for \$4,000. A 1,500 gallon container costs about \$1,000, including concrete pad. Suggestion to add \$75 to rentals for a cleaning service. Printing costs are up to \$2,000 with postage about \$400.

Motion: Approve budget with corrections

Motion by: Pete

Second by: Brad

In favor: All

Oppose: None

Abstain: None

Motion: Approve contracting for 45 yards road base, 25 yards 3/4 gravel spread and leveled for a \$5,000 cost.

Motion by: John

Second by: Brad

In favor: All

Oppose: None

Abstain: None

**8B Proposal to use up to about \$11,000 from the Sewer Fund to help fund the next phase of the sewer work (Pete)**

Next phase includes studying boundaries and addressing development, establishing where vacant lots are, determining total cost, especially in light of the fact project could be more expensive the more people opt out.

Motion: Use up to \$11,000 from Sewer Fund to pay for next phase of sewer work.

Motion by: Pete

Second by: Brad

In favor: All

Oppose: None

Abstain: None

Motion: Track expenditures according to this budget

Motion by: Brad

Second by: Lila

In favor: All

Oppose: None

Abstain: None

**Agenda Item 9 Adjournment**

Motion: To adjourn the meeting

Motion by: Pete

Second by: Keith

In favor: All

Oppose: None

Abstain: None

Time: 9:10 p.m.