

**SAINT URSULA SOCCER
BYLAWS**

ARTICLE I

The name of this organization shall be the Saint Ursula Soccer, (hereinafter referred to as “SUS”).

ARTICLE II

The object of SUS shall be to promote soccer as a sport, to organize soccer teams, to provide training in the sport of soccer, and to receive gifts or donations to promote the health, welfare and recreation of the general public through the sport of soccer. The main purpose of SUS shall be the development of the children of this community toward good sportsmanship and the carry-over values of athletic knowledge and skills. SUS shall strive to do so by working with those organizations to whom SUS is responsible.

ARTICLE III

SECTION 1. Notwithstanding any other affiliations, SUS shall be affiliated with Saint Ursula Church and the Archdiocese of Baltimore Soccer Program.

ARTICLE IV

SECTION 1. ANNUAL MEETING. The Board of Directors shall be elected at SUS’s Annual General Meeting, and take office on January 1. The fiscal year for SUS shall be from April 1 through March 31.

SECTION 2. NOTICE OF MEETING. Notice of each meeting of the Board shall be notified or otherwise expressed, when applicable, to each director at the last recorded address at least ten (10) days in advance thereof, setting forth the place, time and purpose of the meeting.

SECTION 3. REGULAR SUS MEETINGS. A majority of two-thirds (2/3) by the Board of Directors shall constitute a quorum for the transaction of all business at any SUS meetings. Meetings shall be held each month, or at such times deemed necessary to carry out SUS’ objectives.

SECTION 4. SPECIAL MEETINGS. Special Meetings may be called by the Board of Directors or by the Secretary or President at their discretion for the sole purpose to make temporary rules or regulations for specific cases or occasions, otherwise not provided for in the By-Laws, but which are deemed necessary to carry out the objectives and function of SUS.

SECTION 5. VOTING QUORUM. A majority by two-thirds (2/3) of the Board members present shall constitute a quorum for the transaction of all business at any meeting of SUS.

ARTICLE V

SECTION 1. BOARD AND NUMBER. The management of the property and affairs of SUS shall be vested in the Board of Directors. The number of Directors shall not be less than four (4) nor more than fifteen (15).

SECTION 2. DIRECTORS. The following members on the Board of Directors shall be elected at the SUS Annual General Meeting:

- Soccer Coordinator
- Treasurer
- Boys Coordinator
- Girls Coordinator
- Clinic Coordinator
- Travel Coordinator
- Uniform/ Equipment Coordinator

SECTION 3. VACANCIES. When a vacancy occurs on the Board of Directors, an appointment will be made by the President with the approval of the remaining Directors by majority vote at any regular meeting.

SECTION 4. QUORUM. Each member of the Board of Directors shall be entitled to cast one (1) vote on any matter of business. Two-thirds (2/3) members of the Board of Directors shall constitute a quorum for the transaction of business. The President shall vote only in the case of a tie.

ARTICLE VI

SECTION 1. DUTIES AND RESPONSIBILITIES

1. Soccer Coordinator. Presides at all SUS meetings and assumes full responsibility for the operation of SUS. Represents SUS in an official capacity at all meetings. Insures that SUS personnel are properly briefed on all phases of rules, regulations and policies. The President only votes in case of a tie. The Soccer Coordinator will be responsible for reporting to the Parkville Recreation Council on the activities and interests of SUS and reporting to the Board of any issues, concerns or items presented by the Parkville Recreation Council.

2. Boys Coordinator. Presides in the absence of the Soccer Coordinator. Works with other officers and committee members, is ex-officio member of all committees and carries out such duties and assignments as delegated by the President. Responsible for coordinating and overseeing the boys teams, coaches, players, score keeping and other issues peculiar to that group.

3. Girls Coordinator. It shall be the responsibility of the Girls Coordinator to send out notices of meetings, records the minutes of each meeting and preserve all official records, the master calendar and documents of SUS and its activities. Prepares SUS Reports for distribution to all Regular Members. Responsible for coordinating and overseeing the girls teams, coaches, players, score keeping and other issues peculiar to that group.

4. TREASURER. It shall be the responsibility of the Treasurer to sign checks co-signed by the Soccer Coordinator or Boys Coordinator to dispense and/or receive funds for deposit in SUS' account, as approved by the Board of Directors. Prepares a monthly itemized financial report for distribution to the Board of Directors at the regular monthly SUS meetings. Keeps SUS books and financial records, prepares budgets and financial statements and assumes the responsibility for all SUS finances.

5. Clinic Coordinator. Maintains register of members, coaches and directors, coordinate registration dates and times, register eligible applicants in their proper age division, collect all registration fees for turn in to SUS Treasurer, and order uniforms as necessary. Responsible for coordinating and overseeing the U6/U7 clinic teams, coaches, players, game scheduling and other issues peculiar to that group.

6. EQUIPMENT COORDINATOR. Responsible for maintaining the use, care, distribution, collection and storage of all SUS uniforms and equipment .

7. The Board of Directors may create and appoint other officer positions as needed to help with the duties and assignments to fulfill the purpose of SUS.

ARTICLE VII

SECTION 1. The Board of Directors shall decide all matters pertaining to the finances of SUS and it shall direct the expenditures of same in such manner as will give no individual or team an advantage over the other.

SECTION 2. The Board shall not permit the contribution of funds or property to individual teams or players but shall solicit for the common treasury of SUS, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of SUS.

SECTION 3. The Board shall not permit the solicitation of funds in the name of SUS unless all of the funds so raised are placed in SUS treasury.

SECTION 4. The Board shall not permit the disbursement of SUS funds for other than that to conduct SUS's business activities in accordance with the rules and policies set forth in its By-Laws.

SECTION 5. All monies received shall be deposited to the credit of SUS in a Board-approved bank and all disbursements shall be made by check.

SECTION 6. No Director, Officer or any member or participant of SUS shall receive, directly or indirectly, any salary, compensation or emolument from SUS treasury for services rendered as Director.

SECTION 7. SUS shall not assume, nor be liable for, the debts nor the financial responsibilities, either implied or incurred, for any of its members.

SECTION 8. SUS has been formed as a charitable, non-profit organization by the majority vote of its members, and by a majority vote of the Board of Directors. These By-Laws and any league or SUS rules and policies shall be published annually and distributed to the Board of Directors.

ARTICLE VIII

SECTION 1. Amendments to the By-Laws may be revised or amended by a two-thirds vote of the directors present at any regular monthly meeting, providing these additions or revisions have been brought before the Board of Directors at one of the previous Board meetings, at which time voting will take place at the following meeting.