

**WASKESIU COMMUNITY COUNCIL
MEETING MINUTES**

Council Meeting: Friday, May 27, 2016
- 9:00 am - Council only (In Camera)
- 10:00 am – Public Meeting (including Parks Canada Agency)

Location: Hawood Inn, Waskesiu Lake, SK – Boardroom

Attending: Jim Kerby, Nancy Wood Archer, Randy Kershaw, Janice MacKinnon, George Wilson
David Britton, Gregg Rutten and guest Kurt Smith - Acting Asset Manager – PCA

Regrets: Brent Hamel, Bryan Matheson

Agenda Topics:

- | | | |
|---|-----------|----------------------------|
| 1. Call to Order | Jim Kerby | 9:00 am |
| 2. In-camera session | | |
| Nancy Wood Archer/Randy Kershaw | | Carried Unanimously |
| Motion to move back to the Public meeting | | |
| Randy Kershaw/George Wilson | | Carried Unanimously |
| 3. Adoption of Agenda for Public Meeting | Jim Kerby | 10:00 am |
| Nancy Wood Archer/George Wilson | | Carried Unanimously |
| 4. Approval of April 22, 2016 Meeting Minutes | Jim Kerby | |
| George Wilson/Randy Kershaw | | Carried Unanimously |
| 5. Business arising from the Minutes | | |
| - Lakeview Hotel – status update | | |
| The latest update is that the Lakeview still plans to open July 1 st . The owners have a permit from SaskPower to bury their power lines. In order to do this, some of the asphalt in the alley will need to be torn up and re-paved at Lakeview expense. The Lakeview owners are working with B & B Asphalt from Prince Albert. | | |
| - Marina construction – status update | | |
| Both of the paving contractors are now working – work is expected to continue to be underway for the next 6 weeks. There will be access to the Marina during this time. | | |
| The decision on the style and type of replacement docks is almost complete. The plan is to have them installed after Labor Day this year. | | |
| Council asked why the launching docks close to the breakwater were not in the lake in time for the May long weekend visitors. | | |
| Parks replied they did not know and that it is up to the Marina operator. | | |
| - iNET 2000 – status update | | |
| This topic is covered in the Townsite Report. | | |
| - Lakeside Festival - status update | | |
| This topic is covered in the Townsite Report. | | |
| - waskesiu.org - website re-design project – status update & demonstration (Noreen Matthews) | | |
| Demonstration of the new format was done. The website is still being worked on and the goal is to have everything completed and ready to go live by mid-June. | | |
| PCA contacts for any website information are Scott Nesbit, Carla Flaman and Gregg Rutten. | | |
| 6. Restructuring of Waskesiu Chamber of Commerce and Waskesiu Recreation Association | | |
| a. Update for Council – The Waskesiu Recreation Association Inc. (WRA) board has met, appointed their officers and staff has been hired. | | |
| There are currently two members of the WRA: the Waskesiu Chamber of Commerce and | | |

the Waskesiu Community Council (WCC).

An agreement was made that the Chamber will provide the Waskesiu Recreation Association with funding of \$20,000 per year for 4 years.

- b. Status of request made to PCA regarding Licences of Occupation - Tennis court and recreation area.

Paul Horne Arena will be part of the new Waskesiu Recreation Association's Licence of Occupation and the Recreation Hall will remain under the Waskesiu Chamber of Commerce Licence of Occupation.

With the changes, a new Licence of Occupation will have to be established for both associations.

PCA will get their staff working on the licences. Jim Kerby offered his help where needed.

- c. WCC membership in the Waskesiu Recreation Association – confirmed. Effective today - May 27, 2016 Waskesiu Community Council is a member of the Waskesiu Recreation Association and Jim Kerby is authorized to execute and deliver any documentation associated with such membership.
- d. Potential "one-time" support by WCC to Waskesiu Recreation Association (to help defray a portion of the WRA's start-up costs). Parameters need to be set as to what their funds can be used for. There will be a one-time start-up cost for a new logo design, tag line, letterhead, envelopes, and website.

A motion was made for the Waskesiu Community Council to provide the Waskesiu Recreation Association with start-up funds to a maximum of \$1,500.00. WRA is to provide invoices for all costs incurred.

Randy Kershaw/Nancy Wood Archer

Unanimously Carried

Council asked if Parks Canada can help out in the first year to get this organization up and running.

7. Correspondence

- Letter from Barry Chapman

PCA also received a copy of this letter. Although, according to the Licence of Occupation of the Waskesiu Marina, PCA does not have jurisdiction over the Marina operators' decision, David Britton confirmed he will have a discussion with Mr. McLaughlin.

- Letter from Daniel Watson, CEO of Parks Canada Agency – Mr. Watson confirmed the receipt of Jim Kerby's letter inviting Mr. Watson to visit Waskesiu this summer and meet Council and tour the area. He has accepted the invitation. His office will be contacting Council to set up a convenient time to visit.

- 8. Kurt Smith, Acting Asset Manager attended the meeting and presented a report on the failure of the water system in February.

He explained that the water system failed due to a computer software failure.

Kurt also explained all the safe guards that are now in place to ensure this never happens again and that the solid state computer and controls are going to be replaced this summer at an estimated cost of approximately \$650,000.

Discussion ensued

Council asked for the Level of Certification of the Asset staff: Kurt is certified at Level III, their Electrician is a Level II (and is training to be Level III) and their new Utility person is certified at Level I.

- 9. Townsite Report – Gregg Rutten

Post Office Building

PCA continues to work through the Request for Proposal process for releasing the former post office building as a commercial lease.

The intent is to release the building during the 2016 operating season.

Water Treatment Plant

PCA is continuing with the design and tender for replacement of the computer and automatic controls for the water treatment plant in Waskesiu.

The project will not likely be complete prior to the operational season in 2016.

PCA now has processes in place to ensure that the water treatment plant is functioning properly. PCA has a contingency plan in place in the case of unexpected system problems at the water treatment plant over the summer.

iNet2000 tower

PCA is in the process of issuing a Licence of Occupation to iNet2000 to use the former Bluebell tower site for an antenna installation.

iNet2000 has begun the installation process and have parts on order. Installation and testing will take a number of weeks.

Waskesiu Lakeside Festival

2 Contracts signed with musicians to date.

Stage/sound contract signed.

Waiting on signed contracts from remaining artists.

Mail out to local restaurants/businesses asking for their participation to be mailed out in June.

Accommodations for musicians have been booked.

Narrows Camp Kitchen Agreement with Waskesiu Foundation

PCA has selected a new location for the camp kitchen.

The donors have been notified of the approval.

PCA will enter into an agreement with the donors.

Roll Off Bin

Contract for the roll off bin was awarded to Greenland Waste for 2016.

The roll off bin was delivered to Waskesiu on May 16 and is located next to the recycling centre as in previous years.

EMT Contract

The EMT contract has been awarded to KPS Medic. KPS has provided EMT service to Waskesiu for the last 12 years. PCA is very satisfied with the professionalism and level of service that KPS Medic has provided over the years.

Caragana Control Program

PCA (Resource Conservation) is continuing with the caragana control program in Waskesiu (information bulletin provided).

Water, Sewer and Garbage Billing for 2016

PCA will provide an information package for discussion of Water, Sewer and Garbage rates for 2016.

Capital Debt Repayment Schedule

PCA will provide an information package for discussion for the capital debt repayment schedule and upcoming capital expenses that will be added in 2016.

Staff washroom construction work under way

The new staff washroom construction has begun. They are located in the staff housing area.

Question from Council: What has happened to the horseshoe pits?

Reply from PCA: Gregg Rutten will find out and report back at next meeting as there were no instructions issued to have them removed.

10. Townsite Budget for 2016/2017 fiscal year

Brenda Georget – Finance and Administration Manager, Northern Prairies Field Unit, PCA –

presented and discussed in detail with Council by conference call.

It was decided that PCA will provide Janice MacKinnon a Fact Sheet (max. 5 page communication piece for Waskesiu residents) to be posted on the waskesiu.org website and handed out at Council's AGM on July 24.

At next meeting PCA will provide an explanation regarding Debt Limit Guidelines from the Nichols Report.

A motion was made to approve the Townsite Utility Rate increases for 2017 in the form presented to Council and recommended by PCA.

Janice MacKinnon/Randy Kershaw

Carried unanimously

A motion was made to accept the Townsite Budget for 2016/2017 fiscal year in the form presented to Council and recommended by PCA.

Janice MacKinnon/Randy Kershaw

Carried unanimously

In the future, PCA will meet annually in mid-May with the Budget/Finance Committee. They will provide the proposed Budget information five days in advance of this meeting so Council can review and meet to deal with the Budget.

PCA to provide a copy of the Nicols Report to the Council Chair and Administrator prior to the next Council meeting.

11. Waskesiu Liquor Store – status of response (if any) from Minister to PCA letter

PCA has heard nothing.

Council chair suggested he would follow up with a SLGA representative (i.e.: timelines/closing date for the sale of the liquor store, how to make a bid for the purchase, etc.)

Nancy Wood Archer and Gregg Rutten were asked (and agreed) to do the same.

12. Confirm Agenda for 2016 WCC AGM – July 24th at Terrace Gardens (10 a.m.)

Janice MacKinnon will be working with PCA on a handout for residents explaining utilities, etc.

Randy Kershaw volunteered to contact the Waskesiu Fire Chief to arrange a flyer distribution to the residents of Waskesiu inviting them to the AGM several days prior to the AGM and to arrange for the Fire Dept.'s fundraising BBQ after the meeting again this year.

13. Pelican Street parking issue (regarding rocks) – Randy Kershaw

PCA reported that the row of rocks along Pelican were to have been moved today.

14. Status of Cottage Regulations review process by Parks Canada Agency

There is currently a project in the works to review the regulations. David Britton will get an update on the project. If the community and Council want to have input, he will bring it to Council.

15. Committee Reports

Budget/Finance – Janice MacKinnon

This topic is covered in the Townsite Report.

Business Relations – Nancy Wood Archer

No Report at this time.

Community Planning & Development – Jim Kerby/Randy Kershaw

There was a meeting held of all stakeholders involved with the proposed Community Gathering Area. There continues to be support for the concept; the group needs to determine exactly what/how this structure will be used. Local architect Dave Edwards has volunteered to draft some designs.

Communications & Community Relations – Brent Hamel

The planned May 23rd meeting to discuss recreation, communication & volunteers was postponed. The meeting will be re-scheduled in mid-June.

Essential Services – Policing and Fire – Randy Kershaw

Fire Chief Report for March 2016 – attached with agenda

Randy attended the PCA's Long Weekend Security Planning meeting prior to the May long weekend.

Vegetation Management – Bryan Matheson

No report at this time.

The Waskesiu Foundation – Jim Kerby/Randy Kershaw

Jim Kerby reported on the status of new/revise camp kitchens at Point View and at the Narrows.

The Foundation is funding five new 52" blade ceiling fans for the Community Hall.

Conceptual drawings have been done for the Chamber of Commerce regarding suggested changes to the Community Hall kitchen and BBQ area as well as a new outside deck.

The Annual Donor Recognition & Fundraising Dinner tickets are over 50% sold. The event is being held on Saturday, July 9th at the Waskesiu Community Hall.

16. New Business

- Park gate line-up issue on May long weekend

Gregg Rutten will research this problem with Visitor Services and report back to Council.

- Jim Kerby would like a communication from PCA to the Mayor of Prince Albert regarding the unacceptable back up of traffic at the bridge in that city on the May Long Weekend. David Britton agreed to call the Mayor's office.

- Kingsmere Project – work started last week, the road to Kingsmere will close just past the entrance to the Hanging Heart Lakes from Monday to Friday for the next 2 weeks, but will be open on weekends. The boat launch repairs are due to be completed by June 15. There will be ample signage for visitors indicating the details.

- Highway 263 – \$8 million repaving project. Contractors have proposed to close through traffic. All facilities will be able to be accessed but vehicles will not be able to drive through to Emma Lake, etc. Road to be closed through the week and open on weekends during June and July. This will be confirmed early next week. PCA reported that there will be ample signage as well.

- Council chair encouraged PCA to share their future planning past 2020 with Council.

17. Next Meeting Date – Friday, June 24 – Hawood Inn

18. Adjournment

Randy Kershaw

1:52 pm

Carried Unanimously