



# Apex Collegiate Academy Board of Directors Meeting Agenda

20 December 2017  
5:30 PM to 7:00PM

Howard University Room | 9700 Scenic Hwy, Baton Rouge, LA

**Attendance:** Donald Ford, Eric Dexter, Todd Gaudin, Rebecca Norton, Eric Lewis, Rebecca Armstrong, Alexis Flores, E.B.S.

Time	Lead/Presenter	Report/Material	Actions	Outcomes
5:44 pm	Mr. Dexter called the meeting to order.			
5:45 pm	Mr. Lewis gave special recognition to scholars who have above a 3.0 GPA.  Mr. Dexter shared the congratulations of the board to the scholars.			
5:50 pm	Mr. Lewis presented the Academic Achievement report. <ul style="list-style-type: none"> <li>● Last Friday was the second report card for the year.</li> <li>● To encourage parent engagement, report cards are not sent home. Parents pick up the cards at the school. They meet with staff to discuss grades.</li> <li>● If parents do not come to the school, Mr. Lewis delivers them to the students homes.</li> <li>● Thirty parents of students picked up their report cards.</li> <li>● Twelve students had a GPA of 3.0 or higher.</li> <li>● There were two challenges with report cards this quarter. First, teachers were pushed to implement a more rigorous curriculum that the school selected. A second challenge is that discipline for behavior problems can cause students to miss material.</li> <li>● The GPAs of each class currently are as follows; Southern - 1.76, Prairie View 1.85, Dillard 2.85, Tuskegee 2.2.</li> <li>● There are 114 students currently enrolled in Apex.</li> <li>● Mr. Lewis is recommending to the staff that no additional seventh grade students be accepted, and that no new sixth grade students be accepted after January 15th.</li> <li>● Recruitment efforts for next year are underway.</li> <li>● Attendance in each class are as follows; Dillard 92%, Southern 96%, Prairie View 96%, Tuskegee 92%. Overall the school is at 95% attendance.</li> <li>● Students will receive a holiday packet with novels to read. There will be projects to complete based on the novels.</li> </ul>			

6:00 pm	<p>The board reviewed the October and November meeting minutes. Mr. Gaudin made a motion to approve. Mr. Ford seconded. The minutes were approved.</p>
6:03 pm	<p>Mr. Ford presented the finance committee update.</p> <ul style="list-style-type: none"> <li>• There was a net gain of \$48,000, some of that was due to the fact that transportation was not billed in November.</li> <li>• Repayment of the New School Baton Rouge loan has begun and payroll liabilities are still being paid.</li> </ul> <p>The finance committee recommended to the board that the November financials be approved. Mr. Gaudin moved that the financials be approved. Mr. Ford seconded. The November financials were approved.</p>
6:07 pm 6:08 pm 6:09 pm	<p>Mr. Dexter gave a governance committee update. Mrs. Rebecca Norton, a board candidate, was in attendance. Mr. Gaudin moved that the board accept Mrs. Norton as a member. Mr. Ford seconded. Mrs. Norton was elected a member of the Apex board.</p>
6:10 pm	<p>Mr. Lewis gave the board an update on fund development.</p> <ul style="list-style-type: none"> <li>• Basketball concessions and admissions are expected to raise some funds.</li> <li>• With a full staff, there are more opportunities for Mr. Lewis to fundraise outside of the school.</li> <li>• \$857 was raised by the basketball team and a former teacher using gofundme.</li> <li>• Over \$1,000 was raised at the Shoppers Value fundraiser.</li> </ul>
6:13 pm	<p>Mr. Lewis presented the Executive Director's report.</p> <ul style="list-style-type: none"> <li>• Apex is fully staffed. Three new team members were recently brought on board.</li> <li>• There are only three schools in the area who subscribe to the level of structure required at Apex in the Baton Rouge area, so most of the students face significant adjustments.</li> <li>• Mr. Lewis is interested in finding experienced teachers from similar schools in other areas.</li> <li>• As part of the hiring process, candidates will teach to Apex students under observation.</li> <li>• There is a television commercial running for Apex to recruit students. Yard signs have been very effective in the past. Also, each parent who referred a friend to the school last year received a free uniform.</li> <li>• Apex is participating in some parades and a community service project that should help provide visibility.</li> <li>• Billboards are a very effective advertising tool. The total cost for four last year was around \$7,500.</li> </ul>
6:22 pm	<p>Mr. Dexter opened the meeting to comments from the public.</p> <ul style="list-style-type: none"> <li>• One Apex parent addressed several concerns with the board. Among them were, lack of teacher presence on report card night, the length of time Apex is taking to address issues such as staff changes and consistent homework, teachers not following the curriculum, late notice of grades. She did note that while teachers are not responsive, Mr. Lewis is.</li> </ul>

6:39 pm

Mr. Gaudin moved to adjourn the meeting.