

The regular meeting of the Kinderhook Township Board was called to order by Wayne Barnes on Monday, July 25, 2016 at 7:30 p.m. at the Kinderhook Township Hall. The pledge was recited to the American flag. Wayne Barnes, Supervisor, Jody Lewis, Trustee, Gary Stetler, Trustee, Dwayne Weber, Treasurer, and Cynthia Carpenter, Clerk were present.

The minutes of June 27, 2016 were approved as presented.

Correspondence:

- None of note.

Commissioner's Report:

- The Commissioner was not present to report.

Sheriff's Report:

- The Sheriff was not present to report.

Financial Report:

- Clerk Carpenter reported July's operating expense to be \$14,305.43 and revenues of \$3,781.98. Trustee Stetler moved supported by Trustee Lewis to accept the Clerk's report and pay the bills; motion carried.
- Treasurer Weber reported the Summary Balance Sheet which included:
 - Checking/Savings \$484,452.75
 - Accounts Receivables \$ 2,203.13
 - Other Current Assets \$142,579.30
 - Current Assets \$629,235.18

Trustee Lewis made a motion to accept the Treasurer's Report with support from Trustee Stetler; motion carried.

Zoning Report:

- Zoning Administrator Siler presented the Report for June, 2016. Three permits were issued and seventeen violations were reported. All are closed but one which he expects to be taken care of by tonight.
- Terry Huss lodged a complaint with Cades Campground stating there is an abandoned back hoe, truck, camper and house trailers on the north side of Copeland Rd.

Cemetery Report:

- Sexton Baker reported there is a tree down in Knauss Cemetery.
- George will be on vacation August 9-13th.

Old Business:

- Dust Control – J.L.M. Truck Service from Litchfield was contracted to do dust control this season, however Supervisor Barnes stated that the first application was not done in a timely manner and he was asked to contact a different company. Michigan Mineral Resources agreed to do the service for \$3,864.00 and Wayne asked them to take care of it right away, which they did.

- Rental Agreement – There was discussion not to charge the township residents to use the hall. It was decided that while the hall is the property of the township residents, the rental fee helps offset expenses of electricity, natural gas, supplies, cleaning and replacing things as needed such as the refrigerator this year. Trustee Lewis noted some verbiage cleanup on the rental agreement and the addition of a ½ day rate with clarification for “non-profit” uses. She will work on the agreement and bring it to the next meeting.

New Business:

- Branch County GIS – The services the County used to provide has been shifted to the City of Coldwater. The Township will need to participate in the GIS Service with the City at a cost of \$2500 per year. This will give access to maps, parcel overlays, tax maps and more. It was noted that this will benefit the assessor and zoning administrator in his position. It will enable him to have proper legal descriptions and accurate tax maps.

Action: Treasurer Weber made a motion to move forward to look at a contract to provide mapping with the City for GIS Service at a charge of \$2500. Per year. Trustee Lewis provided support for the motion; motion carried.

- The Township received correspondence from the Health Insurance Marketplace concerning providing health insurance to former Treasurer, Deb Castor. The letter claims we are at fault for not providing her insurance. Supervisor Barnes contacted this agency and explained Deb Castor was not an employee of Kinderhook Township, however was an elected official and therefore was not entitled to these benefits. He was advised to keep these papers on file.
- Private Drives – The members of the Board received a letter from the Road Commission stating they have decided they will no longer provide service to private drives. Private drives will need to contract their own work. This is effective October 1st. The Township is obligated to pay all the expenses incurred until that date. Mr. Exelby asked why the township could not just subcontract out this work? Supervisor Barnes stated the township is not allowed to be a “flow through” agency which means the township would have the responsibility to care for the roads and this is not practical. Wayne will make phone calls the special assessment districts and come up with a plan and bring to the meeting.
- Treasurer Weber stated the summer tax bills went out without a due date. Mike Exelby asked if additional bills will be sent out with the due date on them. Mr. Weber stated that there is a message on the township answering machine with the due date and it has also been posted at the town hall. No additional bills will be sent out.

Citizen Comments:

None to report.

Meeting adjourned 8:40 p.m.

Approved August 29, 2016

Respectfully submitted by,

Cynthia Carpenter
Clerk