

Community Outreach & Diversity
Committee Minutes

January through June 2018

Winona County Criminal Justice Coordinating Council
Community Outreach & Diversity Committee Meeting

The Community Outreach & Diversity Committee did not meet in January of 2018 due to the Legislative Outreach Event which occurred on January 20, 2018.

The next meeting of the committee is on February 21, 2018 at noon in the County Attorney's Office.

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
February 21, 2018 at Noon
County Attorney's Office**

Present: Kalene Engel, Fatima Said, Claire Exley, Marie Kovecsi, Phil Huerta, Karin Sonneman, Carin Hyter

Minutes by: Kalene Engel & Claire Exley

Welcome & Call to Order: 8:05 a.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Law Day:

- Dates: April 26th (non-Winona Middle School) and April 27th (Winona Middle School)
- Kalene has sent out request for information to last years' participants to see if they want to participate; based upon responses she will extend invitation to other schools, space permitting.
- Mock trial will focus on opioid use
- ASAP Prescription Takeback is on April 28th at Walgreens, so there is a nice tie-in to Law Day.
- Drug Court participants could have a station to talk about their experiences to provide a "real world" feel
- Phil has been in contact with the 6th grade health teacher and can talk with her about opioid use among students
- National theme is separation of powers. On the electronic version of the agenda, there are several links to the website which has interactive modules
 - Karin can briefly explain separation of powers at her learning station but we will not be following that theme
- Committee keep working on it and we will finalize at March meeting

Elected Officials Forum –debrief

- Event was well attended
- The committee thinks the written question format was good. It did not allow for public members to get on their soapboxes and kept the focus on the issues.
 - We will continue with this format next year

Jail Advisory Committee update

- Karin is on the committee
- They are having a jail tour next week
- Will be an aspect of the summit, and will have more tangible topics/ideas in October
- The committee has to complete a 26 page survey about the jail after the tour

County Fair planning

- Last year we did not help the Sheriff's office booth

- ASAP has hidden in plain sight exhibit last year
- We could have information about the jail available at a table
- Karin can ask the jail committee for open ended questions they want the public to answer (ex: what is working well, what can be improved etc.)
- Might be difficult to get staff people for a booth

ASAP update from Phil

- ASAP appreciation event is Monday
- Wellness expo is Saturday
- Lots of events going on with ASAP soon, contact Phil for information and to check them out

Update from Fatima

- She will have an update for this committee after the next CJCC meeting because she will be sharing the findings about immigration and how we can improve our community
- COD committee could get involved with improvements
- Stay tuned for findings presentation

Update from Marie

- High schoolers will be participating in listening sessions about mental health in the near future
- This will include talk about what people do on bad days, who they talk to when have a bad day etc.

Future Meetings: Next meeting is March 21st at noon; April meeting time will switch back to 8am

Adjourn: 12:42 p.m.

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
March 21, 2018 at Noon
County Attorney's Office**

Present: Bridget Klinger, Rebecca Church, Chong Sur Vong, Kalene Engel, Claire Exley, Marie Kovecsi, Karin Sonneman, Carin Hyter

Minutes by: Kalene Engel

Welcome & Call to Order: 8:05 a.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Law Day:

- **Topic:** Discussion was had on a proper topic for the mock trial. Some of the teachers were unsure as to whether the 6th graders were aware of opioid abuse. Bullying, especially in light of recent events, was felt by some committee members to be a more appropriate topic. Cyberbullying was the mock trial topic a few years ago, so that script could be modified to include more examples of bullying. Bridget noted that she had a good video on cyber bullying that could possibly be used for the pre-Law Day presentations at the school. Stephanie and Rebecca will work on the script and consult with Bridget.
- **Participating Schools:** Kalene distributed an updated list of participating schools. She is still waiting for confirmation from St. Charles and Bluffview Montessori.
- **Learning Stations:**
 - **Drug Court:** Carin will combine with Karin at the County Attorney's Office Station, unless her help is needed in Court Administration.
 - **Court Admin:** Julie Koop or Lindsay Lancette may be able to help out at Court Admin if they are short-handed.
 - **DOC/Restorative Justice:** Karin will check with Renee about staffing for the DOC/RJ Station.
 - **Public Defender:** Karin will check with the Public Defender's Office about staffing for the PD station.

Volunteers: Karin will check with Lynn Theurer about obtaining League of Women Voters volunteers for tour guides.

Other:

- Brochures: After discussion, all agreed that it was not necessary to print the brochure.

- Other: Bridget will look into preparing a crossword puzzle for the kids.

COD as Jail Advisory Committee (JAC) Outreach:

- The Jail Advisory Committee formed subcommittees, one of which is an outreach committee. Karin is on that committee and volunteered the COD Committee to assist with that effort.
- This meeting will constitute the meeting that the JAC COD Subcommittee was supposed to have prior to the next JAC Meeting.
- Committee members brainstormed on ways to publicize the jail issue. Ideas included the following:
 - “Know Your Neighbor” presentations co-sponsored by Leighton Broadcasting and the Winona Rotary and held on the last Thursday of May, June and July
 - A booth at the County Fair with a way to survey residents.
 - Karin will talk to Phil Huerta about sharing a booth with ASAP and will also talk to Cindy Timm about getting a fair booth. (Karin will be on vacation and unable to attend the fair).
 - Facebook page.
 - Carin and Bridget will figure out a way for the community to provide feedback at in-person events.

Future Meetings: Next meeting is April 18, 2018 at 8 a.m.

Adjourn: 12:52 p.m.

Winona County Criminal Justice Coordinating Council
Community Outreach Committee Meeting Minutes
April 18, 2018 at 8am at County Attorney's Office

Present: Fatima Said, Claire Exley, Justin Green, Carin Hyter, Nick Guy, Karin Sonneman, Stephanie Nuttall, Kalene Engel, Phil Huerta, Bridget Klinger.

Law Day Planning/Updates:

- **Script:** Stephanie and Rebecca reviewed the bullying script, made a few tweaks and sent it out to the teachers last week.
- **Tour Guides:** We are in need of more tour guides. Marie, Phil and Nick volunteered for shifts. Kalene will update and distribute the schedule.
- **Stations:** Kalene reviewed the list of presenters.
- **Intro:** Kalene will not be present on the 27th so Karin will do the introduction for the students before they begin their "tours."
- **Pre-Law Day Presentations:** Bridget is finishing up the in-school, Pre-Law Day presentations.

Jail Advisory Committee Subcommittee on Community Outreach

- Bridget, Claire and Carin have not yet held a meeting to discuss they type of presentation/display they want to do on the jail for the Know Your Neighbor events.
- After discussion, they decided to do a large storyboard with information about what the jail is supposed to have (per Dept. of Corrections) and what our jail has.
- Administering a survey was discussed, but the consensus among group members was that it was too early to do so because the general public did not know enough about the issues.
- Kalene noted that the PONI (Planning of New Institutions) Training included some materials on public outreach. She will pull that information and provide it to Karin for distribution to Bridge, Claire and Carin.
- Bridget noted that the dates of the events were 5/31, 6/28, 7/26 and 8/7 (which is National Night Out).
- Phil agreed to donate space from the ASAP booth for a jail display.
- Karin will talk to Helen Newell about securing the Middle School on October 25th for the Community Collaboration Summit on the Jail. That way, we will have a date to provide to people at the summer events.
- Discussion was held about having World Café-type discussions. Fatima noted that discussions were great, but that some action items needed to be generated and completed as a result of those discussions.

Meeting adjourned: 8:45 a.m.

Next Meeting: May 16, 2018 at 8:00 a.m. at County Attorney's Office

Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
May 16, 2018 at 8:00 a.m.
County Attorney's Office

Present: Bridget Klinger, Karina Kujawa, Rebecca Church, Kalene Engel, Phil Huerta, Claire Exley, Marie Kovacs, Fatima Said, Karin Sonneman, Nick Guy, Lynn Theurer

1. **Call to Order:** 8:03 a.m.

2. **Jail Advisory Outreach Subcommittee:**

- a. **Workgroup Updates:** Bridget, Claire and Karin have been working on a display board which is based on a Chevy commercial. Viewers will be asked to choose statements about the jail which are true—except all of them will be true. They are also planning a second board with some additional facts about the jail. A possible third board will have photo comparisons of the Winona County Jail with other area jails. They are also planning to have a box for people to submit questions.
- b. **Know Your Neighbor Meetings:** The Winona Know Your Neighbor Meetings will be held on the last Thursday of each month in May, June and July, as well as on the National Night Out date in August, as follows:

Date	Location	Time
5/31/18	East End Rec	5 – 7 pm
6/28/18	Lake Park Lodge	5 – 7 pm
7/26/18	Goodview Fire Department	5 – 7 pm
8/7/18	East End Rec	5 – 7 pm

We need volunteers to help staff the display boards and educate the public about jail issues. Claire will coordinate volunteers.

- c. **Winona County Fair:** The Winona County Fair will be held from July 11th through the 15th in St. Charles. After discussion, it was decided that the most appropriate place for the Jail Study Display Boards would be at or near the Sheriff's Booth. Karin will reach out to Sheriff Ganrude about utilizing some of his department's space for that purpose. (Update: Sheriff Ganrude gave permission to use the space as noted above).
- d. **October 25th Community Collaboration Summit:** The tentative date for the Community Collaboration Summit is October 25th at the Winona Middle School. Karin will confirm the availability of the venue with Helen Newell. (Update: Karin confirmed with Helen that the space is reserved for our use).
- e. **Other:** The possibility of displaying the Jail Study Display Boards at the Drug Court Appreciation Event on May 21st was discussed. Karin will discuss social

media outreach on the jail with the Jail Advisory Committee at its May 22nd meeting. Currently, the Winona Police Department, Winona Sheriff's Department and Winona County Attorney's Office Facebook pages could be used for social media feeds regarding the jail.

3. Announcements:

- a. **Project FINE Taste of International Cuisine:** Project FINE's annual dinner fundraiser will be held on June 10, 2018 from 4:30 – 7:00 p.m. at Lourdes Hall. The theme for this year is "Journey to the Caribbean."
- b. **Project FINE Welcoming Lunch:** There are still a few spots available for the next Welcoming Lunch, which will be held on May 21st. Chong Sur Vong is the chef for the evening.
- c. **Happy Birthday to Fatima – TODAY!**
- d. **League of Women Voters Election Work:** The LWV expects to conduct 9-11 election forums this year, as well as facilitate educational forums on the school referendum. Therefore, Lynn will be taking a temporary break from assisting with COD events.
- e. **Ramadan Tour:** There will be a "Women in Islam" event on May 26th at the Winona Islamic Center. Contact Ahmed El-afandi for more information at 507-454-4082.

Meeting Adjourned: 8:35 a.m.

Next Meeting: Wednesday, June 20, 2018 at 8:00 a.m. at County Attorney's Office.

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
June 20, 2018 at Noon
County Attorney's Office**

Present: Karin Sonneman, Bridget Klinger, Kalene Engel, Carin Hyter, Rebecca Church, Claire Exley, Marie Kovecsi, Nick Guy, Mike Kuehn, Herman Victoria, Genelle Beck (Workforce Center)

Minutes by: Kalene Engel

Welcome & Call to Order: 8:05 a.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Workforce Center Program: Genelle Beck From the Workforce Center discussed a program that she is organization for employers regarding “hard to employ” individuals, such as those with criminal backgrounds. This program is similar to the “Ban-the-Box” seminar that CJCC sponsored a few years ago. Following are preliminary details on the program:

- Location: Tandeski Center
- Date: August 17, 2018 (note: this is the same day as the Restorative Justice Golf Tournament, so new dates are being considered)
- Time: 8:30 a.m. to 2:30 p.m.
- Fee: No charge
- Intended audience: Employers
- Refreshments: Light lunch
- Suggested program:
 - Presentation of statistics about the population by Mark Schultz of Workforce Center
 - Discussion of legal implications by employment law attorney
 - Panel discussion on resources such as education, work experience, housing—possible presenters from drug court, probation, DEED, DOC, CARE
 - Employer panel discussion on experiences in employing hard to employ individuals
 - Employee panel discussion re: experiences of hard to employ individuals
- Genelle is looking for help with recruiting panelists and emcees, registration and possibly funding for the food.
- Both the County Attorney's Office and CJCC are interested in being a co-sponsor; Herman will check with Fatima to see if Project FINE would also like to co-sponsor
- Kalene, Karin and Carin volunteered to be a part of a smaller workgroup to help plan the details and allocate responsibilities
- Genelle will check the availability of the Tandeski Center and send out new dates so that the conflict with the RJ Golf Tournament can be avoided.

Jail Advisory Committee Outreach Subcommittee:

- The May “Know Your Neighbor” outreach went very well.
 - People were surprised that all of the facts on the poster board were true; many people did not know a lot about the jail.
 - Claire made a box for questions.

- Members discussed other possible events or locations where the boards could be taken in addition to the Know Your Neighbor Events and County Fair. Locations discussed included the library, township officers' meetings and township meetings.
- The creation of a Facebook page was discussed. Instead of creating a new Facebook page, the Know Your Neighbor Facebook posts will be shared on other pages, like the County Attorney's Page and Winona Police Dept. page.
- The next Know Your Neighbor events will be held on June 28th, July 26th and August 7th. The next Township Officers' Meeting is August 8th.
- At the next Jail Advisory Committee Meeting, Karin will ask whether any members would like to attend the Know Your Neighbor events to answer questions.
- Karin will also make a signup list for the County Fair.
- Karin will make a list of FAQs that would be suitable for a handout.

Future Meetings: Next meeting is August 15, 2018 at 8 a.m.; No meeting in July.

Adjourn: 9:10 a.m.