

**East Side Fire District
Commissioners August 14, 2018**

Commissioners Present: Fred Fricke, Mary Mills, Loren Nelson
Chief Dan Currie
Deputy Chief Charlotte Pegoraro
Captains: Jim Delaney, Ed Gossett
Lieutenant Norb Twillmann
Scott Hoover, auditor
Kathy Flint, Staff

Commissioner Fricke opened the Public Hearing for 2019 Proposed Budget and New Annexations at 1030 hours.

Upon asking for Public Comment on the 2019 proposed budget, there was none and Commissioner Fricke asked for public comment on the new annexation requests. 12 parcels have been requested to be annexed. With no further comment, Commissioner Fricke closed the public hearing at 1031 hours

Commissioner Fricke opened the Commissioner meeting at 1031 hours.
Commissioners welcome Scott Hoover, auditor.

Approvals:

Minutes:

- Commissioner Mills moved to approve the minutes of July 6, 2018 as presented.
Commissioner Nelson seconded the motion, which carried by unanimous vote.
- Commissioner Nelson moved to approve the minutes of July 10, 2018 as presented.
Commissioner Mills seconded the motion, which carried by unanimous vote.

Financials:

Commissioner Mills moved to approve the financials and expense reports as presented.
Commissioner Nelson seconded the motion. It was noted that the Columbia bank account was closed. Money was deposited in Idaho Independent and then moved to LGIP for better interest.
Discussion. We had previously done this with Wells Fargo. The motion passed by unanimous vote.

2019 Budget: Commissioner Nelson moved to accept the 2019 budget as presented.

Commissioner Mills second seconded the motion, which carried by unanimous vote.

New Annexations: Commissioner Mills moved to approve the 12 parcels for annexation as submitted. Commissioner Nelson seconded the motion, which carried by unanimous vote.
Commissioner Fricke read the resolution. All Commissioners signed the resolution for new annexations.

Scott Hoover presented his report on the 2017 audit. There were no deficiencies in internal control discovered. Because the ESFD budget is not on an accrual basis, he presented suggested journal entries to be made in the financial program.

Chiefs' Reports

Equipment:

E-tools have arrived. We will have training in September. We will try carrying them on 1401 and see how that works. We need to always have them available and quick on scene. Thanks to the Auxiliary for \$14,000 toward these tools.

Operations.

- EMS incidents continue to run at a higher percentage than fire incidents.
- At Kootenai County Fire Chiefs Association, it was decided that all Kootenai County is now banning campfires.
- Policy P302. This document has existed in the current form for years but never approved as a formal policy. Commissioner Nelson moved to approve P302 as written. Commissioner Mills seconded the motion, which carried by unanimous vote.
- Highway Safety. Office Todd McDevitt from ISP presented a highway safety training for the fire and EMS personnel. 31 volunteers attended.
- Chief Currie will be providing the Lodge at Carlin Bay with the occupancy load for the event dock. It will be mailed out tomorrow. The fire department is the agency having jurisdiction for this load limit. It is based on a square footage calculations. Limited due to having only one egress.
- Carlin Bay Sewer Association Agreement. Discussion of intent of the document. Chief Currie read the message from CBSA with their unanimous decline of signing the agreement. Chief Currie explained that our request had nothing to do with the resort. It was to maintain the fact that nothing can be done on our property without our approval. Chief Currie recommended to go forward with legal counsel by someone with experience in real estate law. He also recommended to the commissioners that we confirm the infrastructure location. We need to determine the location of the underground system. Chief Currie is meeting with some former ESFD personnel to discuss the initial location. There is a gap in the paperwork on file regarding this topic. We want to do what is in the best interest for the Fire District and for our taxpayers about this infrastructure on our property and assure we are not disrupted. Chief Currie requested that a commissioner take the lead on the project and work with Chief Currie. Discussion. We need to understand legally where we stand. Commissioner Nelson agreed to work on this project.
 - Commissioner Fricke moved to have Chief Currie interview and retain a lawyer and to survey the property for infrastructure location, not to exceed \$5000 initially.
Commissioner Mills seconded the motion, which carried by unanimous vote.
- N Sid Sen Dock permit. No problems are anticipated with the permit. Notice has been published in the newspaper. County Community Development waived requirement for a CUP and/or site disturbance permit.
- Bids for tree removal at Station #1. Bid from Grace Tree for \$3000. Commissioner Nelson moved to approve the bid of \$3000 from Grace Tree to remove 2 trees at station #1. Commissioner Mills seconded the motion, which carried by unanimous vote.

EMS Report:

Deputy Chief Charlotte Pegoraro reviewed her previously submitted written report including:

- discussion of a new oral airway skill for EMTs
- a Stair chair for vehicle 1402 should be delivered about Aug. 17
- Rest & Rehab process changes have been made for ease of use.
- Training on 20th for airway training with Bill Keeley and a refresher training on Optional Modules that require training by a paramedic.
- EMS Connect topic this month is bleeding control.

Business

- **Fireboat committee.**
 - Lieutenant Twillmann thanked the commissioners for funding for the boat and boat house. Lake Assault personnel visited and we had a meeting to go over all the specs line

by line. One of the biggest discussions was about the motors. There is a shortage of outboard motors. Discussion of different brands. Tobler Marina has a facility in Rockford Bay and services Yamaha motors. They can pull the boat for service. Lake Assault located 2 new Yamaha motors and we agreed to the additional premium but they have compensated us in other ways. There was a \$14,000 bounty on motors. Initially they bid with performance bond, whose costs have risen significantly. They covered the bounty in lieu of a performance bond. And we agreed to include a joy stick upgrade at a cost of \$11,000. Discussion of the digital anchoring which keeps the boat in position.

- We have been since been contacted by Lake Assault. The pre-paint inspection should be ready about mid-September. We will send someone there for that inspection
- The initial deposit has been made.
- **Audit Expense** previously approved.
- **Department Communications:** Commissioner Mills has contacted Kootenai County Office of Emergency Management about holding a public meeting here regarding what the public should do in case of a large emergency. She will set up an evening date in early September.
- **Next commissioner meeting** will be Sept. 11, 2018 at 1030 hours.
- **Correspondence/Announcements.** Chief Currie read a card of appreciation for our response to a wildland fire.
- **Auxiliary meeting.**
 - Commissioner Mills reported on some of the financials from the pancake breakfast. Carlene Cada and Tanya Benson will chair the banquet decorating and cleanup committee. Commissioner Mills requested that discussion of the annual banquet be added to the September agenda.
 - Donna Ruhl has resigned. Their Officer election is set for October 8th.
 - Commissioner Mills reported that, in reaction to a suggestion by Chief Currie that the Auxiliary consider making their annual donation of around \$10,000 in support of the 25th Anniversary Celebrations of ESFD during 2019, Auxiliary members stated they prefer to buy equipment.

Thanks to Captain Delaney for bringing the new storage shed to fruition at station 2. We will be working on setting up the interior.

Public Comment

Lieutenant Twillmann initiated some discussion about the ownership of Johnson Meadows

With no further comment the meeting was closed at 1151

Respectfully submitted by Kathy Flint