

Building Permit

**Build, Remodel, Demolish, or Remove

Date Received:

Total Fees:	\$		
Application App	proved?	YES	NO □

Applicant Information

Check:	Cash:
Date of Approv	val /

MO: _

Application #:

Rejection:

Office Use Only

				rippirounit	mormation			
Owner's Name:							Date:	
Physical Address:	Street Add	ress		Cit	v	State	ZIP Code	
Mailing Address:					,	0.0.0		
	Street Add	ress / P.O. Box		Cit	Ý	State	ZIP Code	
Phone:				Em	ail:			
Parcel #				Leg Des	al scription:			
				Project In	formation			
Estimated	Cost:	\$		_ (include mate	erials and labor)			
Purpose of	of Permit:							
Water?		YES	NO □		Sewer?	YES	NO □	
Use of Bu	ilding:				Roofing Type:			
Construct	ion Type:				_ Type of Heating:			
Foundatio	n Type:				_ Siding Type			
Building S	lize:				Lot Size:			

Attachments Required

Set of plans describing the work to be covered by the permit. Including where structure sits on lot and distance from structure to front lot line and side lot line

Copy of the deed where structure is to be located

Tax Statement

City of Rolla • 14 First Street SE • PO Box 1200 • Rolla, ND 58367-1200 Phone: 701-477-3610 · Fax: 701-477-9633 · cityofrolla@utma.com

The City of Rolla is an equal opportunity provider and employer. It is committed to a policy of nondiscrimination on the basis of race, color, religion, sex, national origin, political affiliation, age, handicap, or other non-merit factors.

Contracting Party Agreements I hereby agree to construct the building in accordance with all provisions of the Current Uniform Building Code. Building Contractor: Phone: Address: Street / P.O. Box City State ZIP Code I hereby agree to do all plumbing work on this project in accordance with the North Dakota State Plumbing Code. Plumbing Contractor: Phone: Address: Street / P.O. Box City State ZIP Code I hereby agree to do all electrical work on this project in accordance with the North Dakota State Electrical Code. Electrical Contractor: Phone: Address: Street / P.O. Box City State ZIP Code Disclaimer and Signatures I hereby agree to comply with all Rolla City Ordinances and State Laws regulating building construction. I understand that this application is to be acted upon by the City Building Inspector and approved by the City Council and that NO construction shall begin until they have had a reasonable time to inspect such application and issue the building permit to construct. To the best of my knowledge all information herein is complete and true. Owner: Date: Inspector: Date: City Auditor: Date: Date: _____ Mayor: Councilman: Date:

This permit creates no warranties with regard to construction or code compliance. Any inspections under this permit are for the benefit of the public and not the permit recipient, and any inspections do not create a duty to the permit recipient, the owner, or to a subsequent purchaser with regard to quality of construction or code compliance.

City of Rolla • 14 First Street SE • PO Box 1200 • Rolla, ND 58367-1200 Phone: 701-477-3610 • Fax: 701-477-9633 • cityofrolla@utma.com

The City of Rolla is an equal opportunity provider and employer. It is committed to a policy of nondiscrimination on the basis of race, color, religion, sex, national origin, political affiliation, age, handicap, or other non-merit factors.

Building Permit Information

Terms and Conditions:

- The permit must be filled out in its entirety.
- Parcel number can be obtained from the County Tax Assessor at the Rolette County Courthouse.
- If criteria does not apply to this permit, enter N/A.
- Applicant is responsible to arrange inspection with the City Building Inspector prior to submitting permit for review by Rolla City Council.
 - Building Inspector: Rich Patton, 701-278-2276
- Homeowner may not begin the project until approval is granted by the Rolla City Council. Requests are reviewed at the regular meetings held on the 3rd Wednesday of the month.
- Approved permits are valid for one year after date of approval.
- Demolition of a structure requires a building permit and must be approved by the Rolla City Council.
- Must include a drawing-to-scale of the building project.
- Minimum dimensional standards and maximum lot coverage criteria available for review in Rolla City Auditor's office.

Fee Schedule:

•	Commercial or apartment-type building:	\$150.00
•	Single dwelling home or duplex:	\$100.00
•	Exterior storage shed or patio:	\$ 10.00
		φ σ Ξ οο

• Fence, garage, and other construction: \$ 25.00

Penalties:

- Building without permit:
 - Fees listed above are doubled and must still comply with Uniform Building Code
 - Owner subject to criminal and civil penalties of UBC
 - Building Contractor liable for criminal and civil penalties of UBC
- Failure to post copy of building permit during construction:
 - o \$25.00 \$100.00

***Following approval of the permit by the City Council, a copy will be mailed to the homeowner.*

City of Rolla • 14 First Street SE • PO Box 1200 • Rolla, ND 58367-1200 Phone: 701-477-3610 • Fax: 701-477-9633 • cityofrolla@utma.com