

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, MARCH 27TH, 2015 AT FALLIS HALL AT 1:00 P.M.

1	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Rob Kirk Councillor: Maureen Mazerolle</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO Dwight Moskalyk, Consultant, Land Use Bylaw Tony Sonnleitner, Development Officer</p> <p>Appointments: Wildland Mitigation Strategy Consultants – 1:30 p.m. Ryan Archibald & Abby Horne – CPP Environmental Peter Pellatt & Leslie Ellis – ASVA</p> <p>Public Works: 0 Public at Large: 3</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 1:00 p.m.
2.	19-15 (Agenda) AGENDA	<p>a) <u>March 27, 2015 Regular Council Meeting Agenda</u> MOTION by Deputy Mayor Kirk that the March 27, 2015 agenda be approved as presented. <p style="text-align: right;">CARRIED</p> </p>
3.	20-15 (Confirmation of Minutes – Regular Meeting) MINUTES	<p>a) <u>Friday, February 13th, 2015 Regular Council Meeting</u> MOTION by Councillor Mazerolle that the minutes of the February 13th, 2015 Regular Council Meeting be approved as presented. <p style="text-align: right;">CARRIED</p> </p>
4.	APPOINTMENTS	1:30 p.m. – review of Wildland Mitigation Strategy (see after bylaws)
5.	BYLAWS	<p><u>Land Use Bylaw 256-2015 – Public Hearing</u> Mayor Poulin suspended the regular meeting at 1:02 p.m. to hold a public hearing with respect to draft Land Use Bylaw 256-2015.</p> <p>The Regular Council meeting resumed at 1:12 p.m.</p> <p><u>Draft Land Use Bylaw Discussion:</u> -keeping of animals – take out of land use bylaw and speak to this in the Animal Control Bylaw -c-cans – not allowed permanently, only temporarily with a permit -fire pits – regulations to fall in line with Fire Smart -discussion on the keeping of derelict rv’s on properties</p>

	<p>APPOINTMENTS</p>	<p>-temporary living accommodations – will allow rv’s to be used on vacant lots providing there is a pad and the use and keeping of the lot falls in line with FireSmart per the discretion of the Development Officer</p> <p><u>1:30 p.m. Wildland Mitigation Strategy Presentation – Ryan Archibald, Abby Horne, Peter Pellatt, Leslie Ellis</u></p> <p>Ryan Archibald made a presentation to Council and outlined a few key areas where the Summer Village could improve with respect to mitigating wildfire. Suggestion were:</p> <ul style="list-style-type: none"> -ensure all lots have visible addressing out front of the lot -ensure vacant lots do not have wood piles and long grass -ensure good communication with local and county fire chiefs, have them out to the community to drive the roads -ensure emergency management plans are current and that residents have a clear understanding of where they go in case of an emergency -have fire bylaws reviewed (ie – clear description of fire pits for ratepayers and with clear understanding of enforcement ie – a fire hazardous section which will be enforced much like an untidy/unsightly) -suggestion to add an exit road on the east end in order to have 2 access points -discussion on prevailing winds and how the information is used in relation to the plans -advised that the 2nd drafts of the plan will be done for May 31st, 2015 -Abby Horne provided Fire Smart correspondence to everyone in attendance <p>Peter Pellatt advised the following:</p> <ul style="list-style-type: none"> -there is always funding for Public Safety – it just needs to be searched for -idea to fund a fast-response vehicle under the collaboration grants -the 10 summer villages around Pigeon Lake had their emergency management plans done by Randy & Colleen Scott – all funded through a collaboration grant -thanked Ryan Archibald of CPP Environment for all of his hard work on these plans for the 25 municipalities <p>Mayor Poulin advised we would have Ryan out to our June Annual Information meeting to make a presentation to the residents – tentative date of June 20, 2015. Mayor Poulin thanked Ryan, Abby, Peter & Leslie for attending.</p> <p>The appointments left the meeting at 2:15 p.m.</p>
<p>6.</p>	<p>BUSINESS</p>	<p><u>a) Standstone Waste Agreement – attached is the agreement presented at last Council meeting, and, as requested, a breakdown of the options available to the Summer Village to reduce the collection frequency during par or all of the year and in terms of both waste and recycling pickup.</u></p> <p>Administration to invite Standstone Envio-waste to make a presentation at the next regular Council meeting.</p>

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	<p>21-15 (LSA County Fire Suppression Agreement)</p>	<p>b) <u>LSAC Fire Suppression Agreement - The County has requested this agreement be signed as soon as possible, at this time there are some unanswered questions and irregularities with the contract that need to be dealt with.</u> MOTION by Deputy Mayor Kirk that Administration request Lac Ste. Anne County to attend a future Council meeting to discuss the proposed Fire Suppression Agreement. <p style="text-align: right;">CARRIED</p> </p>
	<p>22-15 (NWFR – Invite to next meeting)</p>	<p>c) <u>NWFR – the local private service provider North West Fire Rescue and Training has provided an update on progress made in negotiating a new and improved model for fire and rescue services for local municipalities. The letter invites the Summer Village to consider NWFR as a future provider.</u> MOTION by Deputy Mayor Kirk that North West Fire Rescue be invited to make a presentation to Council at a future Council meeting. <p style="text-align: right;">CARRIED</p> </p>
	<p>23-15 (Tax Agreement Cancellation - #1049)</p>	<p>d) <u>Snow Removal Discussion – follow up on the discussion and the direction the Summer Village would like to take regarding the purchase of equipment for snow removal.</u> Defer to In-Camera</p> <p>e) <u>Tax Agreement Cancellation – due to failure to comply with the terms of the agreement, the Tax Agreement linked to Roll #1049 is in default. Standard procedure per the original agreement would now see the agreement terminated and penalties reinstated.</u> MOTION by Deputy Mayor Kirk that the Tax Agreement between the current owner linked to tax roll #1049 and the Summer Village of Silver Sands be terminated due to failure to comply with the agreed to payment plan AND THAT all penalties be reinstated. <p style="text-align: right;">CARRIED</p> </p>
	<p>24-15 (Mayors Caucus)</p>	<p>f) <u>Mayor’s Caucus 2015 – this year’s event was held in Edmonton on March 11, 12 and 13. Mayor Poulin attended and his attendance needs to be ratified by Council.</u> MOTION by Councillor Mazerolle that approval of Mayor Poulin’s attendance to the Mayor’s Caucus in Edmonton on March 11, 12 and 13, 2015 be ratified. <p style="text-align: right;">CARRIED</p> </p>
	<p>25-15 (MLA Budget Meeting)</p>	<p>g) <u>MLA VanderBurg’s email invite to March 27 budget luncheon in Mayerthorpe.</u> MOTION by Councillor Mazerolle that the approval of attendance of Council and Administration to MLA VanderBurg’s March 27, 2015 budget luncheon in Mayerthorpe be ratified. <p style="text-align: right;">CARRIED</p> </p>

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		<p><u>h) Tax Penalty Cancellation Request – penalties are \$171.92, \$127.95, \$353.72 on this foreclosure property. There is much documentation that will be reviewed In Camera.</u> Defer to In Camera</p> <p><u>i) 2015 Revised Draft Budget</u> To be deferred for review at the end of the meeting.</p>
7.	<p>FINANCIAL</p> <p>26-15 (Accounts Payable)</p> <p>27-15 (Income/Expense Statements)</p> <p>28-15 (Bank Reconciliation)</p>	<p><u>a) Accounts Payable – Cheques #855 to #860 for January 2015 including automatic withdrawals totaling \$15,105.71</u> MOTION by Deputy Mayor Kirk that Council accept for information Accounts Payable Cheques #855 to #860 for January 2015 including automatic withdrawals totaling \$15,105.71. CARRIED</p> <p><u>b) Income and Expense Statements – as at January 31, 2015</u> MOTION by Deputy Mayor Kirk that the Income and Expense Statements as at January 31, 2015 be accepted for information. CARRIED</p> <p><u>c) Bank Reconciliation – as at January 31, 2015</u> MOTION by Deputy Mayor Kirk that the Bank Reconciliations as at January 31, 2015 be accepted for information. CARRIED</p> <p><u>d) Grant Report – n/a</u></p>
8.	COUNCIL REPORTS	<p><u>Mayor Poulin</u> Reported on the following: -has a request for us to consider clearing snow from driveways and sanding at an hourly rate -attended the Sturgeon River Alliance Meeting. 2 lakes will be restocked this year, Hubbles Lake and Lake Isle, they are continuing their work with the Farming Community</p> <p><u>Deputy Mayor Kirk</u> Reported on the following: -did some research on the various sizes and costs of c-cans and fencing, administration will complete the development permit application with this information, administration to inquire with the various grant funding programs to see if this endeavor would be considered for funding</p> <p><u>Councillor Mazerolle</u> Reported on the following: -attended the YRL meeting -attended the Fallis Community Association meeting – a new board of directors was appointed</p>

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	<p>29-15 (Council Reports)</p>	<p><u>Councillor's Reports</u> MOTION by Deputy Mayor Kirk that the verbal Council Reports be accepted for information. <p style="text-align: right;">CARRIED</p></p>
<p>9.</p>	<p>ADMINISTRATION /PUBLIC WORKS REPORTS</p> <p>30-15 (Admin/PW reports)</p>	<p><u>a) Administration Report</u> -reported on the Small Communities Fund -reported on the FCSS preliminary board restructuring meeting -gave an update on the Emergency Services Steering Committee meeting -suggested a date of Tuesday, April 28, 2015 for audit presentations at the Town of Onoway</p> <p><u>b) Public Works Report</u> -no report</p> <p><u>Administration Report</u> MOTION by Councillor Mazerolle that the Administration report be accepted for information. <p style="text-align: right;">CARRIED</p></p>
<p>10.</p>	<p>INFORMATION / CORRESPONDENCE</p> <p>31-15 (Information & Correspondence)</p>	<p>MOTION by Councillor Mazerolle that the following Information and Correspondence be accepted for information:</p> <p>a) YRL – attached is the March 2015 edition of the Yellowhead Regional Library’s “Get on Board” update. Also attached is the 2014 YRL Annual Report for review by members</p> <p>b) MSI-C – March 2015 Breakdown of additional MSI allocations for Silver Sands and other local municipalities, as announced earlier this year.</p> <p>c) AUMA – attached is a copy of the February 26th, 2015 edition of AUMA Board News</p> <p>d) LSAC FCSS – attached are letters from Lac Ste. Anne County Administration inviting the Administrations of the Town of Onoway, Alberta Beach and the SVLSACE to a preliminary meeting to discuss the restructuring of the regional FCSS Board System</p> <p>e) Gov’t of Alberta, Municipal Affairs – February 26th, 2015 letter updating Council on the announcement that applications for the Small Communities Fund (SCF) are now being accepted. Also attached is a breakdown of details related to this project provided by our grants coordinator</p> <p>f) Gov’t of Alberta, Internal Relations – February 23rd, 2015 letter announcing the revised formal complaint process for public procurements under the New West Partnership Trade Agreement</p> <p>g) Fortis Alberta – Notice of Construction Advance Payout in the amount of \$2,300.00, referenced to the Poppy Place Subdivision</p>

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		<p>h) ASVA January 22, 2015 update to member Councils informing them of the recent accomplishments of the ASVA on their behalf and inviting the Summer Village to retain their membership in the ASVA for 2015. It also confirms the address to send the membership dues to for 2015</p> <p>i) FCSS – attached is a certificate that confirms the Summer Village of Silver Sands as a member in good standing with the FCSS Association of Alberta</p> <p>j) Development Permit 15DP02-31 for a modular home, water well, septic system and conversion of existing dwelling into accessory building on 8 Fir Avenue</p> <p style="text-align: right;">CARRIED</p>
11.	OPEN FORUM	<p>-Driveway snow removal discussion took place</p> <p>The 3 public members as well as Dwight Moskalyk and Tony Sonnleitner exited the meeting at 3:16 p.m.</p>
12.	IN CAMERA	<p><u>In Camera Session (discussion on personnel contracts)</u> MOTION by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 3:17 p.m. <p style="text-align: right;">CARRIED</p> <p><u>Out of Camera</u> MOTION by Mayor Poulin that Council Move Out of Camera at 3:41 p.m. <p style="text-align: right;">CARRIED</p> <p><u>CAO Annual Review</u> MOTION by Deputy Mayor Kirk that the Annual CAO Review be accepted for information. <p style="text-align: right;">CARRIED</p> <p><u>Tax Penalty Cancellation Request Account #1380 – penalties are \$171.92, \$127.95, \$353.72 on this foreclosure property.</u> MOTION by Councillor Mazerolle that the request to cancel the tax penalties on account #1380 be denied. <p style="text-align: right;">CARRIED</p> <p><u>Public Works Full-Time Position</u> MOTION by Deputy Mayor Kirk that a full-time Public Works position be approved for a term of one year beginning May 1st, 2015 at the hourly rate as recommended by Administration. <p style="text-align: right;">CARRIED</p> <p><u>2015 Revised Draft Budget - Discussion</u> -keep split mill rate between vacant and improved properties -cap the vacant properties at \$1,600 plus any budgeted increase from last year</p> </p></p></p></p></p>

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	37-15 (Out of Camera)	-updated income statement to allow for the actual allocation under the 2015 MSI-Operating program as released by the province on March 26, 2015 <u>2015 Draft Revised Draft Budget</u> MOTION by Councillor Mazerolle that the review and discussion of the Draft 2015 Budget be accepted. CARRIED
13.	NEXT MEETING(S)	<u>Next Meeting(s)</u> The next regular Council meeting has been scheduled for Friday, May 1, 2015 at 1:00 p.m. at the Fallis Hall. CARRIED
14.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 4:00 p.m.

Mayor

CAO

Next Meetings:

- May 1, 2015 – Regular Council Meeting 1:00 p.m.
- May 23, 2015 – Large Bin Clean Up
- June 6, 2015 SVLSACE
- November 7, 2015 SVLSACE