

## AGENDA

**Special Called Meeting – 11:30 A.M.  
201 N. Main Street; Linden, TX 75563**

**Monday; November 18, 2019**

Linden Economic Development Corporation [4A]

Linden Economic Development Corporation [4B]

1. Call to Order

2. Presentation

- Shawn Larson—Cass County Sun & Atlanta Citizens Journal; Publisher

3. Discuss/Consider/Action

- Approval of October 15, 2019 Regular Called Meeting Minutes
- Approval of October 2019 Financials & Reconciliations – LEDC [4A]
- Approval of October 2019 Financials & Reconciliations – LEDC [4B]

4. Consent Items

- Local Sales & Use Tax Report – For the Record
- Credit Card & Bank Balances – For the Record
- Final FY 2018/2019 Financials – LEDC [4A & 4B] – For the Record

5. Discuss/Consider/Action

- Advertising Opportunities for Linden Area Businesses
- LEDC VSIP & CIP Grant Program
- Director's Report
  - T-Bone Walker Day Update
  - Project 1934 Update
  - LEDC Small Business Workshop Update

6. Executive Session

- Real Estate
- Personnel
- RLF

7. Exit Executive Session: Action/No Action

8. Adjourn

Posting date Thursday, Nov 14, 2019 Time 9:05 a.m.

By Christophe Trahan

Christophe Trahan; LEDC Executive Director

**MINUTES**  
**Regular Called Meeting – 11:30 A.M.**  
**Tuesday, October 15, 2019**  
**201 N. Main Street; Linden, Texas 75563**  
**Linden Economic Development Corporation [4A]**  
**Linden Economic Development Corporation [4B]**

Members Present LEDC 4A: Richard Bowden, Frank Lanier, Larry Wells, Carla Roadcap, John Rountree, Dave Stewart, Kyle Morgan

Members Present LEDC 4B: Richard Bowden, Frank Lanier, Larry Wells, Carla Roadcap, Dave Stewart, Kyle Morgan

Members Absent: John Rountree

Staff Present: Christophe Trahan, Authur Kimmel

Guests Present: Clarence Burns

1. **Call to Order**

- President Richard Bowden called the meeting to order at 11:56 A.M.

3. **Discuss/Consider/Action**

- Approval of September 17, 2019 Regular Called Meeting Minutes; Motion by Ms. Roadcap; 2<sup>nd</sup> by Mr. Stewart; Motion carried
- Approval of September 2019 Financials & Reconciliations – LEDC-4A; Motion by Ms. Roadcap; 2<sup>nd</sup> by Mr. Lanier; Motion carried
- Approval of September 2019 Financials & Reconciliations – LEDC-4B; Motion by Ms. Wells; 2<sup>nd</sup> by Ms. Roadcap; Motion carried

4. **Consent Items**

- Local Sales & Use Tax Report – For the Record
- Credit Card & Bank Balances – For the Record
- Project 1934 Donation Memorandum—For the Record

5. **Discuss/Consider/Action**

• **HVAC Unit Quotes**

- Staff presented the LEDC board with quotes for a new HVAC unit for the LEDC office. After deliberation, Mr. Lanier made a motion to select the quote from Jerry Berry Heating and Electric Inc., as it was the most cost effective quote. Mr. Morgan abstained from voting due to potential conflict of interest. The motion was 2<sup>nd</sup> by Mr. Stewart; motion carried.

• **Cass County Sun Advertising Opportunity**

- LEDC staff presented an advertising opportunity to the board that was brought to the LEDC by Shawn Larson, publisher of the Cass County Sun. The advertising opportunity

entailed a six month contract for inclusion of a half page community calendar once monthly in the Cass County Sun. Mr. Larson petitioned the board for half the price of the contract with the commitment that he'd get the commitment from different community organizations. The board had additional questions for Mr. Larson regarding the advertising opportunity, and instructed LEDC staff to further communicate with [Mr. Larson] on the matter. The item was tabled for discussion until said additional information could be gathered.

- **Director's Report**

- T-Bone Walker Day Update
  - Mr. Trahan gave the board an update on the progress for this year's T-Bone Walker Day. He also presented an itemized list of expenses from Linden Main Street referencing how they will utilize the budget approved at the September LEDC Board of Directors meeting.
- Open Hearts Update
  - Mr. Trahan gave the board an update on the sites election process of Open Hearts Children and Family Services. He informed the board that Open Hearts closed on the former Good Sheppard Hospital in Linden as of October 15, 2019. He also explained that the next step in the process will involve an open forum Town Hall meeting with a date to be announced.
- Project 1934 Update
  - Mr. Trahan briefed the board on progress for Project 1934. Work has already begun on recoding the interior of the water tower. Barring any adverse change in weather, the contract should be completed by the first week in December.

6. **Executive Session:**

Motion by Mr. Morgan to enter into Exec. Session; 2<sup>nd</sup> by Mr. Lanier; Motion carried @ 12:44 P.M.

7. **Exit Executive Session-Action/No Action**

- Executive Session was exited at 1:18 P.M. Motioned by Mr. Lanier, and 2<sup>nd</sup> by Mr. Morgan.

8. **Adjourn**

- Motion to adjourn by Mr. Lanier; 2<sup>nd</sup> by Mr. Morgan; Motion carried at 1:18 P.M.

Approved:

  
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Date: 11-14-19