

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

MEETING MINUTES

June 6, 2016

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, present; Ms. Joan Maxwell, present; Ms. Libby Stidam, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer
Ms. Pat Cochenour, 347 Westview, Russells Point
Ms. Sharon DeVault, 209 E. Elliot, Russells Point
Mr. Rob Eshenbaugh, Solicitor
Mr. Ralph Fuhrman, 730 Grand, Russells Point
Mr. Greg Iiams, 211 Clermont, Russells Point
Ms. Tracey Kearnes, 10928 Park Dr., Lakeview
Mr. Jason Richter, Street/Water Laborer
Mr. Mike Vettori, WPKO Radio

Minutes: **May 16, 2016**

Ms. Joan Maxwell moved to approve the May 16, 2016 Council Meeting Minutes. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, abstain; Mr. Dave Wallace, yea.

The motion passed: 5 yeas – 0 nays – 1 abstain

Reports: **Mayor's Report** –

The May 2016 statement for Mayor's Court showing Village revenue of \$775.00 was presented to Council for approval.

Mr. John Huffman moved to approve the May 2016 Mayor's Court Statement as submitted.

Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Board of Public Affairs –

The iron filtration repairs have been completed and are back online. The new security system has not yet been completed.

Code Enforcement Officers Report –

Mr. Roger Brown updated council as to recent permits and notices of violations that have been issued. It was brought to the attention of the Code Enforcement Officer that the Logan County Water Pollution Control District is in the process of building a new storage building and was asked if a permit had been obtained and a fee charged. Mr. Brown was unaware of any construction but will look into it.

Mr. Dave Wallace made a motion to waive any zoning permit fees to the Logan County Water Pollution Control District that may be required for the construction of the building. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Marie Hendel, yea; Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Indian Joint Fire District Report –

Ms. Maxwell reported on the recent Fire Board Meeting.

Indian Lake EMS –

Ms. Marie Hendel reported on the recent EMS meeting.

Parks & Recreation Report –

Municipal Park: A county permit is required for the concrete pad and the construction of the shelter house. The associated fees will be paid for out of the park fund budget. The concrete pad will measure 26' x 30' with the carport shelter measuring 24' x 26'.

Ms. Joan Maxwell made a motion to waive any village zoning permit fees for the construction of the shelter house. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Rudolph Nature Area: The electric poles that will be removed from Leppich Field will be used in the construction of the new signage for the nature area. Eight of the ten benches that were ordered will be picked up on Wednesday. The new park rules signs has been received and installed at both entrances of the area.

Community Service: The IL High School Senior Community Service Program offered several students that were used to paint the fencing at the Leppich Park baseball fields.

ORDINANCES & RESOLUTIONS:

A. Ordinance 16-1134, Chaplain Program – Third Reading

AN ORDINANCE AUTHORIZING A CHAPLAIN PROGRAM WITHIN THE VILLAGE OF RUSSELLS POINT POLICE DEPARTMENT IN THE VILLAGE OF RUSSELLS POINT, LOGAN COUNTY, OHIO

Mr. John Huffman made a motion to accept Ordinance 16-1134 by title on the third reading. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The Motion Passed: 6 yeas – 0 nays.

Solicitor Eshenbaugh will email a full copy of the new policy to all council members.

B. Ordinance 16-1135, Civil Leave Policy – Third Reading

AN ORDINANCE TO AMEND THE PERSONNEL POLICY AND PROCEDURES MANUAL IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Mr. John Huffman made a motion to accept Ordinance 16-1135 by title on the third reading. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, nay.

Motion Passed: 5 yeas – 1 nays

C. Ordinance 16-1136, Amend Golf Cart Ordinance – First Reading

AN ORDINANCE TO AMEND CHAPTER 377 OF THE ORDINANCES REGARDING THE REQUIREMENTS FOR THE OPERATION OF A GOLF CART IN THE VILLAGE OF RUSSELLS POINT, LOGAN COUNTY, OHIO

Mr. John Huffman made a motion to accept Ordinance 16-1136 by title on the first reading. Ms. Libby Stidam seconded the motion.

Discussion: The solicitor will change the wording in section 377.05 (e) since the village now offers golf cart inspections. Mr. Wallace questioned the addition of section 377.05 (g) allowing a motorized gator for official village business. He stated that after the gators were received, council agreed that

they would not be used by the street and water department for tasks that would require them to be driven on the village roadways. BPA members Pat Cochenour and Greg Iiams confirmed that the employees had initially wished to use them for the purpose of reading water meters, which they had denied. Prior meeting minutes will be reviewed to determine what was discussed and approved at that time. The cost of the dealer permit was discussed at length; however council did not change the \$50.00 fee that was originally stated in the ordinance.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, nay.

Motion Passed: 5 yeas – 1 nay

D. Ordinance 16-1137, House Sales – First Reading

AN ORDINANCE TO AMEND CHAPTER 721 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RUSSELLS POINT REGARDING HOUSE SALES IN THE VILLAGE OF RUSSELLS POINT, OHIO

Ms. Kelly Huffman made a motion to accept Ordinance 16-1137 by title on the first reading. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

Motion Passed: 6 yeas – 0 nays

CITIZEN COMMENTS:

A. Ms. Tracey Kearnes, 10928 Park Dr., Lakeview

Ms. Kearnes discussed the various events of the upcoming JR Memorial. The event will be held June 25th and raises money for the Buckeye Cruise for Cancer.

OLD BUSINESS:

A. Storm Water Construction Phase I (CDBG Grant)

Mr. Brown reported that the contractor had issues with ground water approximately half way down the construction path on Buckeye Ave. which caused a few cave-ins under the road next to the trench. This will require additional pavement restoration once the project is complete. Mayor Reames noted that the LC Commissioners have been notified of the issue. She has also requested that the Commissioners allow the use of the Village's sales tax money, which is held by the County Auditor, to make up any difference in the costs to have the entire road repaved in the construction zone of Elliot Road and Buckeye Avenue. The repaving will not be completed until this fall to allow for settling.

B. LC Sheriff's Office Grant for MARCS Radios

The grant that the Sheriff's Office applied for back in March of this year has been denied. It was discovered that a local match had been offered, the grant may have been awarded. The Sheriff's Office was permitted to add a local match to the application and reapply for the grant. If the new application is granted, it is requested that each police department pay their share of the 10% local match for the radios that they would receive.

C. Verizon Tower

Solicitor Eshenbaugh is working with Verizon to have the Sheriff's Office repeater removed from the old tower and placed on the new. It may be another month before the work begins.

D. Banners

Mr. Huffman commented on the new banners that were placed along Main Street for Memorial Day. He noted that larger banners should be purchased in the future.

NEW BUSINESS:

A. GIS System – Purchase Order Request

As previously approved by the Board of Public Affairs, the Mayor asked for Council's consent to sign the purchase order for the purchase of a new GIS system for the water department. Since the PO is in excess of \$5,000 the purchase order must be approved by Council.

Ms. Joan Maxwell made a motion to allow the Mayor to sign the purchase order for the purchase of the GIS System. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

Motion Passed: 6 yeas – 0 nays

B. Tree Removal on SR 708

The Village, in conjunction with the Ohio Department of Transportation, removed a tree in the right-of-way near the corner of SR 708 and Cline St. at no cost to the Village. The stump from the tree was not removed. An estimate for the removal will be obtained.

C. Fireworks Donation

A letter was received from the Indian Lake Chamber of Commerce requesting donations to the fireworks display. The Mayor asked if Council would like to consider making a donation. After a brief discussion it was agreed that public monies will not be used for a donation.

D. Drainage in Front of the Russells Point Post Office

Councilman Wallace asked if anything was going to be done about the drainage issues that were discussed in prior council meetings. Mayor Reames noted that ODOT was going to assist with the issue; however it was determined that the repairs would require the involvement of engineers due to utilities running through the area.

E. Chief of Police

Chief Freyhof has been working on the use of force policy. Once completed, it will be given to the Solicitor for review.

The Chief also noted concerns over the layoffs at the IL EMS and the increased response times from the department. He noted an instance that it took nearly 45 minutes for the EMS to get to a scene of an incident at Rite Aid. He wanted the full council to be aware of the concerns he has for the welfare of the people. Ms. Marie Hendel, the Village of Russells Point Representative and Mr. Greg Iiams, IL EMS Member At Large, both noted that Ms. Pittenger, Director, has been instructed to make cuts, where possible; however there have been no official layoffs from the department.

F. Executive Session

Ms. Joan Maxwell moved to go into Executive Session at 8:57 p.m. to discuss the compensation of a public employee and allow the presence of BPA members Pat Cochenour and Greg Iiams. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Dave Wallace moved to go out of Executive Session at 9:11 p.m. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Marie Hendel, yea; Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. John Huffman made a motion to increase the wage of the water clerk, Ms. Stacia Clawson, by \$1.50 per hour over her current pay rate. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Ms. Kelly Huffman, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

G. Mayors Update

The Mayor briefly explained some of the various projects she has been working on.

- Will be picking up a free basketball backboard for the Bristol Circle Park.
- Researching a permanent location to be used with the Village of Lakeview for yard waste.
- There are more items staged for placement on GovDeals.
- More office and storage items were received from Acrux at no cost and will be made available to other local entities, or later sold on GovDeals.
- The Mayor would like to plan a flag retirement ceremony in conjunction with the fire department.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Mr. John Huffman.
The meeting was adjourned at 9:19 p.m.

Next Ordinance: 16-1138 Next Resolution: 16-830

Scheduled Meetings:

A. **Council Meeting: Monday, June 20, 2016 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, June 13, 2016 at 5:30 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed