

Personal Reference Verification

Section 1 - Completed by Applicant

Applicant Name: _____

Reference Name: _____

Address: _____

Telephone: _____

Years Acquainted: _____

I hereby give permission to the above reference to release my information:

Signature: _____ Date: _____

Section 2 - Completed by office

Years Acquainted: _____ How are you acquainted? _____

Comments: _____

Section 3 – External use

To whom it may concern,

Please be advised we have made multiple attempts to contact you via the telephone number provided as a reference for this applicant. Please fill any information you would like to share in Section 2 and return in the prepaid envelope provided. You may also email the completed form to lura@compnursing.net. Any information provided will be confidential.

1st call: Date: _____ Comments: _____
Time: _____

2nd call: Date: _____ Comments: _____
Time: _____

Mailed out by: _____ Date: _____

Any help you could provide would be greatly appreciated.

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