

**CITY OF SHEPHERD
BOARD OF ALDERMEN
SPECIAL CALLED MEETING**

28 N. Liberty Shepherd Texas- Shepherd City Hall Council Chambers
Monday, November 11, 2019 6:30 PM

OFFICIAL MINUTES

Regular Called Meeting

Members Present: Charles Minton, Shannon Bailey, Amanda Addison, Mark Porter, Curtis Ainsworth, Ray Marris

Members Absent:

City Staff Present: City Secretary Debra Hagler, City Attorney Larry Foerster

Others Present: Isaac Addison, Pat Reynolds, PJ & Helenmarie Johnson, Ray Atchley, Joe Williamson, Pastor Justin Branch, Hannah, Emily, the JROTC and commanders.

CALLED TO ORDER /INVOCATION

Mayor Charles Minton called the meeting to order. Pastor Justin Branch from the 1st Baptist Church led in prayer. The pledges to the American and the Texas flag were stated.

PUBLIC INPUT:

Pat Reynolds: He announced that the Christmas Event and Parade is scheduled for December 7th and he wanted to encourage the Council to attend and support the Chamber. He also stated that he had only heard positive feedback on the Community Luncheon. Pastor Justin Branch added that he is the president of the SMEA which is sponsoring the Blue/White activities at the school following the parade and they have their event planned for 7:00pm.

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

OLD BUSINESS:

None

NEW BUSINESS:

Canvass Votes

Charles reported the vote tally- Samantha Taylor-41 votes, Ray Marris-86 votes, Curtis Ainsworth-81 votes, Jim Freeman-34 votes, Shannon Bailey-70 votes, Yvonne Ryba Cones-53 votes. There were a total of 365 votes cast from 174 voters.

Certification of Election Returns by Mayor Minton

Mayor Minton certified the votes as fair and true.

Shannon Bailey made a motion to approve the canvas. Mark Porter seconded and the motion passed with a unanimous vote.

Issue Certificates of Election- Mayor Minton

Mayor Minton issued the Certificates of Election to Curtis Ainsworth, Ray Marris and Shannon Bailey

Receive Statement of Elected Officer-Judge Harris Blanchette, Municipal Judge

In Judge Blanchette's absence due to his wife's health Mayor Minton received the statement of Elected Officer from the newly elected aldermen, Curtis Ainsworth, Ray Marris and Shannon Bailey

Oath of Office given to the newly elected officials- Judge Harris Blanchette, Municipal Judge

In Judge Blanchette's absence, Mayor Minton accepted the Oath of Office from the newly elected officials.

Discuss and take action to appoint a Mayor Pro Tem

Mark Porter made a motion to appoint Shannon Bailey as the Mayor Pro Tem until the next election process. Amanda Addison seconded and the motion passed with a unanimous vote.

Discuss and take action to grant a manufactured home variance to Ruby Figueroa at 130 Youngblood.

They were late arriving at the meeting but because no paperwork has been turned in the Council could take no action. They agreed that if the paperwork is completed that they would consider it at the workshop scheduled for next week. Ms. Figueroa agreed.

Discuss and take action to grant a manufactured home variance at the property located at the corner of Post Oak and East Post Oak for Carol Keen and Jenny Ajanda.

They were not present. No action was taken on this item.

Discuss and take action to approve Ray Atchley to temporarily act as the City Deputy beginning in December after Neil Adams leaves.

Mark Porter made a motion to have Ray Atchley temporarily act as the City Officer. Amanda Addison seconded and the motion passed with a unanimous vote. Deputy Neil Adams' last day will be December 5 and then he will be transferring to the Environmental Investigator for San Jacinto County. They council decided to keep the Workshop previously scheduled to collaborate with Deputy Adams regarding the Junk Vehicle, Outdoor Burning and RV Ordinances. Ray Atchley also stated that at this workshop he would like to hear what the Council expectations are for the City Officer.

Discuss and take action on request from Raj Dalwadi to extend the time limit to pay his Hotel Occupancy Tax before authorizing the city attorney to file a collection lawsuit.

Shannon Bailey made a motion to turn the attorney loose to file a lawsuit for what the Hotel owes and to take any injunctive actions required. Mark Porter seconded and the motion passed with a unanimous vote.

Adjourn into closed executive session to discuss with the city attorney a possible lawsuit involving unpaid hotel occupancy taxes as authorized under the Texas Open Meetings Act, Section 551.071 of the Texas Government Code.

Mr. Dalwadi was not present. The Council did not close into Executive Session.

Reconvene into open session and take action, if necessary, on unpaid hotel occupancy taxes owed by the Aumsai Corp and Raj Dalwadi.

The Council did not close into Executive Session

APPROVE MINUTES OF PREVIOUS MEETINGS

Shannon Bailey made a motion to accept the minutes as presented. Mark Porter seconded, and the motion passed with a unanimous vote.

APPROVE MONTHLY PAYMENT OF BILLS

Mark Porter made a motion to pay the bills. Shannon Bailey seconded, and the motion passed with a unanimous vote.

Announcements and Discussion:

Dynamic Structures has been selected as the Business of the Month by the Chamber.

Mayor Minton expressed his appreciation for the years of service that Mrs. Cones dedicated to the City. He stated she represents the best of the community while performing her civic duty.

ADJOURNMENT

Shannon Bailey made a motion to adjourn. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler