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# Town of Latah

## TOWN COUNCIL MEETING MINUTES

*For August 02, 2016*

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- I. CALL TO ORDER:** Mayor Douglas Arnold called the meeting to order at 7:14 p.m. Council members present at the meeting were: Mayor Arnold, Larry LaBolle, Steve Leitz, Patricia Neumann. Also present was Clerk/Treasurer, Heidi Turnbough. Garry Greenwalt was absent. Cathy Dunkle was delayed.
- II. PLEDGE OF ALLEGIANCE:** Mayor Douglas Arnold asked those present to join him in the Pledge of Allegiance.
- III. REPORTS FROM COMMITTEES AND TOWN EMPLOYEES:** Monthly adjustments for May, June and July were presented and signed by council.
- IV. READING OF PREVIOUS MEETING MINUTES:** The meeting minutes for July 05, 2016 were presented. Patricia Neumann made a motion to accept the meeting minutes. Larry LaBolle seconded the motion; all council members voted yes.
- V. PRESENTATION OF VOUCHERS, WARRANTS, FINANCIAL STATEMENTS AND REPORTS:** The Clerk/Treasurer presented check numbers 7668-7670, and 7680-7690 totaling \$88,991.99 as well as payroll check numbers 7671 through 7679 with EFT payments for 941 and quarterly reports totaling \$3,980.80. Cathy Dunkle made a motion to accept the financial statements as presented. Patricia Neumann seconded the motion; all council members voted yes.
- VI. PRESENTATION OF PETITIONS, APPLICATIONS, CONCERNS, APPEALS, COMMUNICATIONS, ETC:**  
The Clerk reported to following:
- Yvonne Warren and Sue Farrelly concerned that they have no water pressure. Layne Merritt discussed her concerns with her. Ms. Warren also requested that Vine Street be graveled. The mayor stated that we were working towards getting Vine St. graded.
  - A request from Mike Connelly for a utility easement for 131 W. Market Street. There was concern about the condition of the septic system. Table until next meeting. The clerk will contact the county and request the age and condition of the tank.
  - A letter from the noxious weed control board. The clerk will notify Steve Haxton to spray the weeds.
  - A letter from Melanie Meagher, regarding Curt and Jeanette Loucks dogs running at large, and a letter stating that the Loucks sprayed their weeds and the spray drifted onto her plants. Curt and Jeanette Loucks were present at the meeting and disputed the accusations in the letters. The Loucks tried to discuss the issues with Ms. Meagher. The Loucks stated that they feel harassed by Ms. Meagher.
  - A citizen concern with the tall weeds at several locations. A specific address at S. Vine Street, Race and Main Street. The clerk will inform Steve Haxton.



## VII. OLD BUSINESS:

- A. **WELL HOUSE PROJECT:** Layne Merritt was present to discuss the progress of the punch list for the completion of the well house project. Mr. Merritt presented the final pay request to begin processing. He clarified the payment would not be released until the project is complete. The retainage will continue to be held. The booster pump damage was discussed and the responsibility of the damage done to the booster pump, was the contractors because of the conditions they left the pump in while not in operation. Larry LaBolle made a motion to submit the final pay request to CDBG. Patricia Neumann seconded the motion; all council members voted yes.  
Mr. Merritt also presented the TIB application request for approval. The mayor signed the application and JUB was going to submit it. Cathy Dunkle made a motion to approve the signature. Larry LaBolle seconded the motion; all council members voted yes.  
A public hearing for a future CDBG application was requested to be advertised before the September meeting.
- B. **CASH HANDLING POLICY:** Patricia Neumann made a motion to pass the policy as presented. Larry LaBolle seconded the motion; all council members voted yes.

## VIII. NEW BUSINESS:

- A. **ANIMAL CONTROL OFFICER RESOLUTION:** The clerk will research a couple of questions regarding the RCW's stated in the resolution and the resolution will be presented at the September meeting.
- B. **2016 BUDGET AMENDMENT:** The budget amendment reflected a change in the CDBG fund to show \$182,990.00 in revenues and \$198,880.00 in expenses. Cathy Dunkle made a motion to approve the budget amendment as presented. Larry LaBolle seconded the motion; all council members.

## IX. ROUNDTABLE:

The clerk discussed the water ordinance and requiring an occupancy permit. The clerk will put the water ordinance on the next agenda.

The mayor discussed a situation regarding Chris Greenwalt using the town gas account for personal use. Ms. Greenwalt reported the event to the mayor and paid for the fuel used. The mayor asked the council how they felt about retaining her as an employee. Two council members stated she should be removed, two council members stated it was the mayor's decision. The mayor took it under advisement.

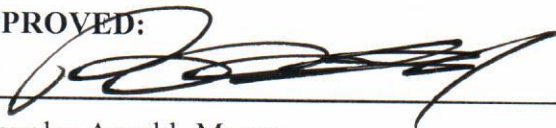
Patricia Neumann mentioned a concern regarding weeds at a house on Pine Street. The clerk will give the mayor the phone number to contact the owner to have the weeds mowed.

The mayor requested the clerk to alert citizens that if they do not want the weeds sprayed on the right of way by their house, they are then required to pull or destroy the weeds.

## X. ADJOURNMENT:

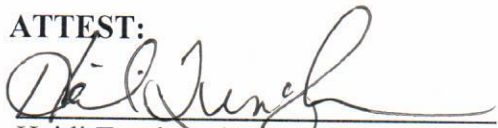
Steve Leitz made a motion to adjourn the meeting at 9:24p.m. Patricia Neumann seconded the motion; all council members voted yes.

**APPROVED:**

  
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Douglas Arnold- Mayor

**ATTEST:**

  
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Heidi Turnbough- Clerk/Treasurer