

September 17, 2019  
Regular Commission Meeting

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| <p>The City of Cynthiana Board of Commissioners met in regular session September 17, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.</p> <p>Mayor Smith called the meeting to order.</p>   | <p>CALL TO ORDER</p>   |
| <p>Sammy Harris with Leesburg Christian Church presented the invocation.</p>  | <p>INVOCATION<br/>SAMMY HARRIS</p>   |
| <p>Mayor Smith presented Community Impact Awards to Cynthiana-Harrison County Relay for Life, Cynthiana Community Events Committee, and Cynthiana Battlefields Foundation. Representatives from each group were present to accept the awards.</p> <p>Mayor Smith recognized Stephanie Burden with Cynthiana Main Street.</p> <p>Stephanie advised the Commission that she has several inquiries into the rental of the pocket park for private events. The Commission asked Stephanie to gather information and work on a lease agreement form to present to the Commission. The Commission is in favor of leasing the park and would like for Main Street to handle the leasing.</p> | <p>VISITORS</p> <p>STEPHANIE BURDEN<br/>CYNTHIANA MAIN<br/>STREET<br/>POCKET PARK</p>  |
| <p>Commissioner Griggs made a motion to accept the September 3, 2019 regular meeting minutes. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>   | <p>APPROVE MINUTES</p> <p>September 3, 2019<br/>REGULAR</p>  |
| <p>Mayor Smith recognized Attorney Lair.</p> <p>Attorney Lair opened the one bid received on the fire engine. Vogelpohl had two bids one if by 9/17/2019 for \$353,025 the other 60 days at \$358,719. The bids will be taken under advisement.</p> <p>Attorney Lair read the first reading of summary Ordinance #1600 relating to code enforcement.</p> <p>Commissioner Mattmiller made a motion to accept the first reading of summary Ordinance #1600 relating to code enforcement. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>               | <p>LEGALS</p> <p>FIRE ENGINE BID</p> <p>1<sup>ST</sup> READING SUMMARY<br/>ORDINANCE #1600</p> <p>MOTION TO ACCEPT 1<sup>ST</sup><br/>READING SUMMARY ORD<br/>#1600 CODE<br/>ENFORCEMENT</p> |

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| <p>Mayor Smith announced that there will be a meeting with Economic Development Monday, Sept 30, 11:30 am – 12:30 pm, representatives from Economic Development cabinet will meet with representatives from Harrison County and Cynthiana in Frankfort. Any commissioners that would like to attend, please let me know.</p> <p>Mayor Smith announced that the Lerman building is coming along nicely. Roof on Pike Street buildings is complete. Floor joists and flooring has begun on Pike Street side.</p>  | MAYORS REPORT   |               |                    |               |                                       |               |              |
| <p>Mayor Smith recognized Commissioner Mattmiller.</p> <p>Commissioner Mattmiller made a motion to pay the following bills:</p> <table data-bbox="147 962 990 1088"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 64,647.15</td> </tr> <tr> <td>Water &amp; Sewer Fund</td> <td style="text-align: right;">\$ 140,446.07</td> </tr> </table> <p>Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>  | General Fund  | \$ 64,647.15  | Water & Sewer Fund | \$ 140,446.07 | FINANCE REPORT<br><br>PAYABLES REPORT |               |              |
| General Fund  | \$ 64,647.15  |               |                    |               |                                       |               |              |
| Water & Sewer Fund  | \$ 140,446.07   |               |                    |               |                                       |               |              |
| <p>Commissioner Mattmiller reported cash in bank.</p> <table data-bbox="147 1392 990 1518"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 237,373.74</td> </tr> <tr> <td>Water &amp; Sewer Fund</td> <td style="text-align: right;">\$ 373,154.66</td> </tr> <tr> <td>Municipal Road Aid Fund</td> <td style="text-align: right;">\$ 144,368.01</td> </tr> </table>  | General Fund  | \$ 237,373.74 | Water & Sewer Fund | \$ 373,154.66 | Municipal Road Aid Fund               | \$ 144,368.01 | CASH IN BANK |
| General Fund  | \$ 237,373.74   |               |                    |               |                                       |               |              |
| Water & Sewer Fund  | \$ 373,154.66   |               |                    |               |                                       |               |              |
| Municipal Road Aid Fund   | \$ 144,368.01   |               |                    |               |                                       |               |              |
| <p>Mayor Smith recognized Commissioner Slade.</p> <p>Commissioner Slade made a motion to accept the resignation of Joshua Waits Police Officer recruit. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to accept the resignation of Police Officer Nathan Balk effective September 30, 2019. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade reported that the Police Chief hiring process has started. For information purposes he wanted the Commission to know that he has formed a committee of eight individuals to be on the hiring committee.</p> | PUBLIC SAFETY REPORT<br><br>RESIGNATION OF JOSHUA WAITS<br><br>RESIGNATION OF NATHAN BALK |               |                    |               |                                       |               |              |
| <p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs reported that mowing of city lots and all code enforcement work orders remains in progress. Gutters and curb lines are being cleaned throughout the city. Pothole patching</p>  | PUBLIC WORKS REPORT   |               |                    |               |                                       |               |              |

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| <p>is being performed as needed, please call City Hall to report any potholes. 234-7150.</p> <p>Commissioner Griggs reminded that Maintenance Worker Applications are being accepted until 4 p.m. on September 30, 2019 (apps may be picked up at the Clerk's office, obtained on-line at <a href="http://cynthianaky.com">cynthianaky.com</a> and the position is also posted on <a href="http://Indeed.com">Indeed.com</a>.</p>   |                                       |
| <p>Mayor Smith recognized Commissioner Judy.</p> <p>Commissioner Judy reported fall hydrant and line flushing is now complete. Work will begin on Mill St. to install a replacement waterline and service lines. Please be aware that there will be street closures from Poplar Street to Louis Stout Way during this work. A new electrical panel was installed at the lift station at the old landfill. The operational contract with the Harrison county sewer district remains underway and all operations are in compliance.</p> | <p><b>PUBLIC UTILITIES REPORT</b></p> |
| <p>Commissioner Slade made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>  | <p><b>ADJOURN</b></p>                 |
| <p>_____<br/>Jamie Hutchison, City Clerk</p> <p>_____<br/>James Smith, Mayor</p>  |                                       |
|   | <p>9/17/2019</p>                      |