

February 10, 2015

The City of Cynthiana Board of Commissioners met in regular session on February 10, 2015 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Tapp and Attorney Lair.

Mayor Smith called the meeting to order and recognized Rev. Dale Kendrick, of Salem Church of Christ who gave the invocation before the start of the Commission meeting.

CALL TO ORDER
REV. DALE KENDRICK
INVOCATION

Mayor Smith recognized Andy DeMoss of Ray, Foley, Hensley & Co.

A DEMOSS- RAY,
FOLEY, HENSLEY &
CO. PRESENTED FYE
'14 AUDIT

Mr. DeMoss presented the FYE 2014 audit. DeMoss went over the highlights of the audit and comparisons to FYE 2013. He informed the Commission that the statements are managements, not the auditors, there are no findings, and it is a clean audit and no large materials to correct. He told the Commission they could call him if they have any questions.

Mayor Smith recognized Karen Angelucci with the Harrison County History Book Project.

Ms. Angelucci stated she is working with the Historical Society to produce the Harrison County History Book. She is present to ask people to submit information, pictures, etc., for the book. The deadline is the end of this month. They have been working on this for almost two years. William Penn submitted a short story about the City. They want to have this out for the November Book Fair in Frankfort.

K ANGELUCCI-HARR
CO HISTORY BOOK

Mayor Smith recognized Emily Ammerman, Main Street Director.

Ms. Ammerman said she needs to submit a letter of commitment to the State. She has given each of them a draft copy. The Mayor needs to sign this letter.

Commissioner Slade made a motion to authorize the Mayor to sign the annual Letter of Commitment to the State for the Main Street Program. Commissioner Tapp seconded. Commissioner Grayson asked Ammerman to elaborate. She stated this letter is required every year and it outlines the points Main Street goes by. Vote: Commissioner Slade: yes; Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MAYOR TO SIGN
ANNUAL COMMITMENT
LETTER ON MAIN
STREET

Mayor Smith stated there were minutes to approve.

Commissioner Grayson made a motion to approve the minutes of the January 27, 2015 meeting. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

APPROVE 01/27/15
MEETING MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the second reading by summary of Ordinance

2nd RD BY SUMMARY

#1530, a Bond Ordinance relating to USDA/RD funding.

ORD#1530

Commissioner Grayson made a motion to approve the second reading by summary of Ordinance #1530. Commissioner Tapp seconded. Vote: Commissioner Grayson: yes; Commissioner Tapp: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Attorney Lair opened the one bid received from USDA/RD on the bond bid. The bid is for 3%.

OPEN BID ON BONDS

Commissioner Grayson made a motion to accept the bid from USDA/RD for 3%. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

AWARD BID ON BONDS TO USDA/RD

Attorney Lair read Municipal Order #2015-2, a Sale Order accepting the bid for bonds.

Commissioner Slade made a motion to approve Municipal Order #2015-2. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

MUN ORDER #2015-2

Attorney Lair read the second reading of Ordinance #1531 amending the procedures to the Grievance Policy.

Commissioner Slade made a motion to approve the first reading of Ordinance #1531. Commissioner Tapp seconded. Vote: Commissioner Slade: yes; Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

2nd RD ORD#1531

Attorney Lair reported he has a renewal contract with Kentucky Utilities for street lights. He will look at that and come back to this later in the meeting.

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 50,952.98
Water & Sewer Fund	\$ 59,281.86

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 629,467.07
Water & Sewer Fund	\$ 157,354.98
Municipal Road Aid Fund	\$.82

Commissioner Grayson reported that he would like to request an executive session at the end of the meeting to discuss the acquisition of real property.

Mayor Smith recognized Commissioner Tapp.

PUBLIC SAFETY

Commissioner Tapp reported he has three quotations on jaws of life for the new fire truck. Chief Sanders worked with Clerk McIlvain to obtain these to meet the City's procurement policy. Those quotations are:

Vogelpohl Fire Equipment \$25,650.17 for a new set

Vogelpohl Fire Equipment \$19,976 for a used set

Holmatro for \$27,751

Finley Fire Equipment \$27,435

Commissioner Tapp made a motion to buy the used set from Vogelpohl Fire Equipment for \$19,976. This set has a lifetime warranty. Commissioner Mattmiller seconded. Vote: Commissioner Tapp: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

PURCHASE JAWS OF LIFE

Commissioner Tapp made a motion to advertise for bids on the installation of a generator at Fire Station #2. They have the generator on hand. Commissioner Grayson seconded. Vote: Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

ADVERTISE FOR INSTALLATION OF GENERATOR

Commissioner Tapp recognized Fire Chief Sanders.

Chief Sanders reported there is an outbreak of measles but none reported locally yet. He has been working with the health department to obtain information from the CDC.

Commissioner Tapp reported he wanted to buy two vehicles for the Police Department.

Clerk McIlvain reported that she had gone ahead and obtained state contract information of available cruisers after the last meeting. Freedom Dodge has the state contract for 2014 Dodge Chargers and they do have some on the lot. These are not equipped. Crossroads Ford has the state contract for Ford Interceptor sedans and Interceptor SUVs. These are both AWD and come equipped but there are none on the lot. They have to be ordered with a deliver date of 75-90 days. Paul Miller Ford has the state contract for Ford Explorers but these also have to be ordered.

POLICE VEHICLES ON STATE CONTRACT

Commissioner Grayson asked Chief Johnson which vehicle he preferred. Chief Johnson would like to have the Dodge now since it is available and they are down a vehicle at this time. He would then like to have a 4wd SUV to replace the Jeep that is out of service and is a 4wd.

Commissioner Tapp made a motion to purchase the Dodge Charger from Freedom Dodge on state contract for \$24,465. Commissioner Grayson seconded. Vote: Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

PURCHASE DODGE CRUISER ON STATE CONTRACT

Commissioner Tapp made a motion to purchase the FORD 4wd SUV on state contract that is already equipped. Commissioner Slade seconded. Vote: Commissioner Tapp: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes;

PURCHASE FORD SUV CRUISER ON STATE CONTRACT

Mayor Smith: yes. Motion carried.

Commissioner Tapp recognized Police Chief Johnson.

POLICE CHIEF REPORT

Chief Johnson reported the following: the Police Officers have chosen the neighborhood they will be working with. As weather permits, they will be out on foot patrol in these areas meeting the people. Mayor Smith asked if the areas most troubled had been taken. They have. Sgt. Kendall has completed and submitted the Highway Safety Grant for 2016. The firearms simulator has been here. Sgt. Judy took the Police Explorers to Gatlinburg to complete again this year. Former Officer Merriman accompanied him on this trip to assist with the Explorers.

Mayor Smith asked Chief Johnson if there were any police recruits in the pipeline to hire. Chief Johnson reported yes, there are two who have completed the testing parts here, backgrounds and references, and have gone to Richmond for testing there and he is awaiting those results from Richmond.

Chief Johnson asked if he can decommission the Jeep that is not running. Yes, it will be declared surplus later.

Mayor Smith recognized Commissioner Slade.

PUBLIC WORKS

Commissioner Slade reported they are doing well on salt obviously since there has been little snow. If they can get through February, they will be in good shape. He reported that he wanted to brag on the P.W. men. They have refurbished two dump trucks in house. They recently purchased a welder that has paid for itself. He reported that fuel charges are down for his department because they have been spending more time downtown sweeping and cleaning streets.

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES

Commissioner Mattmiller reported the question was raised at the last meeting about painting fire hydrants. He talked to the Water Plant and the Fire Chief. The hydrants are painted to denote the pressure of the hydrant. They do not think they should be painted.

NOT PAINTING FIRE
HYDRANTS

Commissioner Mattmiller said he wanted to brag on the WTP. They only had an average of seven hours per employee for sick hours used in 2014. That is really good with all that they do. That is less than one day per person.

Commissioner Mattmiller said he heard a news story about the Police Chief in Falmouth that was released of his duties. It was something about surplus guns. This is a serious issue. He remembered that was on Tapp's agenda the last meeting but he did not bring it up. Commissioner Mattmiller asked Commissioner Tapp if the City has some. Commissioner Tapp said yes. They are confiscated guns. Commissioner Mattmiller asked Commissioner Tapp if they would be determining them to be surplus. Commissioner Tapp said he is working with Laws, the County Attorney and John Lair about this.

INQUIRED ABOUT
GUNS IN POLICE DEPT

Commissioner Mattmiller reported the pump at the Main Licking is down. It needs to be replaced. It has been there since 1988. It

has been inspected. You can no longer find parts. It cannot be repaired. This is crucial to being able to pump water during the summer months. The pump needs to be replaced. Commissioner Mattmiller made a motion to approve a Work Order with HDR Engineers in the amount of \$5,500 for assistance to prepare the bid specs and bidding on a new pump and authorize the Mayor to sign the Work Order. This is a very specialized piece of equipment. Commissioner Tapp seconded. Vote: Commissioner Mattmiller: yes; Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

APPROVE WORK
ORDER WITH HDR ON
MAIN LICKING PUMP

Attorney Lair reported he had reviewed the five year contract renewal with Kentucky Utilities to provide street lights for the City. This contract is for 714 existing and one new street light. Lair read Resolution #2015-3 renewing the street light contract for five years. Commissioner Slade made a motion to approve Resolution #2015-3. Commissioner Tapp seconded. Vote: Commissioner Slade: yes; Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

RES #2015-3 – KU
CONTRACT RENEWAL

Mayor Smith reported he was in receipt of some information from the Library about Board appointments. Attorney Lair reported he was unsure exactly whose appointment this was and asked Clerk McIlvain to look into that for the next meeting.

MAYOR SMITH
LIBRARY APPTS

Mayor Smith reported he had attended a meeting with Attorney Lair who is working on an Inter-local Agreement with the Board of Education, Harrison County and others with regards to the welding school.

INTER-LOCAL
AGREEMENT ON
WELDING SCHOOL

Mayor Smith reported he took the resolution that passed with regards to the heroin issue to Rep. Tom McKee. The House is working on a bill. He feels they will do something.

Mayor Smith reported he met on the Westside Redevelopment Project. There is almost \$200,000 to help qualify people to build new homes in this area. Frontier Housing may be taking over to qualify potential homeowners. They are looking for families to qualify. This is a good opportunity for people to have a new home.

UPDATE ON WESTSIDE
REDEVEL PROJ.

Mayor Smith made a motion to go into executive session for acquisition of real property and possible litigation under KRS 61.810 (1) (a) and (1) (b). Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes. Motion carried.

EXEC SESSION

Commissioner Grayson made a motion to return to regular session. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

RETURN TO REG
SESSION

Mayor Smith reported litigation was discussed but no action will be taken.

Commissioner Grayson made a motion to have a piece of property appraised but not to exceed a cost of \$400 for the appraisal. Commissioner Tapp seconded. Vote: Commissioner Grayson: yes; Commissioner Tapp: yes; Commissioner Mattmiller: yes;

APPRAISAL OF
PROPERTY

Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Grayson; yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried. ADJOURN

Charleen McIlvain, City Clerk

James Smith, Mayor