

**Jharkhand Silk, Textile & Handicraft Development Corporation Ltd.**

**Tender for Manpower supply on outsourcing basis**

1. Separate bids (Technical & Financial) are invited for supply of manpower on outsourcing basis:
2. Non-transferable bid documents containing detailed descriptions of manpower e.g. professionals like Company Secretary, Chartered Accountants, MBA Graduates, Designers, Handloom, Handicraft & Sericulture Specialists, Managers, Assistants, Data Entry Operators, etc. Other terms & conditions Tender document format may be collected from the General Manager (Administration) at the Head Office situated at Ratu Road, Ranchi – 834001 on the payment of Rs. 2500.00 (Rupees two thousand five hundred only) in cash or Demand Draft in favour of “Jharkhand Silk, Textile and Handicraft Development Corporation Ltd.” payable at Ranchi during office hours from 27.06.2019 to 20.07.2019 till 03:00 p.m. and the same may be downloaded from [www.jharcraft.in](http://www.jharcraft.in). The tender money of Rs. 2500.00 (Rupees Two Thousand Five Hundred) only in the form of demand draft must be enclosed along with the bid/s in case the documents have been downloaded from the website.
3. The tender document duly filled and sealed shall be received till 20.07.2019 up to 05.00 p.m. and the same shall be opened in the chamber of the Managing Director, Jharcraft at 04:00 p.m. on 22.07.2019.



**Managing Director  
JHARCRAFT**

## 2. GENERAL CONDITIONS OF CONTRACT

### 2.1 Definitions

In these general condition of contract, the following terms shall have the meaning herein assigned to them except where the context otherwise requires

- a) Company  
Company shall mean Jharkhand Silk, Textile and Handicraft Development Corporation Ltd. (A Govt. of Jharkhand Undertaking) and shall include its executors, successors, administrators, partners and permitted assigns.
- b) Service Provider  
Service Provider shall mean the person, firm or body corporate who enters into the contract with the Company and shall include its executors, successors, administrators, partners and permitted assigns.
- c) Contract  
Contract shall mean this work order with the Annexure, specifications, the accepted price or schedule of rates as the case may be, along with all the general and special conditions of Contract.

### 2.2 General

- a) The agency shall be incorporate under the companies Act 1956/Societies Registration Act 1860 /Partnership Act. /Proprietorship (Enclose copy)
- b) The service provider should have positive Net worth of the three financial year (2015-16, 2016-17 & 2017-18)
- c) The service provider have at least one large scale projects deploying more than 100 manpower in a particular contract during last 5 years.
- d) The agency should have provided manpower for at least one Government project in India with order value of more than Rs. 2 crores in any one of the last three financial years.
- e) The annual turnover of 3 financial years (2015-16, 2016-17 & 2017-18) shall be at least Rs. 3 crores in each year.
- f) The tendering service provider company/firm/agency should have at least five years experience in providing similar services in Govt. Dept./PSU/Autonomous bodies.  
The tendering service provider/company/firm agency will ensure for compliance of minimum wages and the payment on account of escalation/enhancement charges of revision in minimum wages including VDA by appropriate Govt. From time to time shall be payable by Jharcraft against claim. Service charge will remain the same for the stipulated period of contract.
- g) Conditional rate shall not be considered.
- h) Performance Security, to be provided by the Service Provider in form of unconditional Bank Guarantee, shall be issued by any Nationalized/ Commercial/ Scheduled Bank @ 1% of the agreed average annual quantum of Work Order price or Rs. 5.00 lakh which ever is minimum. Such security shall be returned after expiry of the operational period
- i) The tender will be opened in the presence of the tender committee in the office of the Managing Director, Jharkhand Silk, Textile and Handicraft Development Corporation Ltd. at 4.00 p.m. on 22.07.2019. The tenderer or their representative may participate in the tender opening.





- j) No mobilization advance shall be paid against this work.
- k) Contractor must be registered with Employees Provident Fund Organization (EPFO) & Employees State Insurance Corporation (ESIC) for the last three years.
- l) The Agency/Company must have a minimum **500 live associates** in different client organization (Govt. organization) Contractor will be supposed to maintain the existing EPF enrolment of at least 500 personnel every month during last 06 months.
- m) The agency should be registered or have a licence under the Contract Labour (Regulation & Abolition) Act.
- n) A demand draft of Rs. 50,000=00 (Rupees thirty thousand) only of any bank in the name of '**Jharkhand Silk, Textile and Handicraft Development Corporation Ltd.**' payable at Ranchi must be submitted along with the tender/ bid as earnest money.
- o) The tender without earnest money, GSTIN Registration, PAN Card ESIC Registration etc. As mentioned in Annexure-I shall not be considered and shall be outrightly rejected.

  
**Managing Director**  
**JHARCRAFT**

**The Service Provider must submit their bid in three (3) envelopes**

**Envelop No.1:** Super scribed as “**Technical Bid for Man Power out sourcing**” should contain:-

- a) Demand Draft of Rs. 2,500/- as the tender fee. (Non Refundable)
- b) Demand Draft of Rs. 50,000/- as earnest money. (Refundable on non selection)
- c) Supporting documents for various registration and declaration as per **Annexure I**.

**Envelop No. 2:** Super scribed as “**Financial Bid for Man Power out sourcing**” should contain:

Sl. No.	Service Type	Amount (in Rs.)	Applicable GST
1.	One time absorption fee (if any)		
2.	Monthly management fee per associate		

**Envelop No. 3:** Super scribed as “**Bid for Manpower out sourcing**” referring the NIT no. \_\_\_\_\_ should contain the above **Envelop no.1 & no. 2**.

**NOTE:**

- Technical bids shall be opened first and the financial bids of tenders, qualifying in Technical bids only, shall be opened for further evaluation.
- Conditional tenders shall not be accepted.
- The Managing Director, Jharcraft reserves the right to cancel any or all tenders without assigning any reason or cause.

Managing Director

