

*TOWN OF UNION VALE PLANNING BOARD*



**APPLICATION FOR ISSUANCE OF A SPECIAL USE PERMIT**

Town of Union Vale Planning Board

249 Duncan Road, Tymor Park

LaGrangeville, NY 12540

Tel: (845) 724-5600

Fax: (845) 724-3757

Planning Board email: [pbzba@unionvaleny.us](mailto:pbzba@unionvaleny.us)

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Tax Map Parcel #: \_\_\_\_\_

Email of Applicant/Owner: \_\_\_\_\_

Location of Proposed Project Site: \_\_\_\_\_

Current Use of Site: \_\_\_\_\_

Proposed Use of Site: \_\_\_\_\_

- Work to be Undertaken:    \_\_\_\_\_ new project site, including new building/improvement  
                                  \_\_\_\_\_ Modification to existing building  
                                  \_\_\_\_\_ Modification to existing developed site  
                                  \_\_\_\_\_ Change of use existing building site

Zoning District:       RD-10 \_\_\_\_, RA-5 \_\_\_\_, RA-3 \_\_\_\_, R-1.5 \_\_\_\_, R-1 \_\_\_\_, H \_\_\_\_,  
                                  NC \_\_\_\_, TC \_\_\_\_, A \_\_\_\_

Owner of Property (if not applicant): \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Name of Agent (architect, engineer, etc.): \_\_\_\_\_

Address of Agent: \_\_\_\_\_

Telephone Number of Agent: \_\_\_\_\_

Email of Agent: \_\_\_\_\_

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 The undersigned, having been advised of the requirement for Special Use Permit by the Town of Union Vale Code Enforcement Officer, hereby requests approval of the above identified Special Use Permit by the Union Vale Town Planning Board in accordance with Section 274-a of the Town Law and the Zoning Law of the Town of Union Vale. The undersigned acknowledges that the official date of the application is that of the next regularly scheduled meeting of the Planning Board, as established by the Planning Board's annual calendar, provided at which time a sketch plan or a preliminary or final site plan in full accordance with the requirements of said Zoning Law, a copy of this application form, Environmental Assessment Form required to initiate compliance with the State Environmental Quality Review Act, and receipt of payment of the application fee, and shall be submitted not less than fourteen (14) days prior to the meeting, in order to constitute a complete application. Said fee shall be paid to the Town of Union Vale and submitted through the Planning Board Secretary.

In order to assist prospective applicants in complying with the Special Use Permit Review and Approval procedure, including noting in checklist format, that date to be included in a particular special permit submission, Town's Planning Consultant maintains office hours on the first Wednesday afternoon of each month at the Planning Board Office.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

If the applicant is not the owner of the premises, written proof of the applicant's right to act behalf of the owner in this matter must be submitted.

Please note the attachments:

- \_\_\_\_\_ Sketch plan and /or building plan illustrating any proposed modifications
- \_\_\_\_\_ Environmental Assessment Form (Part I)
  - ( ) Short Form
  - ( ) Long Form
- \_\_\_\_\_ Site Plan Application Fee in accordance with Town's Fee Schedule
- \_\_\_\_\_ Authorization, if application, to act for owner
- \_\_\_\_\_ Copy of Original Deed of Property
- \_\_\_\_\_ Other data \_\_\_\_\_