

The regular meeting of the Kinderhook Township Board was called to order by Wayne Barnes on Monday, February 29, 2016 at 7:30 p.m. at the Kinderhook Township Hall. The pledge was recited to the American flag. Wayne Barnes, Supervisor; Jody Lewis, Trustee; Gary Stetler, Trustee; Cynthia Carpenter, Clerk; and Russ Siler, Assessor were present.

Treasurer Deb Castor was absent.

The minutes of January 25, 2015 were approved as presented.

Correspondence:

No correspondence

Commissioner's Report:

The commissioner was not present.

Financial Reports:

- Clerk Carpenter presented the February Transactions by Account; deposits of \$16,198.58 and invoices of \$12,394.19. Trustee Lewis made a motion to pay the bills; supported by Trustee Stetler.
- A motion was made by Trustee Lewis to pay the VISA bill with a due date of March 21, 2016. Trustee Stetler supported the motion; motion carried.
- A motion was made by Trustee Lewis with support from Trustee Stetler to approve payment to EMC for township insurance which is due April 1st of \$5,976.00. Motion carried.
- Treasurer Castor was not present to provide her report.

Zoning Report:

- Zoning Administrator Siler presented the Report for January 2016. Three permits were issued and two zoning violations were reported. One is closed and the other has been issued a ticket.

Cemetery Report:

- Sexton Baker reported cleaning up the cemeteries from the storm. The tree stump has been removed from Knauss Cemetery.
- Sexton Baker will be leaving for a ten day vacation beginning March 17th. He will provide the clerk contact information for his replacement.
- Supervisor Barnes asked Mr. Baker to provide his updated insurance certificate.

Old Business:

New Business:

- Fire runs for 2015 in Kinderhook Township were reviewed.
- Road Commission reported a cost decrease for sealcoating in 2016. 2.8 miles in Kinderhook Township were proposed. Trustee Stetler made a motion to approve the 2.8 miles of sealcoat; Trustee Lewis provided support, motion carried.

Supervisor Barnes will contact Trent Arver of the Road Commission after the budget approval process has taken place.

- Credit card policy – Supervisor Barnes provided a “draft” credit card policy which was reviewed. The Board set a \$300.00 per transaction limit without board approval and tabled the policy until it can be updated with Kinderhook Township information.
- 2016-2017 Township Committee Pay and Hourly Rate was presented and reviewed (attached). Trustee Stetler motioned to approve with Trustee Lewis providing support; motion carried.
- Furnace – two proposals were received. Trustee Stetler motioned to approve the bid from Brewer Refrigerant for \$3290 and an additional \$1753 to replace the air conditioning unit. Clerk Carpenter provided support for the motion; motion carried.
- The Board approved paying the election inspectors two days following the elections to give time for the checks to be calculated and signed for distribution.

Citizen Comments:

- Dragon Shores \$54 special assessment was explained.
- Supervisor Barnes stated copies of the proposed 2016-2017 budget are available at the Clerk’s office and will be available at the Budget Hearing.
- The Board was questioned if they received an estimate from R&M for heating and air conditioning.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted by,

Cynthia Carpenter
Clerk