

January 8, 2015

Meeting duly advertised and called to order at 7:00pm with reading of the Open Public Records statement and Pledge of Allegiance.

Commissioners' Wickham, Symons and Poppe Jr., in attendance, as well as Attorney Rich Braslow.

Attorney's Report Budget Hearing cannot be held tonight as DCA has not approved budget yet. Hearing to be rescheduled to 1/21/15 @ 1800 hours. Motion to hold special meeting by Commissioner Poppe, 2nd by Commissioner Wickham; approved.

Attorney needs Election Candidates name(s) as soon as possible in order to have ballots made. Commissioners Wickham and Rubio terms are up. Commissioner Rubio has new petitions.

Treasurer's Report Motion by Commissioner Poppe to pay bills (attached), 2nd by Commissioner Wickham; approved.

Secretary's Report Motion to accept previous month's minutes by Commissioner Poppe, 2nd by Commissioner Wickham; approved.

Career Lt/FF Report Purchase requests approved as follows:

DE Williams (Helmet shields); and Witmer Public Safety (Radio straps)

Meeting with District 1/Joint Board to be held Thursday 1/15/15 at Whitesville firehouse to discuss future planning.

Various items reference building repair (exterior doors/door openers/roof/gas conversion/emergency generator) and apparatus (repair vendor questions) were brought up and discussed – No further action at this time.

Chief's Report/ CVFC Chief Alchevsky not present. Assistant Chief Langguth not present.

Discussion held relative to Past Chief Genovese's failure to remove taped items from hallway (as requested months ago) and after removing them last month caused damage to paneling. Commissioner Symons to request a letter from Mr. Genovese stating why it wasn't removed as directed and also how he plans on repairing the damages. Further, the Board feels that Mr. Genovese did not fulfill his duties as Chief during his term due to his failure to maintain better response percentages.

Commissioner Symons suggested the fire company adopt an evaluation form for all outgoing officers to be completed at the end of the year.

Motion by Commissioner Poppe to close meeting and go into executive session, 2nd by Commissioner Wickham; approved at 1945 hours.

Motion to reopen meeting by Commissioner Poppe, 2nd by Commissioner Wickham. Meeting reopened at 2020 hours.

Motion by Commissioner Poppe, 2nd by Commissioner Wickham to adjourn at 2020 hours; approved.

3:53 PM

01/08/15

Accrual Basis

District 2 Board of Fire Commissioners

Approve to Pay

January 2015

Date	Num	Name	Memo	Amount
Jan 15				
1/9/2015	CCD Debit	ADP		-110.79
1/2/2015	PP01			-4,716.93
1/2/2015	PP01DD		Direct Deposit	-10,479.87
1/8/2015	20000	A T & T	0205973458001	-49.47
1/8/2015	20001	Allcom Technologies	JACKFIRE2	-105.00
1/8/2015	20002	Attention to Detail		-220.00
1/8/2015	20003	Braslow, Richard		-1,350.00
1/8/2015	20004	Cablevision		-149.85
1/8/2015	20005	Channing Bete Inc		-327.00
1/8/2015	20006	Continental Fire & Safety Inc		-247.30
1/8/2015	20007	County Line Hardware		-119.18
1/8/2015	20008	GPS Trackit		-125.00
1/8/2015	20009	Hanson, Justin		-387.38
1/8/2015	20010	Hunter Pest Services LLC		-270.00
1/8/2015	20011	Hunter Peterbilt		-1,408.56
1/8/2015	20012	Intuit Inc		-125.23
1/8/2015	20013	Jerry's Auto Body		-1,563.61
1/8/2015	20014	Mergner, Joseph		-70.00
1/8/2015	20015	Micromedia Publications Inc.		-740.00
1/8/2015	20016	Moore Medical		-56.43
1/8/2015	20017	NJ IAAI Inc		-525.00
1/8/2015	20018	Plumsted FMBA Local 89		-50.00
1/8/2015	20019	POPPE III, JOHN		-110.00
1/8/2015	20020	Poppe, Adam		-70.00
1/8/2015	20021	Poppe, John Jr.		-545.00
1/8/2015	20022	Skylands		-10,507.60
1/8/2015	20023	Treasurer, State of NJ		-45.00
1/8/2015	20024	Twin Rocks Spring Water		-3.00
1/8/2015	20025	Venom Graphics Inc.		-325.00
1/8/2015	20026	Micromedia Publications Inc.		-224.00
1/8/2015	EFT2014016	Fleet One LLC	434981	-1,808.27
1/8/2015	EFT2014017	Verizon	732928910034807Y	-157.52
1/8/2015	EFT2015001	Freehold Cartage Inc.	60066000	-118.90
1/8/2015	EFT2015002	Home Depot	6035322500449628	-46.31
1/8/2015	EFT2015003	Leaf Capital Funding		-203.00
1/8/2015	EFT2015004	Travelers	901X8646	-6,373.70
Jan 15				-43,733.90

MONTHLY BUDGET RECONCILIATION				
1/8/2015 9:00	2014 BUDGET	2014 YTD EXPENSES	2014 BUDGET BALANCES	
OPERATING APPROPRIATIONS				
Salaries/Wages	342,123.00	337,935.00	4,188.00	
Salaries/Wages - OT	15,000.00	16,125.00	(1,125.00)	
Salaries/Wages - Commissioners	8,750.00	8,458.00	292.00	
Fringe Benefits	197,659.00	116,688.00	80,971.00	
Rental Charges (Hydrant)	18,000.00	12,390.00	5,610.00	
Other Rentals	30,000.00	30,000.00	0.00	
Insurance Premiums **Incl WC - YTD 64384	90,000.00	115,011.00	(25,011.00)	
LOSAP	15,000.00		15,000.00	
Utilities & Related Services	50,000.00	29,517.00	20,483.00	
Professional Services	50,000.00	38,906.00	11,094.00	
Other Outside Services			0.00	
Advertising	3,000.00	2,761.00	239.00	
Travel Expense	200.00		200.00	
Elections	1,200.00	954.00	246.00	
Membership/Dues	300.00		300.00	
Training & Education	20,000.00	8,885.00	10,525.00	
Convention Expense (in-house line item only)	0.00	590.00		
Uniforms & Personnel Equipment	25,000.00	17,858.00	7,142.00	
Maintenance & Repairs (*Includes office restoration)	100,000.00	125,177.00	(25,177.00)	
Other Operating Materials & Supplies	35,000.00	28,356.00	6,644.00	
Office Supplies/Postage	3,000.00	4,366.00	(1,366.00)	
Purchase of Non-Bondable Assets***	27,250.00	21,872.00	5,378.00	
Replacement Equipment	40,250.00	15,148.00	25,102.00	
Extrication Equipment	7,500.00	7,500.00	0.00	
Other Expenses	4,648.00		4,648.00	
Contingent	2,500.00		2,500.00	
Joint District Expense	50,000.00		50,000.00	
			0.00	
TOTAL OPERATING APPROPRIATIONS	1,136,380.00	938,497.00	197,883.00	
CAPITAL APPROPRIATIONS				
Capital Outlay (New Apparatus)	0.00		0.00	
Capital Improvement (Firehouse)			0.00	
Capital Reserve-Future Outlay			0.00	
Debt Service (Principal)	43,090.00	40,743.00	2,347.00	
Debt Service (Interest)	20,681.00	23,029.00	(2,348.00)	
TOTAL CAPITAL APPROPRIATIONS	63,771.00	63,772.00	-1.00	
TOTAL BUDGET APPROPRIATIONS	1,200,151.00	1,002,269.00	197,882.00	
CASH BALANCES				
Cash (Regular Checking)	17,520.89	01/08/15		
Cash (Money Market)	1,003,302.56	01/08/15		
Cash (Payroll Checking)	40,385.93	01/08/15		
Cash (Capital Improvement Account)	239,462.46	01/08/15		
TOTAL CASH BALANCES	1,300,671.84			
1/8/2015 15:54	2014 BUDGET	RECEIVED	ANTICIPATED	BALANCE

District 2 Board of Fire Commissioners
Transaction Detail By Account
 January through December 2014

3:54 PM
 01/08/15
 Accrual Basis

Type	Date	Name	Memo	Amount
Cost of Operations and Maintena				
A-12 Total costs of Operations				
Purchase of Assets (Not Capital				
445 - Replacement of Equipment				
Bill	4/17/2014	Municipal Emergency Services Inc	Halligan Bars - 10	2,110.00
Bill	4/17/2014	Municipal Emergency Services Inc	Roof Hook	182.45
Bill	5/9/2014	Blaze Emergency Equipment LLC	Command Cabinet (Unit 5600)	3,322.50
Bill	5/9/2014	Wireless Communications & Electronics	Computer - Panasonic LT - Mergher	2,243.73
Bill	5/29/2014	Electronic Measurement Labs	Gas Meter (5611)	661.02
Bill	9/5/2014	Electronic Measurement Labs	Gas Meter	660.87
Bill	9/16/2014	Wireless Communications & Electronics	Computer-Laptop (Chief's vehicle)	2,243.73
Bill	9/16/2014	Lonestar Axe	Axe	205.67
Bill	9/22/2014	EJ Schuster's	Desks	2,228.15
Bill	10/6/2014	Electronic Measurement Labs	Gas meter vehicle charger	52.32
Bill	11/13/2014	CASSVILLE VOL FIRE CO NO. 1	Pig tool	189.99
Bill	12/11/2014	Municipal Emergency Services Inc	Water Exting-5600	146.86
Item Receipt	12/16/2014	County Line Hardware	K-12 Saw (5611)	899.90
Total 445 - Replacement of Equipment				15,148.19
445.1 - Extrinsic Equipment				
Bill	3/19/2014	Continental Fire & Safety Inc	Extrication Equipment	7,499.80
Total 445.1 - Extrinsic Equipment				7,499.80
445.2 - SCBA				
Bill	3/19/2014	Municipal Emergency Services Inc	SCBA FACE PIECE	1,245.00
Bill	3/19/2014	Municipal Emergency Services Inc	SCBA VOICE AMP	2,125.00
Bill	5/9/2014	Firefighters Equipment Co	2 Packs/4 Bottles/1 Air Line - SCBA	10,558.83
Total 445.2 - SCBA				13,928.83
445.5 - Pagers				
Bill	1/9/2014	Allcom Technologies	Pagers (5)	2,500.00
Bill	5/9/2014	Motorola Solutions	Dual Head (5600) Mobile	3,438.25
Bill	5/9/2014	Motorola Solutions	XLT Mobile	1,597.50
Bill	5/9/2014	Motorola Solutions	Radio Chargers (Portables)	264.00
Bill	7/14/2014	Motorola Solutions	XLT Mobile 2	3,387.00
Bill	7/14/2014	Motorola Solutions	XTS Portables (4)	6,412.20
Bill	9/16/2014	Motorola Solutions	2 Port chargers - 1 ea. Command Vehicles	142.80
Total 445.5 - Pagers				17,741.75
Total Purchase of Assets (Not Capital				
424 - Training				54,318.57
Bill	2/1/2014	Burlington County ESTC	Vehicle Extric (Quaranta)	290.00
Bill	2/20/2014	Schoen, Sarah	Reimb/Mileage	889.95
Bill	4/5/2014	Morrmouth County Fire Academy	McCarthy/Pump Op's	50.00
Bill	4/22/2014	Burlington County ESTC	Quaranta/Bus Extric & LDH	290.00
Bill	4/25/2014	Mergher, Joseph	Mileage Reimb/Cumberland Co	103.60
Bill	5/12/2014	Jackson Twp Fire District No. 1	Chainsaw Safety (1/4 Cost)	1,250.00

District 2 Board of Fire Commissioners
Transaction Detail By Account
 January through December 2014

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01/08/15

Accrual Basis

Type	Date	Name	Memo	Amount
Bill	6/5/2014	Mergner, Joseph	Mileage Reimb	79.52
Bill	7/7/2014	POppe, Karen	Reimb/Food	509.22
Bill	7/30/2014	Middlesex County Fire Academy	Hanson/Fire Insp Crse	262.00
Bill	9/11/2014	Toms River Fire Academy	Level I (Vitalin/Simonelli/Seals)	750.00
Bill	11/13/2014	CASSVILLE VOL FIRE CO NO. 1	Expo Reimb	590.00
Bill	12/11/2014	Hanson, Justin	Mileage Reimb/Insp Course	81.40
Bill	12/11/2014	Hanson, Justin	Reimb-Testing Fee/Fire Insp	194.00
Bill	12/16/2014	NJ IAAI Inc	Fire Investigator-Mergner	525.00
Bill	12/16/2014	Hanson, Justin	Mileage Reimb	81.40
Bill	12/30/2014	Channing Bete Inc	CPR Packets/Manuals	327.00
Total 424 - Training				6,273.09
428 - Clothing Allowance				
Bill	1/13/2014	The Fire Store	Helmet Eyeshields	83.98
Bill	1/13/2014	The Fire Store	Shipping	10.99
Bill	2/27/2014	Lion Total Care	Turnout Gear Repair/Cleaning	86.75
Bill	2/27/2014	Lion Total Care	Turnout Gear Repair/Cleaning	36.75
Bill	2/27/2014	Continental Fire & Safety Inc	Helmet Repair	228.46
Bill	3/6/2014	Municipal Emergency Services Inc	Poppe, A-Initial Hire	1,388.75
Bill	3/6/2014	Municipal Emergency Services Inc	PPE	246.00
Bill	3/19/2014	Municipal Emergency Services Inc	Turnout Gear-Boots	532.64
Bill	3/19/2014	Emergency Equipment Sales LLC	GLOVES	900.00
Bill	3/24/2014	Municipal Emergency Services Inc	Uniform (Initial Hire) Parka - A Poppe	218.00
Bill	4/22/2014	Municipal Emergency Services Inc	Repair - Turnout Gear	105.75
Bill	6/12/2014	Lion Total Care	Clothing Allowance - Mergner	507.55
Bill	6/20/2014	Lion Total Care	Turnout Gear	66.50
Bill	7/7/2014	Municipal Emergency Services Inc	Clothing Allowance/Career	845.00
Bill	9/10/2014	Municipal Emergency Services Inc	Clothing Allowance-Poppe III (Pants)	0.00
Bill	9/16/2014	Poppe, Adam	Boots (Clothing allowance)	82.00
Bill	10/6/2014	Municipal Emergency Services Inc	J Poppe III Uniform	418.00
Bill	10/27/2014	Municipal Emergency Services Inc	Clothing Allowance-Poppe, A	302.00
Bill	10/27/2014	Skylands	Turnout Gear-5 Sets	10,507.60
Bill	12/2/2014	POPPE III, JOHN	Clothing Allowance-Reimb	154.33
Bill	12/2/2014	Municipal Emergency Services Inc	Clothing Allowance	187.96
Bill	12/31/2014	Nat Alexander Co	SCBA Facepiece (2) & Voice Amplifier	949.00
Total 428 - Clothing Allowance				17,858.01
Total A-12 Total costs of Operations				78,449.67
Total Cost of Operations and Maintena				78,449.67
TOTAL				78,449.67

MONTHLY BUDGET RECONCILIATION			
1/8/2015 0:00	2015 TEMPORARY	2015 YTD EXPENSES	2015 BUDGET BALANCES
OPERATING APPROPRIATIONS	BUDGET		
Salaries/Wages	51,222.00	14,718.00	36,504.00
Salaries/Wages - OT	0.00	243.00	(243.00)
Salaries/Wages - Commissioners	0.00		0.00
Fringe Benefits	27,672.00	582.35	27,089.65
Rental Charges (Hydrant)	2,520.00		2,520.00
Other Rentals	4,200.00		4,200.00
Insurance Premiums **Incl WC - YTD	12,600.00	6,374.00	6,226.00
LOSAP			0.00
Utilities & Related Services	7,000.00	150.00	6,850.00
Professional Services	7,000.00	1,350.00	5,650.00
Other Outside Services			0.00
Advertising	420.00		420.00
Travel Expense	28.00		28.00
Elections	168.00		168.00
Membership/Dues	42.00		42.00
Training & Education	2,800.00	95.00	2,705.00
Convention Expense (in-house line item only)			
Uniforms & Personnel Equipment	3,500.00		3,500.00
Maintenance & Repairs	14,000.00	546.00	13,454.00
Other Operating Materials & Supplies	4,900.00		4,900.00
Office Supplies/Postage	420.00		420.00
Purchase of Non-Bondable Assets***	3,815.00		3,815.00
Replacement Equipment	5,635.00		5,635.00
Extrication Equipment	1,050.00		1,050.00
			0.00
UFSG Expenses	651.00		651.00
Contingent	350.00		350.00
Joint District Expense	7,000.00		7,000.00
			0.00
TOTAL OPERATING APPROPRIATIONS	156,993.00	24,058.35	132,934.65

District 2 Board of Fire Commissioners
Transaction Detail By Account
 January through December 2015

3:53 PM

01/08/15

Accrual Basis

Type	Date	Name	Memo	Amount
Cost of Operations and Maintena				
A-12 Total costs of Operations				
424 · Training				
Bill	1/8/2015	Plumsted FMBA Local 89	Poppe III	50.00
Bill	1/8/2015	Treasurer, State of NJ	License/Cert Fire Inspector (Hanson)	45.00
		Total 424 · Training		95.00
		Total A-12 Total costs of Operations		95.00
		Total Cost of Operations and Maintena		95.00
		TOTAL		95.00