

## COMMERCIAL LEASE APPLICATION

### I. THE LANDLORD

Landlord/Lessor: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Square Feet (SF): \_\_\_\_\_ Property Name (if any): \_\_\_\_\_

### II. THE BUSINESS

Business Name: \_\_\_\_\_

Principal Office Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Type of Entity:  LLC  Corporation  Partnership  Other \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Federal TAX ID Number (FEIN): \_\_\_\_\_

Business Type: \_\_\_\_\_ (e.g. "pharmacy", "convenience store", etc.)

Brief Description: \_\_\_\_\_

### III. THE TENANT

Owner/Principal: \_\_\_\_\_

Ownership Percentage: \_\_\_\_\_ %

Title:  President  CEO  Vice President  Other \_\_\_\_\_

Driver's license Number: State: \_\_\_\_\_

Issued Date: Expiration Date: \_\_\_\_\_

Social Security Number (SSN): \_\_\_\_\_

2nd Owner/Principal: \_\_\_\_\_

Ownership Percentage: \_\_\_\_\_ %

Title:  President  CEO  Vice President  Other \_\_\_\_\_

Driver's license Number: State: \_\_\_\_\_

Issued Date: Expiration Date: \_\_\_\_\_

Social Security Number (SSN): \_\_\_\_\_

**IV. LEASE GUARANTEE**

Name(s) of the Person(s) that will guarantee the Lease:

Person 1: \_\_\_\_\_

Person 2: \_\_\_\_\_

**V. RENTAL HISTORY**

Present Address: \_\_\_\_\_

Rent: \$ \_\_\_\_\_ / Month 0 - Rent 0 - Own 0 - Other \_\_\_\_\_

If Renting, Name of Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Rent: \$ / Month  Rent  Own  Other \_\_\_\_\_

If Rented, Name of Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Rent: \$ \_\_\_\_\_ / Month  Rent  Own  Other \_\_\_\_\_

If Rented, Name of Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_

**VI. CREDIT REFERENCE (Former Landlord, Bank, Vendor, etc.)**

1st Reference: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

2nd Reference: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

3rd Reference: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**VII. CURRENT MONTHLY REVENUE**

Gross Revenue: \$ \_\_\_\_\_ Total Expenses: \$, \_\_\_\_\_

I/We, \_\_\_\_\_ -, the undersigned applicant(s) authorize the

Landlord, \_\_\_\_\_ -, or his/her/their agent to order and review my/our credit and criminal history and investigate the accuracy of the information contained in the application. I/We further authorize all banks, employers, creditors, credit card companies, references, and any and all other persons to provide to Landlord any and all information concerning my/our credit.

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

THERE IS A \$40.00 SCREENING FEE FOR EACH ADULT IN ORDER TO PROCESS THE TENANT APPLICATION. THE FEE IS NON-REFUNDABLE AND CANNOT BE CREDITED TOWARDS SECURITY DEPOSIT OR RENT.

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