

# Township of Hampshire



County Of Kane

State Of Illinois

## Minutes

August 13, 2024

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 9th day of July, 2024 at 7:00 pm.

Jody Remakel, Supervisor;  
Dan Rowlett, Hwy Commissioner;  
Rebecca Penkaty, Assessor;  
Lori Marwig, Clerk;

Bob Becker, Trustee;  
Dale Drendel, Trustee;  
Steven Gustafson, Trustee;  
Roger Paddock, Trustee;

Also in attendance was Brian LeFevre, Sikich.

Highway Commissioner Rowlett was not in attendance as he was attending a conference.

1) The meeting opened with the pledge to the flag. There were no changes to the agenda.

2) Sikich Audit presented by Brian LeFevre. Brian presented the FY 24 audit review that his company performed. There was a question and answer session after his presentation. A motion was made by Trustee Gustafson to approve the audit. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

3) Minutes. The Board reviewed the Board of Trustee Minutes from July 9, 2024. A motion was made by Trustee Gustafson to approve the minutes with the correction of the date at the top of the minutes. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

4) Treasurer's Report. The Board reviewed the July Treasurer's report. A motion was made by Trustee Becker to approve the July Treasurer's report as presented. Trustee Paddock seconded the motion and it was approved by all those present. A roll call vote was taken.  
Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye Trustee Becker Aye Supervisor Remakel Aye

5) Public Comment. There was none.

### 6) Reports

Kane County Rep: Deputy Kaus was not in attendance.

Assessor: Assessor Penkaty reported that there were 24 sales for the month of July. 14 were for existing homes, 1 was land, and 9 were new construction. Assessor Penkaty informed the Board that the assessments were published today. She has been working on putting the new assessments into the system.

Highway Commissioner: Highway Commissioner Rowlett was not in attendance as he was at a conference. Clerk Marwig read his report. The road crew mowed the ditches and did one pass along the shoulder. They also cut brush on Engel and Factly Roads with the tiger mower. They hauled away the pile of dirt from the building addition. The parking lot was swept up for sealcoating and striping. Peter Baker saw cut the driveways and butt joints on Ketchum Road and then the road was resurfaced and the shoulders were stoned. The road crew took the lawnmower out and cut along the roads that needed the white lines repainted. Preform started to paint the white and yellow lines. The salt spreader that needed attention was taken to Mendota to have the auger repaired.

Supervisor: Supervisor Remakel reported that the next Pace Audit was scheduled for 8/15. They are planning on returning P1 (van with ramp) as it couldn't pass the safety inspection. All the vehicles have been moved to the new garage. She informed the Board that a plaque is missing from Center Cemetery. It is possible that it is still connected to the original fence that was taken out. They are inquiring with the person who has the fence. It was also noted that there were some tree limbs down however there was no storm and they were nowhere near tree's. The Township has

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partnered with Wilson Nursery to have a plant sale. Orders are due by 8/22 and pick up plants will be 9/14. At this time there are not that many orders. Mrs. Remakel informed the Board about some attorney fees that we have accrued on behalf of the Cemetery, and how they are increasing in cost. This is for the titling issue with the Doty Cemetery and the exemption issue with Kane County. She is going to look into other attorneys to see what their cost is. Supervisor Remakel was asked by St. Charles Borromeo if they could use our bus for some field trips. It would be a cost for them as we would have to use one of our drivers. She is going to inquire with them to see if they have an agreement with D300 and she will also check with TOIRMA.

7) Old Business. There was none.

8) New Business.

Approval of Cemetery Rates. After reviewing the new rates, a motion was made by Trustee Gustafson to approve the Cemetery Rates. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

Approval of Road District 5 year plan. After reviewing the tentative plan, a motion was made by Supervisor Remakel to approve the Road District 5 year tentative plans for purchases. Trustee Paddock seconded the motion and it was approved unanimously by all those in present.

Approval to purchase Senior Transit Vehicle. Supervisor Remakel provided the Board with her findings on a transit vehicle for the Senior group. A motion was made by Trustee Gustafson to purchase the transit vehicle for \$75,143.00. Supervisor Remakel seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye Trustee Gustafson Aye Supervisor Remakel Aye

Approval of Intergovernmental Agreement for GA with Elgin Township. A motion was made by Trustee Gustafson to approve the Intergovernmental Agreement for GA with Elgin Township. Trustee Becker seconded the motion and it was approved unanimously by all those present.

Discussion of GATI Insurance. At this time, there are no clients and we do not have a quote. This has been tabled.

Discussion of Petition of Zoning amendment.

Dietrich Road - Solar - This was discussed last month. The Board has no concerns

Getzelman Road - Farm/Home site - The Board has no issues with this.

Discussion of New term salaries - must be set by November 18, 2024. Trustee Paddock provided the Board with some calculations he did based on a 2%, 2.5% and 3% raises. Supervisor Remakel expressed concerns with the percentages since inflation has been much higher. She is also working with other Townships in Kane County regarding their wages for the Supervisor, Assessor, Clerk, and Highway Commissioner. This will be discussed more at the September meeting.

9) Correspondence. Supervisor Remakel read 2 thank you notes from employee families that lost loved ones.

10) Board of Trustee Comments.

TOI August 27th Educational Event. Supervisor Remakel reminded the Board about the event and if they would like to attend to let Clerk Marwig know so she could register them. Supervisor Remakel and Trustee Becker would like to be registered.

TOI Annual Conference November 11-13, 2024. Clerk Marwig informed the Board that they have all been registered for the Conference. She had 1 question regarding the hotel reservations and will send the reservations to TOI after receiving the answer.

Trustee Paddock spoke about all that is happening in the world and inquired if the Board would like to say a prayer at the beginning of each meeting. There was discussion and some research to be completed by multiple members of the board.

11) Hampshire Township Development.

Parking Lot Addition Update. Nothing to report at HW Rowlett was not in attendance.

Road District Development. Nothing to report at HW Rowlett was not in attendance.

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12) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Drendel to pay the August bills. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Supervisor Remakel Aye  
There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$574.94 for mileage reimbursement and petty cash. A motion was made by Trustee Paddock to approve the expense report. Trustee Becker seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye Supervisor Remakel Aye

13) Closed Session. There was no need to go into closed session

14) There being no further business, a motion was made by Trustee Paddock to adjourn the meeting. The motion was seconded by Trustee Gustafson, and then carried unanimously. The meeting closed at 8:20 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig  
Township Clerk