

**Texas Community College Speech and Theatre
Association Play Festival Business Meeting Minutes
Thursday, February 27, 2014
Blinn College – Brenham, Texas**

Lunch was provided by Blinn College – many thanks to the Nies family for providing a lovely meal.

Meeting called to order by Damon Gengo, President @ 11:50 am. In attendance:

Officers:

Damon Gengo – Lamar State College-Port Arthur

Brad Nies – Blinn College – Vice-President & Play Festival Host

Eric C. Skiles – Lone Star College-Kingwood – Secretary & Web-Master

Sherri Ryan White – Lone Star College-Tomball – Treasurer

Attendees:

Jamie Hughes – Wharton County Junior College

Nathan Jacobs – Howard College

Karen King – Panola College

Greg McLarty – Wharton County Junior College

Nancy McVean – Weatherford College

Shellie O’Neal – Navarro College

Not in Attendance, but Represented at Festival:

John Corley – Houston Community College-SW

Dusty Reasons – Eastfield College

Debra Schultz – Houston Community College-NE

Kalliope Vlahos – Lone Star College-Kingwood

Minutes from 2013 Fall Business meeting were reviewed. Sherri moved to approve, Karen seconded, and motion carried.

- **ACTION ITEM** - Eric will continue sending out bi-monthly reminders.

Treasurer’s Report presented. See attached sheet for balance. Discussion about Credit Card fees from “Square”. Discussion about updating Membership Roster.

Karen moved to approve report, Shelli seconded, and motion carried.

- **ACTION ITEM** – Eric will create Credit Card fee schedule based on % of total
- **ACTION ITEM** – Eric will craft “Letter of Participation” for future Play Festival participants.

Secretary/Web-master report presented. Website has received a “face lift”. Eric will send out requests for Show Shots with each bi-monthly reminder.

- **ACTION ITEM** – Sherri and Eric will link TCCTSA credit card to Website
- **ACTION ITEM** – Eric will craft language for “webmaster” to put in constitution
- **ACTION ITEM** - Eric will create FB account.

