

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'  
SEMI ANNUAL BOARD MEETING MINUTES**

Trinity County Fair  
**DINING HALL – 6000 Hwy 3**  
Hayfork, CA 96041

<https://us02web.zoom.us/j/84781601071?pwd=L09qeDFwK0Nib2Q5SklyUDFiM0MxZz09>

(If using the zoom link, it will download zoom to your computer)

**Zoom Link Info:**

**Meeting ID: 847 8160 1071**  
**Passcode: 491796**  
**Dial In: 1-669-900-6833**

**Thursday, June 23<sup>rd</sup>, 2022**  
**4:30 PM – Directors' Only Walk Thru**  
**5:00 PM – DESSERT POTLUCK**  
**6:00 PM - Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 <sup>st</sup> District	Michael Thompson, Director, 2 <sup>nd</sup> District
Adrien Keys, Director, 3 <sup>rd</sup> District	Adam Dummer, Director, 4 <sup>th</sup> District
Director, 5 <sup>th</sup> District	Chuck Sauer, Director
Donny Case, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the Agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment", Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 4:30 pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

- a. Directors Thompson, Dummer, Sauer, Eggleston, Rourke, Keys, and Case were present in person.
  - 1. Director Keys moves to excuse Director Brinkley absence; Director Eggleston seconds the motion; Motion carries unanimously.

**3. PRESIDENT WELCOME REMARKS**

- a. Welcome everyone!

**4. ADJOURN FOR WALK THRU & DESSERT**

**5. CALL BACK TO ORDER**

**6. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

- a. Director Rourke: The Fairgrounds is looking sharp! Great job!

**7. CONSENT JUNE 23<sup>RD</sup> SEMI ANNUAL AGENDA**

- a. Director Thompson moves to approve the June 23<sup>rd</sup> semi – annual agenda; Director Keys seconds the motion; Motion carries unanimously.

**8. CEO: 6 MONTH FINANCIAL REVIEW 2022 & 6-MONTH FINANCIAL FORECAST 2022 & 101<sup>ST</sup> TRINITY COUNTY FAIR**

- a. Forecast & Year to Date
- b. \*Admin Wages are going up about 15% over budget, raises to retain employees
- c. \*Fair Security will come in around \$4,000, budgeted at \$2,800 – We do not have dedicated Sheriff Deputies due to the Department being understaffed.
- d. \*Fundraising Expenses are higher than budget, but it falls directly in line with the higher Fundraising Revenues.
- e. \*Power & Light will be around \$4,000 over budget on expenses, but we will actually offset the expense with approximately \$12,000 from Monthly RV Rentals
- f. \*Water will should end up under budget, mainly due to the repairs that have been completed on leaks throughout the fairgrounds.
- g. \*Trash removal will come in right on budget, we will also have a \$3,600 offset from RV monthly rentals.
- h. \*Allocations and F&E Funding we ended up \$32,000 over budget, due to the additional funds we received from AB1499; we received \$61,000 this month and should see our \$56,000 allocation either later this month or in July.
- i. \*Association Membership is down resulting in \$1,000 under budget
- j. \*Donations have taken a huge hit, we will end up down \$12,000 and another \$4,000 in Maintenance Target Donations, which is not a surprise with the economy the way it is, people do not have the disposable income as in past years to make these donations.
- k. \*Fundraising will be better than budgeted; my best estimate is around \$5,000 over budget.
- l. \*RV Monthly Rentals should come right in line with budget @ \$95,000; we are not seeing any increase in contractor rental yet this year.
- m. \*Flea Markets will be under budget, but we will do 2 Fall Flea Markets, vendors may not be participating due to the required 1 million dollar Insurance per vendor, by the State.
- n. \*Parking Lot Revenue is down around \$2,000; we are still working on sponsors for Saturday and Sunday Free Parking.
- o. \*Advertising in the Premium Book came in around \$4,000 over budget, we are spending most of that money on advertising for the Fair, with Posters, Magazine, and Commercials.
- p. Overall, we should meet budget, depending on how many people attend Fair and our Special Events (concert, derby and race)

- q. Fair – We have included the Final Schedule of Events, listing everything that is happening beginning Monday and going through to Sunday; we will also have this on our QR Code that will be on the Website, Facebook and The Welcome Banner when you come into the Fairgrounds. We have passed out the Directors VIP Passes tonight.

**9. CORRESPONDENCE:**

- a. **SEMI ANNUAL BOARD MEETING FLYER**

**10. ADJOURNED**

Adjourned by Director Rourke at 5:45 pm

**Submitted By:**

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*Carrie Bayley, CEO*

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*Dennis Rourke, TCFA President*