

**PUBLIC RELEASE 2022-2023**

Sts. Peter and Paul Catholic School today announced its policy for free or reduced-price meals for children served under the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and the After-School Snack Program (ASSP).

This public release is on file at the schools and is made available upon request to any interest party.

The income eligibility guidelines listed below will be used to determine eligibility for free and reduced price meal benefits. Children from households whose income is at or below the levels shown are eligible for free or reduced price meals.

**INCOME ELIGIBILITY GUIDELINES**  
[Effective from July 1, 2022 to June 30, 2023]

Free Meals—130%					Reduced price meals—185%				
Annual	Monthly	Twice Monthly	Bi-weekly	Weekly	Annual	Monthly	Twice Monthly	Bi-weekly	Weekly
\$17,667	1,473	737	680	340	25,142	2,096	1048	967	484
23,803	1,984	992	916	458	33,874	2,823	1,412	1,303	652
29,939	2,495	1,248	1,152	576	42,606	3,551	1,776	1,639	820
36,075	3,007	1,504	1,388	694	51,338	4,279	2,140	1,975	988
42,211	3,518	1,759	1,624	812	60,070	5,006	2,503	2,311	1,156
48,347	4,029	2,015	1,860	930	68,802	5,734	2,867	2,647	1,324
54,483	4,541	2,271	2,096	1048	77,534	6,462	3,231	2,983	1,492
60,619	5,052	2,526	2,332	1,166	86,266	7,189	3,595	3,318	1,659
6,136	512	256	236	118	8,732	728	364	336	168

Application forms are being sent to all homes with a letter to parents or guardians. To apply for free or reduced-price meals, households should fill out the application and return it to the school. Additional copies are available at the principal's office in each school. The information provided on the application is confidential and will be used for the purpose of determining eligibility and may be verified at any time during the school year by school or other program officials. Households may submit an application at any time during the year.

For SFA officials to determine eligibility, households receiving *Supplemental Nutrition Assistance Program (SNAP)*, *Temporary Assistance to Needy Families (TANF)*, or *Food Distribution Program on Indian Reservations (FDPIR)* benefits must list the children's names, a SNAP, TANF, or FDPIR case number; and the signature of an adult household member. All children in households with any household member receiving benefits under assistance programs are eligible for free meals. Children in Other Source Categorically Eligible (i.e., children categorized as homeless, migrant, runaway, Head Start, Even Start, and foster children, if known) are also eligible for free meals.

**DIRECT CERTIFICATION:** When known to the school, households will be notified of their children's eligibility for free meals if they are members of households receiving assistance from SNAP, TANF, or FDPIR. No application is required for free meal benefits for notified households. Households can decline benefits by contacting the SFA.

**IF YOU DO NOT LIST A SNAP, TANF, OR FDPIR CASE NUMBER,** then the application must have the children's names, total household members, the amount of income each member received last month, the signature of an adult household member, and the last four digits of the adult's social security number or the mark the box if he or she does not have one. Foster children also categorically qualify for free meals/milk, regardless of the child's income. If you have foster children living with you and wish to apply for such meals or milk for them, complete the application as instructed. Under the provisions of the policy, the determining official at the school will review applications and determine eligibility. Parents or guardians wishing to make a formal appeal may make a request either orally or in writing to: Principal Thomas Cody McDonald for a hearing to appeal the decision. The school's policy statement contains an outline of the hearing procedure.

Each school has a copy of the policy which may be reviewed by any interested party.

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[program.intake@usda.gov](mailto:program.intake@usda.gov)

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