



## Outreach Committee Minutes

Thursday, December 6, 2018, 10:00 am @ Day Reporting Center

Attendance: Stacy Yurko, Kim Eaton, Robin Russell, Marissa Shields, Rachel Sheaffer, Alaina Ingels

### I. Welcome & Sign In

### II. Current Initiatives

- a. Community Outreach Activities
  - i. Recent Presentations/Outreach
    - 1. Wed Nov 14<sup>th</sup>, Franklin County Community Forum
  - ii. Confirmed for speaking events
    - 1. 11:30 am, March 8<sup>th</sup>, Shippensburg Human Service Council Luncheon, CJ's, 25-30 attendees, need to look into multimedia capabilities
  - iii. Requests for presentations
    - 1. Need to collect more information before committing to presentations to ensure presenter(s) time is warranted
    - 2. Develop request form for speaking presentations
      - a. Multimedia (laptop/screen/projector)
      - b. Amount of Attendees, Demographics
      - c. Topic/Focus
      - d. Length
      - e. Panel or Q&A
      - f. Date/Time/Location
    - 3. Potential Future Engagements
      - a. Institute for Retired Persons
      - b. Community Uniting
      - c. Chamber Lunch & Learn
      - d. Community Connections
- b. Reentry Simulation
  - i. Review, edit, organize documents & files
  - ii. Order Simulation Supplies
    - 1. Better Plastic Packets (color code family packets)
    - 2. Clipboards
    - 3. Second Tub
    - 4. Cardstock
    - 5. Lamination Sheets, various sizes
    - 6. Color Printer & Ink
    - 7. Dry Erase Markers
    - 8. Pencil Bags
    - 9. Pens
    - 10. Baby Dolls

- iii. Review Survey Results
- iv. Partnering with PSMA to revise survey method in order to publish future results
- v. Discussion and review on past simulation
  - 1. Well received by student participants and faculty
  - 2. Lots of notes from agency volunteers to follow up on
- vi. Workgroup Meeting: schedule date for January
- vii. Organize Volunteers
  - 1. Simulation Volunteers
  - 2. Rebuild Workgroup
- viii. Review & edit all family packets and agency packets
  - 1. Agency Packets that need the most work:
    - a. Super Center/Grocery Store
    - b. Replacement ID
    - c. Mortgage/Rent Payment
    - d. Probation, Children & Youth, Police
      - i. increase roles
      - ii. utilize as referral sources
    - e. Employment (reduce time spent at work to 5/3 minutes)
    - f. Bank (prepack money in bank envelopes)
    - g. Faith Based & Recovery House (post rules, conduct drug tests)
    - h. Homeless Shelter (post rules)
- ix. Upcoming Simulations
  - 1. April, 2019 Reentry Summit
  - 2. Franklin County Government Employees (CJAB mini grant to be used prior to March 31<sup>st</sup>)
  - 3. Shippensburg University Criminal Justice Department
- x. Develop list of potential host agencies
  - 1. Rotary
  - 2. Chamber

### **III. April 3, 2019 Reentry Summit Planning**

- a. Theme
  - i. Prevention! Education not Incarceration, Families
  - ii. "It's better to build a strong child than to fix a broken" quoted Frederick Douglas
- b. Info to Confirm
  - i. Date: April 3rd
  - ii. Amount of people: 125 total (make sure 25 of those can be simulation volunteers)
  - iii. Location
    - 1. Stacy researching options
    - 2. Grand Point Church is not going to be an option
    - 3. Need to into other options for facility rentals
    - 4. Visit King Street Church to get quote
  - iv. Key speakers: PA Attorney General, Director of State Corrections
- c. Agenda overview
  - i. 9:00am: Introductions & Speakers
    - 1. Housekeeping
    - 2. Commissioner Bob Thomas Introductions
    - 3. Franklin Together Overview Presentation

- 4. Possibly: Keynote Speaker (John Wetzel or Attorney General)
- ii. 9:45-11:00am: 4 Options for Breakout sessions
  - 1. Trauma/Aces (Cori)
  - 2. Save A Life (April & Karen)
  - 3. Dual Generation Approach, Prevention-Annette-Head Start, Andrea Neidder (Incredible Years-Fulton Co, Karen-HCP)
- iii. 11:15-1:00pm: Lunch Panel (Moderate: Kim & Karen--Returning Citizens with children, discuss the impact on their family: individuals with children of different ages)
- iv. 1:15-3:30pm: Reentry Simulation

#### **IV. April, 2019 Reentry Month Planning**

- a. Put together list of events
  - i. Proclamation—need to rewrite and get on Commissioner’s schedule
  - ii. Summit
  - iii. Human Service Training Days (April 16 or 17)
  - iv. Community Film Night—endorse Healing Justice film
  - v. Community Engagement Workshops—Expungement Clinic
    - 1. Navigating Supervision
    - 2. Soft Skill Workforce Readiness
  - vi. Reentry Simulations
  - vii. Podcast--schedule
  - viii. Speaking events—schedule Rotary, Lions
  - ix. Vigil—plan for Waynesboro
- b. Costs: OAG Prevention Grant, PCCD mini grant (used by 3/31 so put down payment on facility rental)

#### **V. Membership & Outreach**

- a. Volunteer Opportunities & Engaging New Members
  - i. Review & Expand Volunteer Opportunities Document
  - ii. Engage businesses with community service & volunteer programs
    - 1. Research local businesses with such programs/policies
    - 2. Compile list with complete information:
      - a. Contact Names & Titles (CEO/Site Manager & HR Director/Employee Relations)
      - b. Mailing address and email address
    - 3. Draft letter & updated volunteer opportunities to send
- b. Looking into options to participate in the new intern program with Wilson: described new program, sharing intern with other departments at SCCAP
- c. Develop new “intake” form & packets for new coalition members (Similar to Chambersburg Cares)

#### **VI. New Business**

- a. HCP & CCTC will set up a subcommittee to focus on returning citizens & their families/children
  - i. Will report out at Franklin Together
  - ii. Chaired by Karen Johnston
- b. Community Film Night

- i. Review trailer for Healing Justice & Conversation Guide
- ii. Outreach agrees on this film and recommends it
- iii. Play it at Executive and get full endorsement
- iv. Schedule it with the Community Film Night group (last Thursday in April)

## **VII. Future Presentations Franklin Together Meeting**

- a. January FT Mtg
  - i. Returning Citizen Story: mother & son story
  - ii. Presentations: Amy Hicks (United Way Training Programs), John McPaul (REACH)
- b. Future Presentation Ideas: look at recs from GBR, Ask Kelly, Cori & Kay to report out on year of co-responder program
- c. March: Kim's presentation with Casey & Jordan

## **VIII. Meeting Adjourned**

**Next Meeting: Thursday, January 10, 2019, 11:30 am @ Day Reporting Center**