

**Town of Grant**  
**9011 County Road WW**

**Monthly Board Meeting**  
**July 13, 2011**

Present: Schwab, Yetter, Winkler, Luecht and Zimmerman.  
Chairperson Schwab called meeting to order at 6:30pm.

**Announcements/Correspondence:**

- Wood County Memorandum of Understanding-Hwy 54/Biron Business Park reached agreement with Portage County
- Wis. Towns Association-Portage Cty Unit meeting July 25th @ 6:30pm; Pine Grove Town Hall

**Presentations:**

- **Brian Knutson**, Design Tech, provided board members with a facility evaluation checklist for the Town garage. Overall the roof, walls are in good condition and works good for cold storage. Following are things to consider:
  - overhead power supply is too low & hazardous; should be underground
  - windows are in poor condition; along with east end overhead doors
  - insulation is in poor condition with low performance; no protection of insulation in metal building addition
  - paint finish of the entire building is in poor condition; prime & paint all existing painted surfaces
  - service doors are too small; doors & hardware in poor condition
  - racks & shelving inadequate; need flammable storage cabinet
  - restroom facilities must be provided in occupied buildings per IBC 2902 and Comm. 62.2902
  - old gas fired unit heater, has exposed wires and should be removed
  - plumbing fixtures in poor condition; no hot water
  - wiring/conduits -poor condition; lighting inefficient & inadequate
  - power, convenience receptacles, equipment feeds -inadequate
- **Scott Bernette**, Chief Grand Rapids VFD, 2nd Quarter Report. GRVFD responded to 6 calls in Town of Grant consisting of: 1-Wildland fire; 1-Down Power Lines; 4-MA EMS Calls in the second quarter. Year to date the department has responded to 140 calls within the entire contract area with 7 of these calls in the Town of Grant. Chief Bernette reported on department training, meetings and public relations.
  - building inspection revealed in garage: need for combustible materials cabinet
  - exposed wiring/ overhead power supply
  - exist door in sign area; with proper signage

**Motion: (Yetter, Winkler) Move to approve Special Town Board meeting minutes from July 7th, as corrected. Carried. Unanimous Ayes.**

**Officers Report:** Wis. Rapids Water Quality meeting was attended by Schwab, reporting that the Town of Grant has one vote in matters pertaining to County Road W to Wisconsin River.

**Committee/Commission Minutes/Reports:**

- **1st Responders:** All 1st Responders have uniforms and will be purchasing boots for members. Members will be organizing cabinet in town hall basement.
- **Groundwater Citizens Advisory:** Meeting was held on July 7th, minutes not available yet.
- **Sesquicentennial:** Check with Trudy Knipple about using her field for celebration; Mark Krohn is in charge of parade. Event to take place in 2014.
- **Plan Commission:** Finishing Utility Accommodation Policy, will move on to Driveway Ordinance.
- **Zoning:** Total of eight permits were issued for June totaling \$475.00. Permits included: 2-CSM's signed, 2-decks, 2-accessory buildings, 1-new residence, 2-addresses and 1-pond.

**Financial Report:** Total receipts for month of June were \$35,027.39, with checkbook balance on June 30th at \$15,694.80. Treasurer and Clerk balanced for the month of June. Clerk provided board members with updated Budget Sheet as of July 13th. Clerk invoiced Construcks for road damage; Krohn, Hewitt, Zens will be invoiced for driveway culverts.

**Motion: (Yetter, Winkler) Move to accept financial report for audit/review. Carried. Unanimous Ayes.**

1st Responders account at Wunrow's Greenhouse is activated again. Treasurer is updating list of town charge accounts and key inventory.

**Motion: (Yetter, Winkler) Move to pass Resolution #2011-02 Re: Election Wards in conjunction with 2010 Census, with correction to minor spelling error. Carried. Unanimous Ayes.**

**Public Participation:**

- Charles Rickman- questioned having to have Electrical Inspection on pole building
- Charles Gussel- questioned about having Brian Knutson do evaluation for town garage and what was the cost for the evaluation. Schwab indicated there wasn't any cost involved and she wanted residents to know what condition the garage was in and plan for the future for repairs or new building.
- Kitty Gross- mentioned about notifying residents through newsletter about break ins.

**Roads/Equipment/Garage:**

- Marty Rutz mowing roads; done reclaiming materials, 110th St is a little better, work in progress. Need to communicate to residents what is going on with roads.
- **Motion: (Yetter, Winkler) Proceed with Asphalt Pavement Bid for Angle Drive and Birch Ave. Carried. Unanimous Ayes.**
- Request to have Quest, LLC engineering to write bids for reconstruction of Deer Rd (100th-110th); 100th St. (Quarry-CTH W). Will bring back when bid comes in.
- Steve Slice inspected culverts for Bridge Aid from County; estimated of costs to the town were as follows: 110th/Birch - \$6,500.00; 90th (s of Hwy 54)-\$8,500.00 and Pine St./105th - Mini Bridge-\$120,000.00 or Culvert-\$90,000.00.
- **Motion: (Yetter, Winkler) Move to put in the paper work with Portage County for cost sharing of culverts at Birch/110th, Pine St/105th and 90th St. for 2012. Carried. Unanimous Ayes.**
- Apply for large HSIP Grant for guard beams at 100th St. /Lake Road for 2012-2014
- **Motion(Yetter, Schwab) Move to get 4,500 gallons of Magnesium Chloride to be spread on roads. Unanimous Nays.** After discussion motion was tabled.
- Upgrade to radios in town vehicles for narrowband compatible by Jan 2013 would cost \$35.00 each to reprogram to narrow band.

**Transfer Station:** Last Choose to Reuse is August 13th.

**Summer Newsletter:** Working on articles

**Website Update:** None

**Board/Employee Training:** WISLR Passer training available

**Upcoming Meeting Dates:**

- July 19th @ 7:00pm Rescue/Extrication Services with Fire Chiefs
- July 20th @ 7:00pm Plan Commission
- July 25th @ 6:30pm WTA-Portage County Unit @ Pine Grove Town Hall
- Aug. 3rd @ 6:00am Open Bids for Asphalt Pavement for Angle/Birch

**Motion: (Winkler, Yetter) Move to adjourn at 9:354pm.**

Respectfully submitted by,



Vicky Zimmerman, Clerk Town of Grant