

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, January 16th, 2024 commencing at 9:30 a.m.

1. Call to Order:
2. Treaty 6 Territory Land Acknowledgement

The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.
3. Agenda: a) January 16th, 2024 Regular Council Meeting Agenda

(approve agenda as is or with amendments)
4. Minutes: a) December 21, 2023 Organizational Council Meeting

(approve minutes as is or with amendments)

b) December 21, 2023 Regular Council Meeting
(approve minutes as is or with amendments)
5. Appointments: 11:00 a.m. – Michelle Gallagher, Patriot Law and Summer Village Legal Counsel (CLOSED SESSION)
6. Bylaws: a) Bylaw 242-2024 Fees and Charges

Municipal Planning Services has increased their subdivision fees, prompting Administration to review the Fees and Charges Bylaw 215-2020. Administration is also recommending other changes, as outlined in the attached draft Bylaw. Attached is the draft Fees and Charges Bylaw 242-2024, as well the letter from Municipal Planning Services.

(that Bylaw 242-2024, Fees and Charges Bylaw, be given first reading as presented or amended)

(that Bylaw 242-2024 be given second reading)

(That unanimous consent be given to proceed to third reading)

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, January 16th, 2024 commencing at 9:30 a.m.

(That Bylaw 242-2024 be given third and final reading)

(Or,

Some other direction as given by Council at meeting time.)

- b) Bylaw 243-2024 Ste. Anne Summer Villages Regional Emergency Management Bylaw

At the December Council meeting, Council passed a motion signalling their intent to stay in the Summer Villages Regional Emergency Management Partnership (SVREMP). Owing to the recent changes in membership, the SVREMP needed to update its' bylaws and partnership agreement, attached.

(that Bylaw 243-2024 Ste. Anne Summer Villages Regional Emergency Management be given first reading)

(that Bylaw 243-2024 be given second reading)

(that unanimous consent be given to proceed to third reading)

(that Bylaw 243-2024 be given third and final reading)

(that the Summer Villages Regional Emergency Management Partnership Agreement be approved and its' execution authorized.)

- 7. Business:
 - a) Council email addresses

At the previous meeting, Council and Administration discussed how Councillors would like their contact information posted for the public. At that meeting Administration shared that it is becoming common and is advisable for Councillors not to post their personal contact information for FOIPP and safety reasons. However, Council expressed that they would still like to be accessible to the public. Administration reached out to our website provider who has informed us that to add Council emails with a South View handle on them would be \$85/year/person. Conversely, if Council wishes to proceed with email addresses, free email addresses could be obtained through Outlook at no additional cost. For security reasons and to ensure continuity after an election, Administration is recommending that, if Council would like to set up email addresses for Councillors, it be done via the website provider.

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, January 16th, 2024 commencing at 9:30 a.m.

(that email addresses for Councillors be set up through the website provider at a cost of \$85 per year per Councillor and that this be included in the annual budget,

Or

that email addresses for Councillors be set up through a free email provider,

Or,

that Council accept the discussion regarding Council email addresses for information.)

b) Lac Ste. Anne County Recreation Tax

At the October 17, 2023 Regional Municipalities Meeting, Lac Ste Anne County provided information on the annual recreation tax that they collect and where those funds go. Essentially these funds support recreation facilities and programming through Lac Ste Anne County, including in urban municipalities. The discussion at this meeting was for all municipalities to consider implementing a recreation tax and thereby participating in recreation programming/facilities within the region. Currently South View does not contribute any recreational funding to Lac Ste Anne County. However, prior to 2016, South View contributed approximately \$2100 annually for recreation under the Municipal Services Package. Further information on this tax and what it supports can be found in the meeting package.

(Direction as provided by Council at meeting time)

c) 2024 Draft Operating and Capital Budget

The 2024 Draft Operating and Capital Budget is included in the meeting package. This will be our first review of the 2024 Draft Budget, discussion to take place at meeting time.

(that changes to the Draft 2024 Operating and Capital Budget be made as directed at meeting time, and that the revised draft budget be brought back to the next meeting for review and discussion.)

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, January 16th, 2024 commencing at 9:30 a.m.

d) Fire Rescue International – Request for Meeting

The Summer Village of South View currently contracts the Town of Onoway, who contracts Fire Rescue International, to provide fire services to many urban municipalities in the region. Those contracts are up for renegotiation in 2025 as they expire December 31, 2025. As such, discussions are occurring regarding the renegotiation of the Contract. At the August Summer Village of South Council meeting the following motion was made.

***MOVED** by Mayor Benford that a letter be sent to Fire Rescue International and Onoway Regional Fire Services confirming South View's intention, in principle, to maintain them as our service provider on a same or similar basis, at this time.*

CARRIED

In the package is an email from Chief Ives requesting a meeting with South View Council to discuss the upcoming negotiations. Administration recommends setting up a joint meeting with the Summer Village of Silver Sands and Chief Ives/Fire Rescue International.

(that Administration set up a joint meeting between the Summer Village of South View, the Summer Village of Silver Sands, and Fire Rescue International for the purpose of discussing the upcoming fire contract negotiations,

Or,

that Administration set up a meeting with Fire Rescue International for the purpose of discussing the upcoming fire contract negotiations,

or,

some other direction as provided by Council at meeting time.)

e) Onoway Regional Fire Services and Lac Ste Anne County Fire dispatch protocols

In the package you will find a Dec 22, 2023 letter sent jointly by the Town of Onoway and Lac Ste Anne County regarding a change to joint dispatch protocols for area highways. Also included is December 22, 2023 and December 25, 2023 email response from Fire Chief Ives. Prior to this change, both Onoway Regional Fire

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, January 16th, 2024 commencing at 9:30 a.m.

Services (ORFS) and Lac Ste Anne County Fire Services (LSACFS) were jointly dispatched to all highway calls that required fire response. The new protocol is that ORFS will only be jointly dispatched when there is a serious or life-threatening injury or if LSACFS is unable to respond.

Also relevant to the discussion, and included in the package, is a January 6, 2023 email from Chief Ives outlining the special dispatch procedure for fire calls in the Summer Villages of South View and Silver Sands.

(that the correspondence regarding joint dispatch protocols for area highways and special dispatch procedures for the Summer Villages of South View and Silver Sands be accepted for information,

Or,

Some other direction as provided by Council at meeting time.)

- f) Family and Community Support Program (FCSS) and Lac Ste. Anne County (LSAC) Home Support Program

LSAC offers Home Support to its' residents and the residents of urban municipalities who choose to support the program, through FCSS. To utilize this program, LSAC requires partner municipalities to sign the attached Home Support Agreement. The Agreement and information on the Home Support Program can be found in the meeting package. Municipalities who participate are invoiced quarterly and may cover the costs through FCSS or general revenue. South View did not sign the agreement in 2023.

(that the Summer Village of South View enter into an agreement with Lac Ste Anne County for the Provision of Home Support Services, funded by Family and Community Support Services (FCSS), for the period of January 1, 2024 to December 31, 2024 and further that the Home Support agreement be signed and its' execution authorized,

Or,

Some other direction as provided by Council at meeting time.)

g)

h)

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, January 16th, 2024 commencing at 9:30 a.m.

8. Financial:
- a) Income and Expense Statement as of December 31, 2023 – Note that these are not the year end numbers, as we are still receiving invoices and the Auditor will make some adjustments.

(that Council accept the Income and Expense Statement, as of December 31, 2023, for Information.)

9. Council Reports:

- a) Mayor Benford
- b) Deputy Mayor Ward
- c) Councillor Richardson

(that Council accept Council's reports for information.)

10. Chief Administrator's Report:

- a) Development Officer's Report
- b) Lac Ste. Anne County Regional Emergency Management Preparedness Program grant application
- c) 3-Year Operating and 5-Year Capital Plans
- d) Working on year-end audit
- e) Working on 2024 Draft Budget
- f) Participating in online session
- g) WILD water verbal update
- h)
- i)
- j)

(that Council accept the Chief Administrative Officer's Report for information)

11. Information and Correspondence:

- a) Letter from Minister of Environment and Protected Areas, Rebecca Schulz, regarding significant drought conditions in Alberta.
- b) Letter from Minister of Municipal Affairs, Ric McIver, regarding the assessment model review.
- c) December 15, 2023 letter from Minister of Municipal Affairs, Ric McIver, regarding the Local Government Fiscal Framework (LGFF).
- d) PowerPoint presentation from Alberta Environment and Protected Areas regarding the significant drought in Alberta.
- e) December 4, 2023 letter from the Lac Ste Anne Foundation regarding South View's 2024 municipal requisition.

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, January 16th, 2024 commencing at 9:30 a.m.

- f) Summer Village of South View – 2023 Issued Safety Codes Permits.
- g) January 9, 2023 email from Fire Chief Ives and attached PowerPoint presentation regarding medical co-response.
- h)
- i)
- j)

(that Council accept the above information items for information.)

12. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

13. Closed Meeting Session:

- a) Legal Update – Michelle Gallagher, Patriot Law and Summer Village Legal Counsel, will be joining the meeting at 11:00 a.m. to provide a legal update.

Recess

(Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at _____ a.m. to discuss the following: Legal Update - Legal – Solicitor/Client Privilege - FOIPP Act Section 27).

Recess

(that Council come out of closed meeting at _____ a.m.)

(further direction as given by Council at meeting time)

14. Next meeting: February 20, 2024 at 9:30 a.m.

15. Adjournment:

Upcoming Meetings:

- Regular Council Meeting – February 20, 2024
- Regular Council Meeting – March 19, 2024
- Regular Council Meeting – April 16, 2024

4a.

SUMMER VILLAGE OF SOUTH VIEW
ORGANIZATIONAL COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Councillor Sandi Benford
Councillor Garth Ward
Councillor Colleen Richardson

Administration: Wendy Wildman, Chief Administrative Officer
Angela Duncan, Assistant Chief Administrative Officer

Absent: n/a

Appointments: n/a

Public at Large: 1 – Via Zoom (at 1:08 p.m.) / 0 – In Person

	MOTION #	
1.	CALL TO ORDER	Chief Administrative Officer, Wendy Wildman, called the meeting to order at 1:00 p.m. A moment of silence was observed in honour of Deputy Mayor Brian Johnson who recently passed.
2.	OATH OF OFFICE	Councillors Garth Ward and Colleen Richardson took the Oath of Office.
3.	COUNCIL'S LEGISLATIVE RESPONSIBILITIES 142-23	MOVED by Councillor Ward that Roles and Responsibilities of Municipal Officials, Pecuniary Interests for Municipal Councillors, Part 6 of the Municipal Government Act, and the Council and Committee Procedural Bylaw, all outlining Council's legislative responsibilities, be acknowledged as received. CARRIED
4.	NOMINATIONS	Chief Administrative Officer, Wendy Wildman, called for nominations for the position of Mayor. Councillor Ward nominated Councillor Benford. Councillor Benford accepted the nomination. Chief Administrative Officer, Wendy Wildman, called for nominations for the position of Mayor a second time. There were no nominations.

1

SUMMER VILLAGE OF SOUTH VIEW
ORGANIZATIONAL COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

143-23	<p>Chief Administrative Officer, Wendy Wildman, called for nominations for the position of Mayor a third time.</p> <p>There were no nominations.</p> <p>MOVED by Councillor Ward that nominations cease. CARRIED</p> <p>Mayor Benford took the Oath of Office and assumed the chair of the meeting.</p> <p>Mayor Benford called for nominations for the position of Deputy Mayor.</p> <p>Councillor Richardson nominated Councillor Ward. Councillor Ward accepted the nomination.</p> <p>Mayor Benford called for nominations for the position of Deputy Mayor a second time.</p> <p>There were no nominations.</p> <p>Mayor Benford called for nominations for the position of Deputy Mayor a third time.</p> <p>There were no nominations.</p>
144-23	<p>MOVED by Mayor Benford that nominations cease. CARRIED</p> <p>Deputy Mayor Ward took the Oath of Office.</p>
5. 145-23	<p>APPOINTMENTS</p> <p>MOVED by Councillor Richardson that the committee appointments be confirmed as follows:</p> <ul style="list-style-type: none"> i. Public Works Supervisor – Deputy Mayor Ward (Councillor Richardson – alternate) ii. Highway 43 East Waste Commission – Councillor Richardson (Deputy Mayor Ward – alternate) iii. Summer Villages Lac Ste. Anne County East – Mayor Benford as voting member, all of Council to attend iv. Darwell Sewage Lagoon Commission/Regional Waste Water Line – Deputy Mayor Ward (Councillor Richardson – alternate)

SUMMER VILLAGE OF SOUTH VIEW
ORGANIZATIONAL COUNCIL MEETING MINUTES

THURSDAY, DECEMBER 21, 2023

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	146-23	<ul style="list-style-type: none">v. Lake Isle Aquatic Management Society – Mayor Benford (Councillor Richardson – alternate)vi. Yellowhead Regional Library – Mayor Benford (Councillor Richardson – alternate)vii. Family and Community Support Services – Mayor Benford (Councillor Richardson – alternate)viii. Summer Village Regional Emergency Management Partnership – Mayor Benford (Deputy Mayor Ward – alternate)ix. Flowering Rush Alberta Community Partnership Project – Mayor Benford (Councillor Richardson – alternate) <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Ward that the designated officers be confirmed as follows:</p> <ul style="list-style-type: none">i. Chief Administrative Officer – Wendy Wildman, Wildwillow Enterprises Inc. (<i>Bylaw 186</i>)ii. Assessor, Dan Kanuka, Municipal Assessment Services Group (<i>Bylaw 249</i>)iii. Development Authority, Tony Sonnleitner, Development Officer (<i>Bylaw 232</i>)iv. Planning Authority, Administration for Subdivision Approval Process, Jane Dauphinee, Municipal Planning Services (<i>Bylaw 191</i>)v. Subdivision Approving Authority – Council, Summer Village of South View (<i>Bylaw 191</i>)vi. Subdivision & Development Appeal Board Clerks, Emily House and Cathy McCartney (<i>Bylaw 212</i>)vii. Assessment Review Board Clerk, Geryl Amorin, Capital Region Assessment Services Commission (<i>Bylaw 230</i>) <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Richardson that the following appointments be confirmed:</p> <ul style="list-style-type: none">i. Auditor – Seniuk & Companyii. Solicitor – Patriot Law Group Onowayiii. FOIP Coordinator – Wendy Wildman, Wildwillow Enterprises Inc.iv. Integrity Commissioner – Victoria Message, Wildwillow Enterprises Inc.v. Community Peace Officer – as per agreement with Town of Mayerthorpevi. Subdivision & Development Appeal Board – as per agreement with Milestone Municipal Services
	147-23	

SUMMER VILLAGE OF SOUTH VIEW
ORGANIZATIONAL COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

		<p>vii. Municipal Planning Commission – all of Council viii. Assessment Review Board – as per agreement with Capital Region Assessment Services Commission</p> <p style="text-align: right;">CARRIED</p>
6.	COUNCIL ACKNOWLEDGEMENTS	
	148-23	<p>MOVED by Deputy Mayor Ward that Part 6 of the MGA – Municipal Organization and Administration, outlining Council’s legislative responsibilities, be acknowledged as received.</p> <p style="text-align: right;">CARRIED</p>
	149-23	<p>MOVED by Councillor Richardson that Council acknowledges it has received and reviewed Council & Committee Procedural Bylaw 239-2023.</p> <p style="text-align: right;">CARRIED</p>
	150-23	<p>MOVED by Councillor Richardson that Council acknowledges it has received and reviewed the Summer Village of South View’s Public Participation Policy C-COU-PAR-1 and Public Participation Plan dated February 28, 2019.</p> <p style="text-align: right;">CARRIED</p>
	151-23	<p>MOVED by Deputy Mayor Ward that Council acknowledges it has received and reviewed the Summer Village of South View’s Council Code of Conduct Bylaw 203-2018 and further that the bylaw be brought back to a future meeting for further discussion and possible amendments.</p> <p style="text-align: right;">CARRIED</p>
7.	FINANCIAL	
	152-23	<p>MOVED by Deputy Mayor Ward that Council confirms signing authority as follow: two signatures are required, with one signature to be any member of Council and the other signature to be either the Chief Administrative Officer (CAO) or the Assistant Chief Administrative Officer; and FURTHER that signing authority be approved for Council as: Sandi Benford, Colleen Richardson, Garth Ward, and for Administration as Wendy Wildman (CAO) and Angela Duncan (Assistant CAO).</p> <p style="text-align: right;">CARRIED</p>

4

SUMMER VILLAGE OF SOUTH VIEW
ORGANIZATIONAL COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	153-23	MOVED by Mayor Benford that James Woslyng, Brian Johnson, and Ian MacCormack be removed from signing authority. CARRIED
	154-23	MOVED by Councillor Richardson that the banking authority be confirmed as ATB Financial. CARRIED
	155-23	MOVED by Deputy Mayor Ward that Council Remuneration Policy C-COU-REM-1 be accepted for information and further that the policy be brought back to a future meeting for discussion and possible amendments. CARRIED
8.	MEETING DATES 156-23	MOVED by Deputy Mayor Ward that Council Confirms that meetings will be held on the third Tuesday of the month at 9:30 a.m., except for May, unless changed by Council, at the Municipal Office Board Room at 2317 TWP Road 545, Lac Ste Anne County, with public participation either in person or via Zoom; and FURTHER that regular council meeting information be posted on the Summer Village website in accordance with Policy C-COU-MTG-1 Notification of Council and Committee Meetings. CARRIED
9.	MUNICIPAL OFFICE LOCATION 157-23	MOVED by Deputy Mayor Ward That the Municipal Office location be confirmed as 2317 TWP Road 545, Lac Ste Anne County, AB, T0E 0V0. CARRIED
10.	ADJOURNMENT	There being no further business, Mayor Benford adjourned the meeting at 1:41 p.m.

SUMMER VILLAGE OF SOUTH VIEW
ORGANIZATIONAL COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

Sandi Benford, Mayor

Wendy Wildman, Chief Administrative Officer

UNAPPROVED

45.

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Garth Ward
Councillor Colleen Richardson

Administration: Wendy Wildman, Chief Administrative Officer
Angela Duncan, Assistant Chief Administrative Officer

Absent: n/a

Appointments: n/a

Public at Large: 0 – Via Zoom / 0 – In Person

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 1:42 p.m.
2.	TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.
3.	AGENDA 158-23	MOVED by Councillor Richardson that the December 21, 2023 Agenda be approved as presented. CARRIED
4.	MINUTES 159-23 160-23 161-23	MOVED by Deputy Mayor Ward that the August 16, 2023 Regular Council Meeting Minutes be approved as presented. CARRIED MOVED by Councillor Richardson that the September 20, 2023 Regular Council Meeting Minutes be approved as presented. CARRIED MOVED by Deputy Mayor Ward that the November 2, 2023 Special Council Meeting Minutes be approved as presented. CARRIED

7

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	162-23	MOVED by Deputy Mayor Ward that the November 8, 2023 Special Council Meeting Minutes be approved as presented. CARRIED
	163-23	MOVED by Deputy Mayor Ward that the December 18, 2023 Special Council Meeting Minutes be approved as presented. CARRIED
5.	APPOINTMENTS	n/a
6.	BYLAWS	n/a
7.	BUSINESS	
	164-23	MOVED by Deputy Mayor Ward that the Fire Services Amending Agreement between the Summer Village of South View and the Town of Onoway be approved and its execution authorized. CARRIED
	165-23	MOVED by Mayor Benford that Council and administration be authorized to attend the 2024 Brownlee LLP Emerging Trends in Municipal Law Seminar. CARRIED
	166-23	MOVED by Mayor Benford That the Summer Village of South View apply for the FireSmart Wildfire Community Preparedness Day Grant, in the amount of \$500, to host an event to clean up underbrush and debris on July 13, 2024, followed by an educational community wiener roast. CARRIED
	167-23	MOVED by Councillor Richardson that the Summer Village of South View confirm its intent to stay in the Ste Anne Summer Village Regional Emergency Management Partnership. CARRIED
	168-23	MOVED by Deputy Mayor Ward That the 2022 Alberta Municipal Affairs Annual Performance Measures and the Summer Village of South View's response be accepted for information. CARRIED



SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	169-23	MOVED by Deputy Mayor Ward that the November 1, 2023 letter from the Town of Onoway and October 1, 2023 letter from North West Fire and Rescue be accepted for Information. CARRIED
	170-23	MOVED by Deputy Mayor Ward that attendance at for the Roles and Responsibilities Course, hosted by the Summer Village of Yellowstone, in Onoway on January 24, 2024 and the Virtual Munis 101 Course, through the Elected Official Education Program, be approved for Council and Administration. CARRIED
	171-23	MOVED by Deputy Mayor Ward that the request from the Alberta Beach Snowmobile Club for a financial contribution towards the purchase of a new trail groomer be accepted for information and further that the request be brought back should the Club be successful in their Community Facility Enhancement Program grant application. CARRIED
8.	FINANCIAL 172-23	MOVED by Councillor Richardson that Council receive for information the income and expense statement as of November 31, 2023. CARRIED
9.	COUNCIL REPORTS	n/a
10.	CAO REPORT 173-23	MOVED by Mayor Benford that the Chief Administrators Report, as presented by Chief Administrative Officer Wendy Wildman and Assistant Chief Administrative Officer Angela Duncan, be accepted for information. CARRIED
11.	INFORMATION AND CORRESPONDENCE 174-23	MOVED by Deputy Mayor Ward that the following Information and Correspondence items be received for information: <ul style="list-style-type: none"> a) September 19, 2023 Court of King’s Bench Decision regarding Summer Village of South View v James Woslyng.

(a)

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES

THURSDAY, DECEMBER 21, 2023

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

		<ul style="list-style-type: none">b) November 28, 2023 Court of King's Bench Decision regarding Summer Village of South View v James Woslyng awarding of costsc) August 9, 2023 letter from Minister Ric Mclver regarding the 2024 Fire Services Training Program Grant.d) August 24, 2023 Letter from Alberta Beach regarding their Intent to Enter into a new Agreement for Fire Services.e) August 28, 2023 Letter from the Summer Village of Sunrise Beach regarding a Councillor Resignation and Byelection Results.f) August 29, 2023 Letter from the Summer Village of Birch Cove regarding a Councillor Resignation and Byelection results.g) September 29, 2023 email form Yellowhead Regional Library (YRL) regarding the 2024 Draft Budgeth) October 4, 2023 Development Permit Approval from Lac Ste Anne County (File 012SUB2023) regarding a subdivision at SE 15-54-05 W5Mi) October 19, 2023 Letter from Alberta Beach regarding their October 17, 2023 organizational meeting.j) October 24, 2023 letter from Lac Ste Anne County regarding their October 24, 2023 organizational meeting.k) October 24, 2023 email from the Association of Summer Villages of Alberta (ASVA) regarding their recently approved bylaws.l) October 31, 2023 email from Alberta Municipalities regarding the make up of the Small Communities Committee. Committee membership includes West Cove Mayor Ren Giesbrecht and South View Assistant CAO Angela Duncan.m) November 2, 2023 email and power point presentation from Fire Chief Ives regarding the 2023 first six-months of Onoway Regional Fire Services Statistics.n) November 6, 2023 letter from Municipal Affairs Minister Mclver expressing his condolences on the loss of Deputy Mayor Johnson.o) November 7, 2023 letter from the Town of Onoway regarding their October 26, 2023 organizational meetingp) Association of Summer Villages of Alberta (ASVA) 2022-2023 Annual Report.q) Letter from the Darwell Public Library expressing their gratitude for South View's support.r) Development Permit 23DP02-32: Approval for the construction of an accessory building at Plan 6656 MC, Block 3, Lot 5: 102 Lakeview Avenue.s) Development Permit 23DP03-32: Approval for the Construction of a single detached dwelling, installation of a water supply and septic system.
--	--	--

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 21, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

		<p>t) Development Permit 23DP04-32: Approval for the construction of a detached garage complete with suite.</p> <p>u) Town of Mayerthorpe CPO Reports of August 31, 2023, September 30, 2023, October 31, 2023, and November 30, 2023</p> <p>v) Comparison of the Official 2024 Equalized Assessment (EA) to Current 2023 EA for municipalities in Alberta.</p> <p>w) Card from Lac Ste Anne County Council expressing their sympathies on the loss of Deputy Mayor Johnson.</p> <p>x) Letter from Municipal Planning Services extending a Happy Holidays.</p> <p>y) November 22, 2023 letter from Alberta Municipalities to Municipal Affairs Minister Ric McIver regarding the province's engagement on changes to the Local Authorities Election Act.</p> <p>z) November 24, 2023 letter from Alberta Municipalities to Municipal Affairs Minister Ric McIver regarding the province's engagement on changes to the Municipal Government Act.</p> <p style="text-align: right;">CARRIED</p>
12.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min)	n/a
13.	CLOSED MEETING	n/a
14.	NEXT MEETING	The next regular Council meeting is scheduled for Tuesday, January 16, 2024 at 9:30 a.m. in a hybrid format.
15.	ADJOURNMENT	As there was no further business, Mayor Benford adjourned the meeting at 2:53 p.m.

Sandi Benford, Mayor

Chief Administrative Officer, Wendy Wildman



6a.

BYLAW NO. 242-2024

Municipal Government Act RSA 2000 Chapter M-26

Section 8 Establishing Fees

THIS IS A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, TO BE KNOWN AS THE SUMMER VILLAGE OF SOUTH VIEW FEES & CHARGES BYLAW.

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Summer Village of South View wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of South View, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW".
2. That the Summer Village of South View shall charge fees as established in Schedule A, 'The Fee Schedule', attached hereto.
3. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.
4. By-law 215-2020 shall be rescinded on the date of final reading of this By-law.

Read a first time on this 16th day of January, 2024.

Read a second time on this 16th day of January, 2024.

Unanimous Consent to proceed to third reading on this 16th day of January, 2024.

Read a third and final time on this 16th day of January, 2024.

Signed this 16th day of January, 2024.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

12

BYLAW NO. 242-2024

Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees

SCHEDULE 'A'	
BYLAW #242-2024 FEES & CHARGES	
Summer Village of South View	
ADMINISTRATIVE FEES	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$25
COST OF COPIES PER PAGE	\$0.50
SPECIAL SERVICES RATE PER HOUR	\$75
TAX CERTIFICATE	\$50
APPEAL/AMENDMENT FEES	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful)	\$500
DEVELOPMENT APPEAL FEE	\$1250
SUBDIVISION APPEAL FEE	\$1250
LAND USE BYLAW AMENDMENT FEE	\$2,000
STOP ORDER APPEAL FEE	\$1250
DEVELOPMENT FEES	
DEVELOPMENT PERMITS - DWELLINGS	\$300
DEVELOPMENT PERMITS - ACCESSORY/ADDITIONS	\$150
DEVELOPMENT PERMITS - SEPTIC, CISTERN, FENCE	\$150
DEVELOPMENT PERMITS - DEMOLITION	\$150
DEVELOPMENT PERMITS - COMMERCIAL	\$300
DEVELOPMENT PERMIT EXTENSION:	
-1 ST REQUEST	n/c
-2 ND REQUEST	\$225
-3 RD REQUEST	\$337.50
-EACH SUBSEQUENT REQUEST (CALCULATED AT 150% OF THE PREVIOUS REQUEST FEE)	
LETTER OF COMPLIANCE – STANDARD (3-7 DAYS)	\$100
LETTER OF COMPLIANCE – RUSH (1-2 DAYS)	\$200
PLAN CANCELLATION BYLAW (LOT CONSOLIDATION)	\$800
PLAN CANCELLATION BYLAW REGISTRATION	\$35

Commented [A1]: Was \$25.

Commented [A2]: Was \$50

Commented [A3]: Was \$200 and was previously refundable

Commented [A4]: Was \$200.

Commented [A5]: This is a new item.

Commented [A6]: Was \$200.

Commented [A7]: Was \$150.

13

BYLAW NO. 242-2024

Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees

SAFETY CODES	
BUILDING PERMITS	AS PER
ELECTRICAL PERMITS	SAFETY CODES
PLUMBING PERMITS	SERVICE PROVIDER
GAS & HEATING PERMITS	FEES
SUB-DIVISION FEES (MUNICIPAL PLANNING SERVICES)	
Subdivision fees at application, including any remaining lot	\$750 + \$250 per lot
Separation of Titles (MGA 652 (4))	\$700
Condominium Plan Consent	\$50 per unit
Extension	\$350
Re-circulation	\$250
Fee at Endorsement	\$200 per lot
** Endorsement fees are charged at time of endorsement for all subdivisions except Separation of Titles	
Current Land Title	\$15 (per title)
Air Photo	\$7 (per photo)
SUB-DIVISION FEES (MUNICIPALITY)	
Lot Subdivision fee:	
-1 st Lot	\$5,000
-each subsequent lot	\$2,500
RE-DISTRICTING/RE-ZONING FEES	
Re-districting application	\$2,000
Amend Municipal Development Plan	\$2,000
Amend Land Use Bylaw	\$2,000
Amend Provision of a Statutory Plan	\$2,000
Adoption of New Statutory Plan	\$2,000
<i>GST will be charged where applicable.</i>	

Commented [A8]: Was \$700 and \$100 or \$250 per lot depending on the number of lots being subdivided. Increased as Municipal Planning Services increased fees to us. Strictly a flow-through.

Commented [A9]: Was \$250. Increased as Municipal Planning Services increased fees to us. Strictly a flow-through.

Commented [A10]: Was \$100 plus \$150 per lot. Increased as Municipal Planning Services increased fees to us. Strictly a flow-through.

Commented [A11]: Increased as Municipal Planning Services increased fees to us. Strictly a flow-through.

6b.

A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH AND AUTHORIZE A REGIONAL EMERGENCY ADVISORY COMMITTEE AND A REGIONAL EMERGENCY MANAGEMENT AGENCY TO PROVIDE FOR EMERGENCY MANAGEMENT FOR THE SUMMER VILLAGE OF SOUTH VIEW THROUGH JOINT PARTNERSHIP WITH OTHER MEMBER MUNICIPALITIES

WHEREAS the Council of the Summer Village of South View is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8*, (hereinafter referred to as the "Act") to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency;

AND WHEREAS it is recognized that an emergency or disaster of a jurisdictional or multi-jurisdictional nature could affect any or all of the municipalities that are partner of this Bylaw to such a degree that local resources would be inadequate to cope with the situation;

AND WHEREAS several regional municipal partners have jointly expressed interest in coordinating the planning, integration, operating, and delivery of their respective emergency management services through a joint partnership, and ministerial authorization to allow for same has been granted under ministerial order MO A:017/20;

AND WHEREAS this joint partnership has been formed as the Ste. Anne Summer Villages Regional Emergency Management Partnership and is intended to operate as a partnership of member municipalities directed and managed independently through an external committee of council, authorised and subscribed to by each member and represented by each partner council and municipality as herein established;

AND WHEREAS the member councils of this partnership acknowledge the need for a certain degree of operational autonomy for this committee to fulfill its mandate efficiently and are therefore desirous of establishing both a framework for emergency management protocols and regulations for the governance, operational, and authorisations vested in the partnership by the member councils;

AND WHEREAS the member councils of this partnership have collectively determined that the appropriate framework for vesting the partnership with the required and recommended authorities to do so in part by Bylaw, in part by Agreement, and in part through Terms of Reference for the required Advisory and Management Agency committees;

NOW THEREFORE, the Council for the Summer Village of South View, being agreeable to a partnership with the other municipal partners named in this bylaw, duly assembled enacts as

15

follows:

- 1) This Bylaw may be cited as the Ste. Anne Summer Villages Regional Emergency Management Bylaw.
- 2) In this Bylaw:
 - a. "Act" means the *Emergency Management Act*, Revised Statutes of Alberta 2000, Chapter E-6.8.
 - b. "AEMA Field Officers"- the role of Field Officers is to assist municipalities to mitigate, prepare for, respond to, and recover from large emergencies and disasters by: facilitating Disaster Recovery Program and Municipal Wildfire Assistance Program applications; assisting in developing/reviewing Community Emergency Management Plans and Programs; assisting in exercises; providing support during disasters and emergencies; acting as a liaison between the Province and communities; delivering training programs in region; facilitating training on grants and regional emergency management partnerships.
 - c. "Councils" means the Council of all partner Ste. Anne Summer Villages.
 - d. "Deputy Director of Emergency Management" means an individual appointed by resolution of Council responsible for assisting with the preparation and coordination of emergency plans and programs for the Municipality. The Deputy Director of Emergency Management (DDEM) provides support to, and acts in the absence of, the Director of Emergency Management.
 - e. "Director of Emergency Management" means an individual appointed by resolution of Council responsible for the preparation and coordination of emergency plans and programs for the Municipality. Abbreviated in reference as DEM.
 - f. "Deputy Regional Director of Emergency Management" means the person appointed by the Regional Emergency Management Advisory Committee with the responsibility for program administration, mitigation, preparedness, response and recovery of emergencies within the geographical boundaries of the partners of this bylaw. The Regional Deputy Director of Emergency Management (RDDEM) provides support to, and acts in the absence of, the Regional Director of Emergency Management.
 - g. "Disaster" means an event that may result in serious harm to the safety, health or welfare of people or widespread damage to property.
 - h. "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to minimize damage to property.

- i. "Minister" means the Minister responsible for the Emergency Management Act.
- j. "Municipality" means South View as referenced in this Bylaw.
- k. "Municipalities" means the member partner local authorities as referenced in this Bylaw.
- l. "Partnership" means the "Ste. Anne Summer Villages Regional Emergency Management Partnership," as defined in this bylaw.
- m. "Regional Director of Emergency Management" means the person appointed by the Regional Emergency Management Advisory Committee with the responsibility for program administration, mitigation, preparedness, response and recovery of emergencies within the geographical boundaries of the partners of this bylaw. Abbreviated in reference as RDEM.
- n. "Ste. Anne Summer Villages" refers to the following municipalities:
 - i. Summer Village of Birch Cove
 - ii. Summer Village of Nakamun Park
 - iii. Summer Village of Ross Haven
 - iv. Summer Village of Sandy Beach
 - v. Summer Village of Silver Sands
 - vi. Summer Village of South View
 - vii. Summer Village of Sunrise Beach
 - viii. Summer Village of Val Quentin
 - ix. Summer Village of West Cove
 - x. Alberta Beach
- o. "Ste. Anne Summer Villages Regional Emergency Advisory Committee" means the committee established under this Bylaw and comprised of a member of Council, or designate, from each of the partnering municipalities of the Ste. Anne Summer Villages Regional Emergency Management Partnership.
- p. "Ste. Anne Summer Villages Regional Emergency Management Agency" means the agency established under this Bylaw and comprised of the Directors of Emergency Management, or designate, from each of the partnering municipalities of the Ste. Anne Summer Villages Regional Emergency Management Partnership.
- q. "Ste. Anne Summer Villages Regional Emergency Management Plan" means the integrated emergency management plan prepared by the Ste. Anne Summer Villages Regional Emergency Management Agency to coordinate response to an emergency or disaster within the combined geographic boundaries of the Summer Villages that are partner of this Bylaw.
- r. "Ste. Anne Summer Villages Regional Emergency Management Partnership" means

17

those municipalities who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance and emergency operations programs as outlined in the Ste. Anne Villages Regional Emergency Management Partnership Agreement.

- 3) There is hereby established a Ste. Anne Summer Villages Regional Emergency Advisory Committee to act as the authority and decision-making body of the Partnership, including the Council of the Summer Village of South View, for the purpose of approving the planning, budgeting, execution, and reporting of those emergency management responsibilities, statutory powers, and obligations assigned under the this Bylaw and in the Act, specifically as referenced in Section 11.1 of the Act.
- 4) There is hereby established a Ste. Anne Summer Villages Regional Emergency Management Agency to act as the agent of the Partnership, including the Council of the Summer Village of South View, for the purpose of recommending, planning, budgeting, preparing, and facilitating and executing emergency responses and programs and those statutory powers and obligations assigned under the this Bylaw and in the Act, specifically as referenced in Section 11.2 of the Act.
- 5) The Council of the Summer Village of South View **shall:**
 - a. by resolution, appoint one (1) of its elected members of Council to serve on the Ste. Anne Summer Village Regional Emergency Advisory Committee. Alternates may also be appointed but only one voting representative may participate in any given meeting;
 - b. provide for the payment of expenses of the Summer Village of South View member in the Ste. Anne Summer Village Regional Emergency Advisory Committee;
 - c. by resolution, on the recommendation of the Ste. Anne Summer Village Regional Emergency Advisory Committee, approve the appointment of the Regional Director of Emergency Management and the Regional Deputy Director of Emergency Management for the Partnership;
 - d. by resolution appoint a Director of Emergency Management and a Deputy Director of Emergency Management for the Summer Village of South View, and authorize same to participate on the Agency Committee;
 - e. By resolution authorize their respective appointed Chief Administrative Officer to participate in the Regional Emergency Management Agency as an alternate to the Local Director of Emergency Management, or Deputy Director of Emergency Management, as may be necessary;
 - f. ensure that emergency plans and programs are prepared to address potential emergencies or disasters within the geographical regions of the members of the

Partnership. This includes a requirement to arrange and maintain access to pre-approved contingency funds in the event of an emergency of not less than \$100,000.00;

- g. endorse the Partnership's emergency plans, programs, and budgets, that are approved by the Ste. Anne Summer Village Regional Emergency Advisory Committee; and
- h. review the status of the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans and programs at least once each year.

6) Each partner municipal council may:

- a. by bylaw borrow, levy, expropriate and expend, without the consent of the electors, the required sums (as determined by the Ste. Anne Summer Villages Regional Emergency Management Agency) for the operation of the Ste. Anne Summer Villages Regional Emergency Management Agency; and approved by the Ste. Anne Summer Villages Regional Emergency Advisory Committee; and
- b. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.

7) The Ste. Anne Summer Villages Regional Emergency Advisory Committee shall:

- a. consider, recommend, adopt, and maintain policies and practices as required for the effective and efficient operation of the Regional Emergency Management Agency, subject to the authorities provided in this bylaw;
- b. at the first meeting of the calendar year, hold an Organizational Meeting for the purpose of electing, confirming, designating, or otherwise establishing those authorities related to organizational leadership and management of the Partnership, including more specifically those matters presented in Schedule "A" of this Bylaw;
- c. establish a quorum of a minimum of seven (7) voting partnership members and a majority vote for all decisions, with one vote assigned to each partnership member.
- d. schedule a minimum of three (3) meeting per year, generally one per calendar quarter, or more frequently at the call of the chairperson or a majority of the committee members.
- e. arrange for the procurement of qualified administrative services to support the operation of the Partnership, with costs for same forming part of the annual

19

budget. This should include the following offices, at a minimum:

- i. Partnership Administrator;
- ii. Finance Director;

The Roles and Responsibilities of each of these officers will be generally as presented in Schedule "B" of this Bylaw. These offices may be filled by the same service provider, or they may be delegated to separate service providers, at the discretion of the Advisory Committee.

- f. review the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans and programs by the end of October annually in preparation for the January audit.
 - g. advise each partner municipal council on the status of the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans and programs by the end of October annually.
 - h. review and approve the workplan and budget submitted by the Regional Emergency Management Agency. These reviews are to be guided by the process outlined in Schedule "C" of this Bylaw.
 - i. The maximum operating budget range authorized to this committee for any given operating year shall be \$50,000.00/year.
 - i. maintain reserve funds to a maximum cumulative total of not more than \$40,000.00, and further may requisition allocations to the reserve account for any given year to a sum not exceeding 10% of the reference year's approved operating budget. Any excess reserve funds realized shall be deducted from the next year's membership dues proportional to how they were received.
 - j. participate in annual Risk Assessments for Hazard Identification.
- 8) The Ste. Anne Summer Villages Regional Emergency Management Agency shall be comprised of one or more of the following as designated by the partnership for representation:
- a. a Director of Emergency from each partner municipality; or
 - b. a Deputy Director of Emergency Management from each municipality; or
 - c. in the absence of the Director and Deputy Director, the Chief Administrative Officer is required to fulfill the role.
- 9) In addition, the following public and private organizations, that may assist in the preparation or implementation of the Ste. Anne Summer Villages Regional Emergency Management Plan, may be invited to provide representative(s) to the Ste. Anne Summer



Villages Regional Emergency Management Agency:

- a. Communications Officer/Information Officer or designate
- b. Planning and Development Officer/Operations Department Officer or designate;
- c. Emergency Response Personnel
- d. School Division Superintendent or designate
- e. Alberta Health Services designates
- f. Mutual Aid Partners
- g. representative(s) from local industry and industrial associations
- h. representative(s) from Alberta Municipal Affairs, Alberta Emergency Management Agency
- i. any other Non-Governmental Organization (NGO), agency or organization that, in the opinion of the Partnership, may assist in the preparation or implementation of the Ste. Anne Summer Villages Regional Emergency Management Plan.

10) The Ste. Anne Summer Villages Regional Emergency Management Agency shall:

- a. be an administrative working group for the purpose of recommending, planning, and implementing best practices for emergency management preparedness and response within the Partnership service area.
- b. be comprised of:
 - i. The Regional Director of Emergency Management;
 - ii. The Regional Deputy Director of Emergency Management; and
 - iii. The ranking attendee from each of the partners, respectively being:
 - 1. The Local Authority Directors of Emergency Management; or
 - 2. The Local Authority Deputy Director of Emergency Management; or
 - 3. The Local Authority Chief Administrative Officers, or their designates.
- c. be chaired by the Regional Director of Emergency Management, or their ranking designate.

- d. establish a quorum of a minimum of seven (7) voting members and a majority vote for all decisions where required, whereby:
 - i. each municipal partner holds the power of 1 vote to be assigned first to their appointed Director of Emergency Management, and then respectively to their Deputy Director of Emergency Management, or their Chief Administrative Officer, as may be present during the meetings;
 - ii. in the event that 1 member represents more than one partner, they will have one vote per municipality.
- e. act on behalf of the partnership to carry out the statutory powers and obligations under Section 11.2 (2) and Section 24 (1) of the Emergency Management Act and the Local Authority Emergency Management Regulation; this does not include the authority to declare, renew or terminate the (SOLE) State of Local Emergency.
- f. assist in the preparation and coordination of the Ste. Anne Summer Villages Regional Emergency Management Plan and prepare and coordinate related plans and programs for the Partnership;
- g. report on the Agency workplan activity status to the Regional Advisory Committee at a minimum of once per year, including an update on the review of the Regional Emergency Management plan;
- h. recommend to the Regional Emergency Advisory Committee, a person to serve as the Regional Director of Emergency Management and a person to serve as Deputy Regional Director of Emergency Management and confirm that these appointments are completed annually;
- i. implement the concept and principles of the Incident Command System
- j. coordinate all emergency services and other resources used in an emergency; and/or
- k. ensure that someone is designated to discharge the responsibilities specified in paragraphs (d), (e), (f) and (h).
- l. engage relevant stakeholders, such as business and industry, government agencies, and regulatory bodies to ensure emergency plans are aligned and integrate with stakeholder plans;
- m. support the coordination of training and exercises on the Regional Emergency Management Plan;
- n. ensure regional training and exercise documentation and records are maintained;

- o. plan, execute and review exercises to validate the Regional Emergency Management Plan;
- p. inventory and maintain Partnership assets and make recommendations ensuring the Partnership has appropriate resources and equipment available.
- q. develop and recommend an annual budget and work plan to ensure the obligation of the partnership are supported.

11) Declaring a State of Local Emergency:

- a. The Council of the Summer Village of South View has the power to declare, terminate or renew a State of Local Emergency (SOLE) at the local level. Under the Act, the powers specified in Section 13 of this Bylaw, and the requirements specified in Section 16 of this Bylaw, are hereby delegated to the Ste. Anne Summer Village Regional Emergency Advisory Committee Executive.
- b. In the event that the local level Council is unavailable, the Director of Emergency Management, or the Deputy Director of Emergency Management, for the impacted municipality will refer the decision to declare a State of Local Emergency to the Ste. Anne Summer Village Regional Emergency Advisory Committee, whereupon receipt of same any two duly convened elected representatives serving on the Advisory Committee may, at any time when they are satisfied that an emergency exists or may exist, by resolution, make a declaration of a SOLE within the geographic boundaries of this partnership.

12) Conducting a State of Local Emergency:

- a. When a state of local emergency is declared, the person or persons making the declaration shall:
 - i. ensure that the declaration identifies the nature of the emergency and the area of the Ste. Anne Summer Villages in which it exists;
 - ii. the Information Officer will ensure the details of the declaration are published immediately by such means of communication considered most likely to notify the population of the area affected; (Alberta Emergency Alert; Social Media; Municipal Notification Systems (i.e. All-Net);
 - iii. the Information Officer forwards a copy of the declaration to the AEMA Field Officers;
 - iv. the Mayor and/or Advisory Committee Chairperson forwards a copy to the Minister forthwith.

13) Subject to Section 14, when a state of local emergency is declared, the person or persons making the declaration may:

- a. cause the Ste. Anne Summer Villages Regional Emergency Management Plan or any related plans or programs to be put into operation;
- b. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
- c. control or prohibit travel to or from any area within the Municipality;
- d. authorize the evacuation of persons and the removal of livestock and personal property from any area of the Municipality that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
- e. authorize the entry into any building or on any land, without warrant, by any authorized person in the course of implementing an emergency plan or program;
- f. authorize the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
- g. procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within Ste. Anne Summer Villages for the duration of the SOLE;
- h. authorize the conscription of persons needed to meet an emergency; and
- i. authorize any persons at any time to exercise in the operation of the Ste. Anne Summer Villages Regional Emergency Management Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a SOLE.

14) A declaration of a SOLE is considered terminated and ceases to be of any force or effect when:

- a. at the local level, a resolution is passed by the Mayor and/or Council
- b. at the regional level, a resolution is passed by the Ste. Anne Summer Village Regional Emergency Advisory Committee
- c. a period of seven days has lapsed since it was declared, or 28 days during a pandemic, unless it is renewed by resolution;

- d. the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
- e. the Minister cancels the SOLE.

15) When a declaration of a SOLE has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

16) No action lies against the Municipality or a person acting under the Municipality's direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the Emergency Management Act or the regulations during a state of local emergency.

17) That the Ste. Anne Summer Villages Regional Emergency Management Partnership Agreement (2023 revised), attached as Schedule E and forming part of this bylaw, is hereby approved and execution of the agreement is authorized.

18) Fees for Service:

- a. Where the Partnership is duly activated in response to an emergency and full or partial mobilization of the resources of the Partnership are mustered, the requesting/receiving municipality shall be responsible to cover the costs of that mobilization and any works undertaken on their behalf in relation to the response, inclusive of post-response reporting and deactivation of the response team.
- b. Costs and Fees for services shall be outlined in Schedule "D" of this Bylaw. These Costs and Fees when rendered shall be due to the Partnership, and may form part of the Disaster Relief Funding request, and/or be recovered from other stakeholders as the case may be.
- c. Where a response is multijurisdictional, the costs of any joint or shared response shall be apportioned such that:
 - i. Any costs for activation of the Incident Command Post shall be shared equally by all subject jurisdictions.
 - ii. Any costs known to be incurred or assigned to a specific jurisdiction shall be borne by that jurisdiction;
 - iii. Any costs arising during the response not sufficiently covered by (i) or (ii), above, shall be negotiated concurrent to the response, as expeditiously as possible by the member councils involved, or in the prolonged absence of council(s), their respective Directors of Emergency Management.

19) That this bylaw rescinds Bylaw 235-2022.

20) That this bylaw shall come into force and have effect on the date of the third and final reading and signing thereof.

Read a first time on this _____ day of _____, _____

Read a second time on this _____ day of _____, _____.

Unanimous Consent to proceed to third reading on this _____ day of _____, _____.

Read a third and final time on this _____ day of _____, _____.

Signed this _____ day of _____, _____

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

DRAFT

26

SCHEDULE A
ORGANIZATIONAL MEETING MATTERS (SECTION 7(B))

- a) Elect from the committee a chairperson for the advisory committee;
- b) Elect from the committee a vice-chairperson for the advisory committee;
- c) Elect from the committee any other officers (i.e. sub-committee chairpersons) as may be required for the advisory committee;
- d) Confirm the management/administrative appointments of the partnership:
 - 1. Partnership Administrator;
 - 2. Finance Director;
 - 3. Regional Director of Emergency Management;
 - 4. Regional Deputy Director of Emergency Management;
- e) Confirm the banking institution and signing authorities of the partnership;
- f) Confirm the office location, contact information, and location for records;
- g) Review and confirm remuneration policies for the advisory committee.
- h) Confirm dates and times for the regular meetings of the Advisory and Agency.

SCHEDULE B
ROLES AND RESPONSIBILITIES OF ADMINISTRATIVE OFFICERS
(SECTION 7(E))

- a) The roles and responsibilities of the Partnership Administrator shall include, but not be limited to:
- 1) Act as primary administrative advisor to the Advisory Committee, providing guidance and recommendations on business of the day. All other administrative staff or contractors shall report through the Partnership Administrator.
 - 2) Serve as Liaison with the Agency on developing, implementing, and amending policy and processes as approved by the Advisory Committee, or recommended to the Advisory Committee by the Agency.
 - 3) Act as records keeper and recording secretary for Advisory Committee, including taking minutes and preparing and circulating the meeting agendas.
 - 4) Act as primary legislative coordinator for the Advisory Committee, ensuring that the Bylaw is reviewed regularly, established policies are developed and reviewed regularly, and that the statutory plans and requirements of Emergency Management are maintained in good standing.
 - 5) Work with the Finance Officer to ensure that the annual budget process is completed.
- b) The roles and responsibilities of the Finance Director shall include, but not be limited to:
- 1) In conjunction with the Partnership Administrator, and in consultation with the Agency, prepare the annual budget for review by the Advisory Committee.
 - 2) On approval of the budget, arrange for the invoicing, collection, and deposit of funds as directed by the Advisory Committee.
 - 3) Support emergency management staff in developing and implementing best practice for financial reporting and record keeping, especially as it relates to Disaster Relief Program Reporting.
 - 4) General Banking, Accounts Receivable, and Account Payable management.



SCHEDULE C

PROCESS FOR PREPARING, REPORTING, REVIEWING, AND APPROVING THE ANNUAL
WORKPLANS AND BUDGETS (SECTION 7(H))

- a) The Agency shall commence the initial review the annual workplans and budgets for the forthcoming year, allowing for input from the Executive Director, Regional and Deputy Director of Emergency management, and the Local Directors of Emergency Management;
- b) The Agency shall then forward the draft workplans and budget to the Executive Director and the Executive Director will ensure they are presented to the Advisory Committee, on or before August 31st annually.
- c) The Advisory Committee will initially review the workplans and budgets, accept them as information, and invite all member councils to review and submit comment, in writing or in person, at the next regular meeting of the Advisory Committee.
- d) Member councils will be extended the opportunity to provide comment and propose changes to the workplans and budget during the next regular meeting of the Advisory Committee. Comments and proposals received are not binding on the Advisory Committee but shall be received in good faith.
- e) Following the period of member input, the Advisory Committee shall give further consideration to approving the workplans and budgets. They may consider motions for doing this during with meeting where comments are invited by members, as presented or amended, or may decide to defer consideration until a revised draft can be presented where the situation warrants same.
- f) Notwithstanding (e), above, the Advisory Committee must annually approve the workplan and budget for the forthcoming year on or before December 31st of the current year, and provide details including requisition amounts for the new year to members by the same date.
- g) Part of the approval of the workplan and budget documents will be an authorization for Administration to send invoices for the approved requisition amounts to each member based on the approved budget and that these shall be due as per a policy established by the Partnership.
 - a. With respect to (g), above, requisition assigned to members shall be based on all members paying an equal share of the annual operating and capital budget, specifically 1/10 of the budget due by each member (based on 10 members). If members withdraw or are added, the formula is appropriately amended to reflect same.

- b. Further, the requisitions shall not include incidental costs of the partnership, nor emergency management response costs that may arise during the year. Incidental costs should first be covered by available reserves, and emergency management and response costs shall be the responsibility of the receiving party.

DRAFT

30

SCHEDULE D
 CHARGES FOR PLANNING AND RESPONSE SERVICES RENDERED

Function	Task	Cost/Fee
Administrative	Activation of Incident Command Post	\$2,000
	Regional DEM Services	\$70/hr
	Deputy Regional DEM Services	\$70/hr
	Incident Commander Services	\$50/hr
	Section Chief Services	\$50/hr
	Services for All Other Command Roles/Coordinators Activated	\$50/hr
	Travel for Command Activation	Current CRA Rate
	External Contract Services Procured (equipt., materials, etc.)	At Cost
	External Resources and Supplies (rentals, food, consumables)	At Cost
Capital	Equipment Rental (SVREMP Owned Assets):	
	N/A	
Miscellaneous	DEM/DDEM Replacement Kit (Tote)	\$1,200
<ul style="list-style-type: none"> This cost schedule shall be deemed effective from the activation of the EOC and shall remain effective until the final reporting , inclusive of any Disaster Recovery Program reporting, of the subject response to AEMA. 		

35

SCHEDULE E
STE. ANNE SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT
PARTNERSHIP AGREEMENT

(SEE ATTACHED)

DRAFT

**STE. ANNE SUMMER VILLAGES REGIONAL EMERGENCY
MANAGEMENT PARTNERSHIP AGREEMENT**

This agreement made on _____, 20____

BETWEEN:

Summer Village of Birch Cove

- and -

**Summer Village of Nakamun
Park**

- and -

Summer Village of Ross Haven

- and -

Summer Village of Sandy Beach

- and -

Summer Village of Silver Sands

- and -

Summer Village of South View

- and -

Summer Village of Sunrise Beach

- and -

Summer Village of Val Quentin

- and -

Summer Village of West Cove

-and-

Alberta Beach

(collectively, the "Parties")

INTRODUCTION

1. WHEREAS:

- a) The Parties, Summer Village of Birch Cove, Summer Village of Nakamun Park, Summer Village of Ross Haven, Summer Village of Sandy Beach, Summer Village of Silver Sands, Summer Village of South View, Summer Village of Sunrise Beach, Summer Village of Val Quentin, Summer Village of West Cove, and Alberta Beach are local authorities situated within the Province of Alberta;
- b) Each of the Parties have appointed a Director of Emergency Management (‘DEM’) as pursuant to the provisions set out in *The Emergency Management Act R.S.A. 2000*, c E-6.8 Section 11.2(2);
- c) The Parties recognize that many of the local resources controlled by each of the parties could be required by more than one (1) municipality in order to cope with a Disaster or Emergency that impacts one (1) or more of the Parties;

33

- d) The Parties have agreed to adopt a Regional Emergency Management Plan and to develop a Regional Framework for Emergency Management within the Region;
- e) Pursuant to S. 11.3(1)(b) of the Act, if authorized by Ministerial Order, a local authority may delegate its powers and duties under the Act to a joint committee representing two (2) or more local authorities that is composed of one or more members appointed by each of the local authorities; and
- f) The Minister responsible for the Act issued a Ministerial Order to authorize the Parties to establish a Regional Emergency Advisory Committee empowered to declare a "Local or Regional State of Emergency".

NOW THEREFORE the parties hereto agree as follows:

DEFINITIONS

- 2. For the purpose of this Agreement, the following words and terms shall have the following meanings:
 - a. **Act** means The Emergency Management Act of Alberta, Chapter E-6.8, Revised Statutes of Alberta 2000, c. E-6-8;
 - b. **Director of Emergency Management** (DEM) means an individual appointed by resolution of Council, or the CAO or their designate;
 - c. **Disaster** means an event that results in serious harm to the safety, health or welfare of people, the environment or in widespread damage to property;
 - d. **Emergency** means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people, or to limit damage to property and the environment;
 - e. **Emergency Social Services** (ESS) means services including but not limited to Registration and Inquiry, Emergency Food Services, Emergency Lodging, Emergency Clothing and Emergency Personal Services;
 - f. **Local Authority** means, where a municipality has a Council within the meaning of the *Municipal Government Act*, RSA 2000 c.M-26;
 - g. **Minister** means the Minister charged with administration of the *Act*;



- h. **Parties** means the **Municipalities of the Ste. Anne Region, as set out in 1(a)**;
- i. **Partnership** means the Ste. Anne Regional Emergency Management Partnership, as defined in this Agreement;
- j. **Regional Emergency Coordination Centre (RECC)** means the location that functions as a point of coordination, addressing the needs of the Ste. Anne Summer Villages as a whole, exercising the authority of local officials, as well as anticipating and supporting the needs of one or more incident sites;
- k. **Regional Director of Emergency Management** means an individual appointed by the Regional Emergency Advisory Committee to serve as the representative for the Regional Emergency Management Agency;
- l. **Regional Emergency Management Advisory Committee** means a regional committee comprised of one member of Council, or alternate elected official, from each of the partnering municipalities of the Ste. Anne Summer Villages Regional Emergency Management Partnership, as established by this Agreement and the by-laws of the respective municipal Councils of the Parties hereto;
- m. **Regional Emergency Management Agency (REMA)** means a regional agency comprised of one voting member from each of the designated representatives for the Ste. Anne Summer Villages. The voting member shall be comprised of one of the following:
 - (a) a Director of Emergency Management from each partner municipality; or
 - (b) a Deputy Director of Emergency Management; or
 - (c) a Chief Administration Officer
- n. **Regional Emergency Management Plan (REMP)** means the Regional Emergency Management Plan prepared by the Ste. Anne Summer Villages Regional Emergency Management Agency to co-ordinate the response to an emergency or disaster; the training program to ensure stakeholders are equipped to manage an incident/event of scale and the governance/administrative functions that empower stakeholders to take whatever measures necessary to protect lives, property and environment;
- o. **Regional Framework for Emergency Management** means the municipalities participating in this Agreement supporting and assisting each other when requested and when able to provide that support and assistance in the event of a major emergency or disaster;
- p. **Ste. Anne Regional Emergency Management Partnership** is a partnership comprising the municipalities as set out in Section 1(a) who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance and emergency operations programs.

REGIONAL EMERGENCY MANAGEMENT

- 3. The Ste. Anne Regional Emergency Management Partnership will provide a comprehensive

emergency management planning, preparedness and response service to its members, including the establishment and operation of the Emergency Management Advisory and Agency Committees, work plans, budgets, scheduling of mandated training and exercises, resource and stakeholder consultation, and post-response coordination and support as required.

4. The Partnership will operate as a joint partnership as authorized by ministerial order. The authorities and obligations of the Ste. Anne Regional Emergency Management Partnership and the members will be established by bylaw to be approved by each of the member councils.
5. The municipal councils of each of the Parties to this Agreement have passed a bylaw to establish the Regional Emergency Management Framework, including the Regional Emergency Management Advisory Committee (the "Advisory") and the Regional Emergency Management Agency (the "Agency") and delegated certain powers and duties under the Act to the Advisory and Agency, subject to the issuance of a Ministerial Order pursuant to 11.3(1)(b) of the Act.
6. The Regional Emergency Advisory Committee shall consist of municipal councillors appointed by each of the Parties, as established and authorized by bylaw, and will serve as the decision making body and oversight committee of the partnership to address, generally:
 - a. The establishment of the organizational framework of the partnership;
 - b. The review and approval of the work plan and budget;
 - c. The approval of policies, procedures and recommendations for establishing and implementing best practices in emergency response;
 - d. When necessary, as provided for by bylaw, acting on behalf of member partners during the emergency management process;
7. The Regional Emergency Management Agency shall be the working group of the partnership constituted of designated administrative agents from member municipalities, including Directors of Emergency Management, Deputy Directors of Emergency Management, and/or Chief Administrative Officers or their designate. The Agency shall be responsible for keeping the Regional Emergency Management Plan current and operationally sound. The Regional Emergency Management Agency will include, but not be limited to, the following scope of work within the Partnership:
 - a) make recommendations to the Regional Emergency Advisory Committee on organizational, planning, integration and execution of statutory obligations, budgetary, preparatory, and emergency response initiatives;
 - b) work collaboratively with partnership communities, Alberta Emergency Management Agency and other government departments or agencies, as necessary to develop, implement, and maintain all emergency plans and programs for the Region;
 - c) engage and support regional stakeholders to promote comprehensive preparation and response planning and execution;

- d) facilitate any required training and exercises of the Regional Emergency Management Plan, including coordination, participation in, and records management, and post-activity review and recommendation of revisions to the Plan(s) as may be deemed appropriate;
 - e) liaise and network with internal, external, and peer stakeholder associations to share resources and information, and advocate best practices or regulatory amendments to make the program more effective.
8. It is recognized that the Regional Emergency Management Agency or parts of the Agency may be called upon from time to time to provide emergency response or services in areas outside of the Region. The Regional Agency will assess the current situation and a response to those incidents will reflect the conditions of the Emergency Mutual Aid Agreement.
 9. Parties shall not be required to provide anything other than municipally owned equipment, employees and volunteers normally used by the Parties when responding to a regional emergency or assisting in a Regional Emergency Coordination Centre.
 10. The Parties will at all times comply with the requirements of all applicable Federal, Provincial and Municipal legislation.
 11. Each of the Parties agree to share emergency management related information.
 12. Each of the Parties will agree to implement the concepts and principles of the adopted Incident Management System.
 13. This Agreement does not in any way amend or replace the duties, rights or obligations of any individual Party's agreements that may already be in existence or shall come into existence in the future between any of the Parties, as a whole or otherwise, with respect to the provision of emergency services.
 14. No member of Regional Emergency Management Partnership shall be permitted to withdraw from this Agreement during a disaster or a declared state of local or regional emergency.

SHARED COST OF REGIONAL COLLABORATION

15. The Ste. Anne Summer Villages Regional Emergency Advisory Committee shall adopt an annual operating budget to cover the costs and funding of the Regional Emergency Management program. There shall be process established, by bylaw, to regulate the development and member engagement on the annual budget. The general considerations of the annual operating budget are presented in Schedule "A," attached, for reference.
16. All Parties agree that funding for the Ste. Anne Summer Villages Regional Emergency Management Program should be a shared responsibility. The members shall be responsible for the funding of the approved budget as established in the bylaw.
17. All Parties agree that there may be discretionary aspects of emergency management planning, mitigation, response, and reporting that are not prioritized, adopted by, or

budgeted for, by the Partnership and which therefore shall be retained entirely at the local level. Recommendations on these discretionary best practices, planning, and local operations are subject to local council consideration and funding of same.

18. The Ste. Anne Summer Villages Regional Emergency Advisory Committee shall maintain a schedule of charges and fees to be used when charging for an emergency response, and this schedule shall form part of the bylaw approved by the members.
19. The costs incurred by any Party to this Agreement in responding to a State of Local Emergency in another municipality shall be the sole responsibility of the affected Party or Parties in which the emergency or disaster occurs.
20. The budget, costs, fees, and requisitions shall be binding on all member Municipalities that are party to this Agreement. Members will be requisitioned once a year for their contribution to the Ste. Anne Summer Villages Regional Emergency Management Partnership, and any costs shall be due in accordance with a policy established and maintained by the Regional Emergency Advisory Committee.

INSURANCE & INDEMNITY

21. No action lies against the Party with jurisdiction or any responding Party or a person acting under that Party's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the *Emergency Management Act* or the regulations during a State of Local Emergency.
22. All costs and expenses associated with responding to an incident shall be the responsibility of the Party or Parties where the incident occurs.
23. During the term of this Agreement, the Parties shall each, at their own respective cost and expense, maintain in full force and effect General Liability Insurance in an amount not less than **FIVE MILLION (\$5,000,000.00) DOLLARS** per occurrence for personal injury and/or property damage and any other insurance that is mutually agreed to by the Parties and reasonably obtainable by both. Notwithstanding the foregoing, it is agreed that the aforementioned policy limits do not define or limit a Party's liability to indemnify the other Party under this Section.
24. Each Party agrees to forward a copy of this Agreement to their municipal insurer and to be responsible for the costs of any increase in insurance premiums which may result.

TERM AND TERMINATION

25. Any Party may withdraw their membership from Ste. Anne Summer Villages Regional Partnership and this Agreement, by providing all other Parties hereto with twelve (12) months advance written notice. The withdrawal of any party from this Agreement shall in no way impact the remaining Parties hereto, and this Agreement shall continue in full force and effect as between the remaining Parties and any investment in joint assets shall remain with the partnership.
26. Any party may have their membership revoked and be removed, by resolution, from the

Ste. Anne Summer Villages Regional Partnership, if determined by the Ste. Anne Summer Villages Regional Advisory Committee that the membership requirements, including funding, are not being met. The removal of any party from this Agreement shall in no way impact the remaining Parties hereto, and this Agreement shall continue in full force and effect as between the remaining Parties and any investment in joint assets shall remain with the partnership.

27. This Agreement shall come into force when it has been signed by all the Parties hereto, and the Ministerial Order referred to herein has been issued and has come into effect. The term of this Agreement shall be for a period of ten (10) years thereafter, or until such time as the Parties mutually agree otherwise (the "Term").
28. Twelve (12) months prior to the expiration of the Term of this Agreement the parties shall initiate the process to automatically renew this agreement for successive periods of ten (10) years and all of the Terms of this Agreement shall remain in force.

GOVERNING LAW

29. This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta. The Parties hereby agree to the exclusive jurisdiction of the Courts of the Province of Alberta, and all courts competent to hear appeals therefrom, to hear any matter or thing relating to or arising from this Agreement.

SEVERABILITY

30. If any one or more of the provisions contained in this Agreement should be invalid, illegal or unenforceable in any respect, the remaining provisions contained herein shall not in any way be affected or impaired thereby, unless, as a result of such determination, this Agreement would fail in its essential purpose.

NON-ASSIGNMENT

31. No Party may assign its rights under this Agreement without the prior written consent of all of the other Parties hereto.

IN WITNESS WHEREOF THIS AGREEMENT IS EXECUTED ON BEHALF OF THE PARTICIPATING PARTIES, BY THE HANDS OF THEIR OFFICERS DULY AUTHORIZED IN THAT BEHALF AND UNDER EACH MUNICIPAL SEAL AFFIXED:

Summer Village of Birch Cove

Summer Village Nakamun Park:

Mayor

Mayor

Chief Administrative Officer

Chief Administrative Officer

Summer Village of Ross Haven:

Mayor

Chief Administrative Officer

Summer Village of Sandy Beach:

Mayor

Chief Administrative Officer

Summer Village of Silver Sands:

Mayor

Chief Administrative Officer

Summer Village of South View:

Mayor

Chief Administrative Officer

Summer Village of Sunrise Beach:

Mayor

Chief Administrative Officer

Summer Village of Val Quentin:

Mayor

Chief Administrative Officer

Summer Village of West Cove:

Mayor

Chief Administrative Officer

Alberta Beach:

Mayor

Chief Administrative Officer

SCHEDULE "A"

PARTNERSHIP SCOPE OF ANNUAL OPERATING BUDGET STE. ANNE SUMMER VILLAGES REGIONAL EMERGENCY MANAGEMENT

Matters Within the Scope of the Annual Budget:

1. Administration And Governance (Advisory Committee):
 - a. Board Meetings
 - b. Board Honorariums, Fees, and Expenses
 - c. Administration Costs and Salaries/Contracts (Executive Director and Finance Officer)
 - d. Records Management and Retention Costs
 - e. Financial Costs, Banking Costs, Accounts Payable and Receivable
 - f. Office Equipment, Licences, And Rentals
 - g. Communications (i.e. Telephone, Internet, Email and Domain Registrations, All-Net, Paper Communications, Advertisements)
 - h. Reserve Policy and Savings

2. Ste. Anne summer villages regional emergency management agency
 - a. Agency Meetings, Fees, Rentals and Expenses
 - b. Regional Director or Emergency Management and Deputy Director Of Emergency Management Salaries/Contracts
 - c. Regional Plan Review, Preparations and Distribution Preparation and Distribution
 - d. Staff And Consultants, Special Projects, And Reviews
 - e. Annual Audits

3. Preparedness
 - a. Training/Courses
 - b. Tabletops
 - c. Exercises
 - d. Review And Updating of The Emergency Response Totes/Kits

4. Hazard assessment
 - a. Conducting Assessments
 - b. Local Plan Reviews, Preparations and Distribution

5. Equipment/asset rentals or purchases
 - a. Sandbags, Pumps and Hoses
 - b. Signs, Barricades and Demarcation
 - c. Vehicles, Trailers, Transportation, Watercraft
 - d. PPE And Uniforms/Workwear
 - e. Radios And Communication
 - f. Amortization

Matters Outside the Scope of the Annual Operating Budget

6. Emergency Operations and Logistics, Regional or Local Response Costs
7. Municipal (Local) Emergency Coordination Centre Creation, Activation, Maintenance, Or

- Operation
- 8. Local Authority Mitigation of Hazards
- 9. Recovery

7b.

svsouthview@outlook.com

From: Summer Village Office <administration@wildwillowenterprises.com>
Sent: January 10, 2024 8:50 AM
To: Summer Village of South View
Subject: Fw: Recreation Special Tax
Attachments: Bylaw 02-2022 Recreation Services Tax.pdf; Bylaw 09-2023 Recreational Services Tax.pdf; 2022 Recreation Grant Allocations.pdf; 2023 Recreation Grant Allocations (Year-to-date).pdf; Policy 02-020-004 Recreation Facility & Program Assistance Grant APPROVED.pdf

Heather Luhtala,
Assistant CAO/Administration
 Summer Village of Silver Sands - www.summervillageofsilversands.com
 Email: administration@wildwillowenterprises.com
 Phone: 587-873-5765 Fax: 780-967-0431

NOTE: NEW CONTACT INFORMATION FOR THE SUMMER VILLAGE OF SOUTH VIEW

Summer Village of South View - www.summervillageofsouthview.com
 NEW - email: svsouthview@outlook.com
 NEW - phone: 780-967-0271
 NEW - Assistant CAO/Administration Contact - Angela Duncan

From: Trista Court <tcourt@lsac.ca>
Sent: Monday, November 6, 2023 2:25 PM
To: cao@birchcove.ca <cao@birchcove.ca>; Summer Village of Castle Island <svcastle@telus.net>; Summer Village of Nakamun Park <cao@svnakamun.com>; Summer Village of Ross Haven <cao@rosshaven.ca>; Summer Village of Sandy Beach <svsandyb@xplornet.ca>; Summer Village Office <administration@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; SV of Sunset Point <office@sunsetpoint.ca>; SV of Val Quentin <cao@valquentin.ca>; Summer Village of West Cove <svwestcove@outlook.com>; SV of Yellowstone <office@svyellowstone.ca>; Town of Onoway CAO <cao@onoway.ca>; Village of Alberta Beach <aboffice@albertabeach.com>; Town of Mayerthorpe <cao@mayerthorpe.ca>
Cc: Mike Primeau <mprimeau@lsac.ca>; George Vaughan <GVAughan@lsac.ca>; Joe Blakeman <JBlakeman@lsac.ca>; Kevin Lovich <klovich@lsac.ca>; Lloyd Giebelhaus <lgiebelhaus@lsac.ca>; Lorne Olsvik <lolsvik@lsac.ca>; Nicholas Gelych <NGelych@lsac.ca>; Ross Bohnet <rbohnet@lsac.ca>
Subject: Recreation Special Tax

Further to the discussion at the Regional Municipalities Meeting (Oct.17.2023) regarding the above noted, please find some additional information.

1. Bylaw 02-2022 Recreation Services Tax and Bylaw 09-2023 Recreational Services Tax.

I've attached both because in 2022 we had an anomaly where we anticipated additional revenue due to an increase needed to offset contributions contemplated in future years through the ICF negotiations. (This is irrelevant to you – but I wanted to share both options for your reference). Historically, the format has followed the 2023 Bylaw, again with that exception in 2022.

43

Section 382 of the MGA establishes the parameters for setting a special tax bylaw – recreation services tax is allowable.

2. 2022 Allocation Chart: Final and 2023 Allocation Chart Year-to-date

Each municipality, given they pass a special tax bylaw for the collection of taxes for recreation purposes, can determine what organizations/facilities would receive these recreation dollars. These charts demonstrate how LSAC has allocated the funds for the past two years.

Note that the 2023 Allocation Chart is an actual to date, but I've included the budget for reference as well.

3. Policy 02-020-040 Recreation Facility & Program Assistance Grant

Although LSAC Administration is currently reviewing this policy, I've included it for your reference. This establishes the County's guidelines around our recreation grant allocations.

I trust this meets your needs, but if you have further questions or require more clarification/information, please connect.

Trista Court

General Manager of Community Engagement, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | CELL: 780.284.1538 lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!


This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please immediately by replying to the message and deleting it from your computer.

Function: Community and Protective Services- 02
Department: Community Services-020
Policy #: 004



Recreation Facility & Program Assistance Grant Policy

Effective Date: June 27, 2019
Review Date: June 27, 2024
Cancels: n/a
Resolution #: 418-2019

CAO Signature: 

Purpose: Council believes it is important to support community facilities, initiatives and events that are community driven to enhance and enrich Lac Ste. Anne County communities and residents. The purpose of this policy is to establish protocols and methodology to provide funding to not-for-profit community organizations and agencies through the Lac Ste. Anne County Recreation Facility & Program Enhancement Grant Program and to manage grant requests in a fair and organized manner.

Guidelines:

1. General

All funding programs will be based on annual approved budget resources. Due to budget restrictions and project prioritization, not all requests will receive funding.

The primary source of funding for this program will be the Recreation Special Tax, established through Bylaw annually. Council may choose additional resources to increase the funding available through this grant program. Funding may also be reduced when additional resources are not available.

The County has several programs providing financial assistance to community organization and/or agencies. This policy relates to the Recreation Facility & Program Assistance Grant Program only. All other financial assistance and funding programs provided by the County will be delivered in accordance with other bylaws, policies, procedures and/or by resolution. Where a community organization/agency has a contract or agreement with the County, and funding is provided as part of that contract or agreement, those funds are not subject to this process and will be negotiated as part of the terms of the contract or agreement.

Lac Ste. Anne County may provide grant funding through this program for:

A. Operating

To assist in offsetting facility and/or organizational expenses incurred in the operations of the not for profit organization for the provision of facility operations or program and activity delivery to community residents.

B. Sustainability

To assist with minor capital costs associated with safety codes upgrades, preventative maintenance, renovation, or purchase of capital equipment for community recreation and culture facilities located in the County.

C. Projects

To assist with the costs of recreation, culture and/or community projects, programs and events provided to community residents.

2. Funding Streams

The Recreation Facility & Program Assistance Grant will be delivered through two streams:

A. Direct Grant Allocation

- a. Direct allocations to qualifying organizations will be provided without the requirement for an application.
- b. A list of qualifying community organizations/agencies organizations will be established by Council annually and will be categorized by similar types of facility, program or initiative.

- c. The level of funding for each category will be established by Council annually.
- d. All grant recipients will be required to meet the accountability requirements established below.
- e. All grant recipients will be required to acknowledge the receipt of funding as established below.
- f. For all allocations of \$5,001 or more, the County reserves the right to participate in the recipient's annual budget deliberations.
- g. For all allocations of \$5,001 or more, a three (3) year budget must be provided.

B. Application/Request

- a. Eligible community organizations/agencies may make a request, in writing, for grant funding.
- b. County Administration will review funding requests and make funding recommendations to County Council based on established county priorities and funding availability.
- c. Application/Request must include the following:
 - i. Full name of the community organization/agency (if successful, cheque will be made payable to this entity unless otherwise indicated);
 - ii. Complete address of the community organization/agency;
 - iii. Project title;
 - iv. Project description (including any applicable dates of an event or activity);
 - v. Number of participants/users anticipated to benefit from the project;
 - vi. Detailed budget (including all revenues and expenditures);
 - vii. Specific funding request to Lac Ste. Anne County;
 - viii. Contact name, phone number and email address;
 - ix. Signed by an authorized signatory of the community organization/agency;
 - x. For all funding requests of \$5,001 or more, the County reserves the right to participate in the recipient's budget deliberations;

- xi. For all funding requests of \$5,001 or more, a three (3) year budget must be provided.

3. Eligibility

- A. The County will not fund, either directly or through a third-party arrangement any activity/event that:
 - a. Conveys a negative message that might be deemed prejudicial to groups/individuals through the Canadian Charter of Rights & Freedoms;
 - b. Promotes alcohol and other addictive substances at venues primarily for youth;
 - c. Presents demeaning or derogatory portrayals of individuals or groups or contain anything which, in light of generally prevailing community standards, is likely to cause deep or wide spread offence;
 - d. Endorses political organizations or campaigns; or
 - e. Supports companies whose reputation could prove detrimental to the County's public image;
 - f. The recipient organization/agency refuses to provide required documentation or access to requested information.
- B. Applicants must be a registered not-for-profit society or in the opinion of the Council be a recognized local community organization/agency. Funding will not be released to individuals.

4. Accountability

It is expected that community organizations/agencies will provide financial accountability and evaluation of the project as required for the funding level awarded.

- a. Funding levels between \$0 to \$1,000 will be required to submit a final report.
- b. Funding levels between \$1,001 to \$5,000 will be required to submit a final report and copies of all supporting invoices/receipts for the specific project/initiative.
- c. Funding levels over \$5,001 will be required to submit a final report and an audited financial statement.

Failure to comply with accountability expectations will result in penalties to future funding allocations or forfeiture of funding.

The County reserves the right to require additional supporting documentation on a case-by-case basis.

5. Acknowledgement

Acknowledgement of financial assistance through this grant program is required.

Community organizations/agencies receiving funding for programs, events and initiatives shall recognize the support by way of print materials, social media, website, signage, and verbal recognition, as applicable, for all levels of funding.

Community organizations/agencies receiving funding for programs, events and initiatives receiving funding for facility maintenance, construction, and/or operations shall recognize the support by way of print materials, social media, and website, as applicable. In addition, signage (supplied by Lac Ste. Anne County) will be required.

The County reserves the right to require supporting documentation that confirms recognition of funding.

**LAC STE. ANNE COUNTY
PROVINCE OF ALBERTA
BYLAW NO. 02-2022**

BEING A BYLAW TO AUTHORIZE A RECREATIONAL SERVICES TAX

WHEREAS pursuant to Section 382 of the *Municipal Government Act* (Alberta), the Council of Lac Ste. Anne County may pass a special tax bylaw to raise revenue to pay for a specific service or purpose by imposing a special tax

WHEREAS pursuant to Section 382(1)(l) of the *Municipal Government Act* (Alberta), the Council of Lac Ste. Anne County desires to raise revenue by way of a special recreational services tax to undertake capital upgrades to certain recreational facilities operated by the County and provide financial support to organizations providing recreational facilities and services which benefit residents of Lac Ste. Anne County;

NOW THEREFORE, under the authority of the *Municipal Government Act* (Alberta), the Council of Lac Ste. Anne County hereby enacts as follows:

- 1) In this Bylaw:
 - a) In this Bylaw, words shall have the same meanings as defined in the *Municipal Government Act*, RSA 2000, c M-26, as amended, and the regulations thereunder, except as otherwise defined below.
 - b) "County" means Lac. Ste Anne County.
 - c) "Residential Properties" mean properties designated as class 1 – residential by the municipal assessor for the County, and includes a parcel of land, an improvement, or a parcel of land and the improvements to it.
- 2) The purpose for which this Bylaw is passed is to raise revenue to pay for the following recreational services:
 - a) Capital upgrades to green spaces, campgrounds, boat launches and day use areas operated by the County, and;
 - b) Grant funding to third party organizations involved in the operation of recreational facilities and delivery of recreational services in the County and in neighbouring municipalities which benefit residents of the County.
- 3) The area of the municipality that will benefit from the recreational services, and in which the special tax is to be imposed, is comprised of all Residential Properties located in the County.
- 4) The estimated cost of:
 - a) Capital upgrades to green spaces, campgrounds, boat launches and day use areas operated by the County is \$100,000.00 and;
 - b) Grant funding to third party organizations involved in the operation of recreational facilities and delivery of recreational services in the County and in neighbouring municipalities which benefit residents of the County is \$596,800.
- 5) The tax rate is to be based on each parcel of land, and is set in the amount of \$100.00 for each Residential Property for the 2022 taxation year.
- 6) All other properties within the County which are not Residential Properties shall be exempt from the recreational services tax set out herein for the 2022 taxation year.
- 7) This Bylaw shall come into effect on the date of final passage.

GIVEN first reading this 14 day of April A.D., 2022.

Reeve 
County Manager

GIVEN second reading this 28 day of April A.D., 2022.

Reeve 
County Manager

PASSED at third reading this 28 day of April A.D., 2022.

Reeve 
County Manager

PROSODY
FOR
LABORERS

PROSODY
FOR
LABORERS

PROSODY
FOR
LABORERS

**LAC STE. ANNE COUNTY
PROVINCE OF ALBERTA
BYLAW NO. 09-2023**

BEING A BYLAW TO AUTHORIZE A RECREATIONAL SERVICES TAX

WHEREAS pursuant to Section 382 of the *Municipal Government Act* (Alberta), the Council of Lac Ste. Anne County may pass a special tax bylaw to raise revenue to pay for a specific service or purpose by imposing a special tax

WHEREAS pursuant to Section 382(1)(l) of the *Municipal Government Act* (Alberta), the Council of Lac Ste. Anne County desires to raise revenue by way of a special recreational services tax to provide financial support to organizations providing recreational facilities and services which benefit residents of Lac Ste. Anne County;

NOW THEREFORE, under the authority of the *Municipal Government Act* (Alberta), the Council of Lac Ste. Anne County hereby enacts as follows:

- 1) In this Bylaw:
 - a) In this Bylaw, words shall have the same meanings as defined in the *Municipal Government Act*, RSA 2000, c M-26, as amended, and the regulations thereunder, except as otherwise defined below.
 - b) "County" means Lac. Ste Anne County.
 - c) "Residential Properties" shall mean:
 - i) Other Residential Property as defined in Bylaw 13-2022, Assessment Sub Classes Bylaw;
 - ii) Vacant Residential Property as defined in Bylaw 13-2022, Assessment Sub Classes Bylaw;
 - iii) Recreational Condominium Property as defined in Bylaw 13-2022.
- 2) The purpose for which this Bylaw is passed is to raise revenue to pay for the following recreational services:
 - a) Grant funding to third party organizations involved in the operation of recreational facilities and delivery of recreational services in the County and in neighbouring municipalities which benefit residents of the County.
- 3) The area of the municipality that will benefit from the recreational services, and in which the special tax is to be imposed, is comprised of all Residential Properties located in the County.
- 4) The estimated cost of:
 - a) Grant funding to third party organizations involved in the operation of recreational facilities and delivery of recreational services in the County and in neighbouring municipalities which benefit residents of the County is \$693,300.
- 5) The tax rate is to be based on each parcel of land, and is set in the amount of \$100.00 for each Residential Property for the 2023 taxation year.
- 6) All other properties within the County which are not Residential Properties shall be exempt from the recreational services tax set out herein for the 2023 taxation year.
- 7) This Bylaw shall come into effect on the date of final passage.

GIVEN first reading this 9th day of March A.D., 2023.

Reeve

County Manager

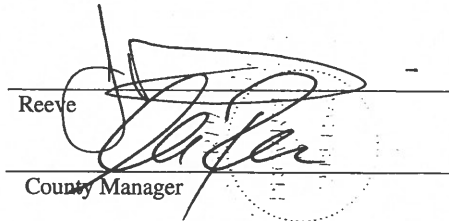
GIVEN second reading this 27th day of April A.D., 2023.

Reeve
County Manager



PASSED at third reading this 27th day of April A.D., 2023.

Reeve
County Manager



Lac Ste. Anne County

2022 Recreation Facility & Program Assistance Grant (funded via the 2022 Recreation Services Special Tax - Bylaw 02-2022)

Home Base	Organization Name	Category	Allocation
Alberta Beach	Alberta Beach & District Agricultural Society	Agricultural Society (Direct)	\$ 3,000.00
LSAC	Darwell & District Agricultural Society	Agricultural Society (Direct)	\$ 3,000.00
Mayerthorpe	Mayerthorpe & District Agricultural Society	Agricultural Society (Direct)	\$ 3,000.00
LSAC	Sangudo Art Club	Art & Culture (Direct)	\$ 500.00
Alberta Beach	Lac Ste. Anne Community Choir	Choir/Band	\$ 500.00
Oneway	Oneway Jr/Sr High School (Band)	Choir/Band	\$ 500.00
LSAC	Cherhill Community Association	Community Hall - County	\$ 2,000.00
LSAC	Coyote Community Hall	Community Hall - County	\$ 2,000.00
LSAC	Darwell & District Recreation Association	Community Hall - County	\$ 2,000.00
LSAC	Deerlodge Community Hall	Community Hall - County	\$ 2,000.00
LSAC	Greencourt Community Association	Community Hall - County	\$ 2,000.00
LSAC	Gunn Area Recreation Society	Community Hall - County	\$ 2,000.00
LSAC	Hathersage Community Centre	Community Hall - County	\$ -
LSAC	Lake Isle Farmer's Association	Community Hall - County	\$ 2,000.00
LSAC	Peavine Lake Romeo Community Hall Association	Community Hall - County	\$ 2,000.00
LSAC	Rich Valley Community Hall	Community Hall - County	\$ 2,000.00
LSAC	Sangudo Community Hall Society	Community Hall - County	\$ 2,000.00
LSAC	Stanger Recreation Society	Community Hall - County	\$ 2,000.00
LSAC	Stettin Nakamun Community Hall	Community Hall - County	\$ 2,000.00
Mayerthorpe	Mayerthorpe & District Diamond Community Centre	Community Hall - Other Municipality	\$ 1,500.00
Oneway	Oneway & District Historical Guild	Community Hall - Other Municipality	\$ 1,500.00
Oneway	Oneway Facility Enhancement Association	Community Hall - Other Municipality	\$ -
Alberta Beach	Alberta Beach Museum & Archives Society	Historical Organization, Museum	\$ 1,000.00
LSAC	Lac Ste. Anne Historical Society	Historical Organization, Museum	\$ 1,000.00
LSAC	Rich Valley Historical Society	Historical Organization, Museum	\$ 1,000.00
Mayerthorpe	Royal Canadian Legion - #126 (Mayerthorpe)	Legion	\$ 1,500.00
Oneway	Royal Canadian Legion - #132 (Oneway)	Legion	\$ 1,500.00
LSAC	Royal Canadian Legion - #184 (Cherhill)	Legion	\$ 1,500.00
Oneway	Oneway & District Agricultural Society	Major Facility - Arena	\$ 94,500.00
LSAC	Rich Valley Agricultural Society	Major Facility - Arena	\$ 94,500.00
LSAC	Sangudo & District Agricultural Society	Major Facility - Arena	\$ 94,500.00
Mayerthorpe	Town of Mayerthorpe	Major Facility - Arena	\$ 94,500.00
Alberta Beach	Beachwave Park (AB Ag Society)	Major Facility - Beachwave Park	\$ 8,000.00
Alberta Beach	Alberta Beach (Village of)	Major Facility - Beach (Main)	\$ 10,000.00
Alberta Beach	Alberta Beach (Village of)	Major Facility - Boat Launch	\$ 10,000.00
Mayerthorpe	Mayerthorpe Curling Society	Major Facility - Curling Rink	\$ 25,000.00
Oneway	Oneway Curling Association	Major Facility - Curling Rink	\$ 25,000.00
Mayerthorpe	Town of Mayerthorpe Pool Operations	Major Facility - Pool	\$ 35,000.00
LSAC	George Pegg Garden Society	Other	\$ 10,000.00
LSAC	Lake Isle Aquatic Management Society	Other	\$ 1,500.00
LSAC	Ol' Pembina Tractor Pull Society	Other	\$ 500.00
Oneway	Oneway & District Fish & Game Association	Other	\$ 500.00
LSAC	Lac La Nonne Enhancement & Protection Association (LEPA)	Other	\$ 1,000.00
LSAC	Darwell School	School Athletics Grant	\$ 1,000.00
Mayerthorpe	Elmer Elson Elementary School	School Athletics Grant	\$ 1,000.00
Alberta Beach	Grasmere School	School Athletics Grant	\$ 1,000.00
Mayerthorpe	Mayerthorpe Jr/Sr High School	School Athletics Grant	\$ 1,000.00
Oneway	Oneway Elementary School	School Athletics Grant	\$ 1,000.00
Oneway	Oneway Jr/Sr High School	School Athletics Grant	\$ 1,000.00
LSAC	Rich Valley School	School Athletics Grant	\$ 1,000.00
LSAC	Sangudo Community School	School Athletics Grant	\$ 1,000.00
Alberta Beach	Alberta Beach & District Senior Citizen's Club	Senior's Club	\$ 3,000.00
LSAC	Cherhill Silver & Gold Club	Senior's Club	\$ 3,000.00
LSAC	Interlake Golden Club	Senior's Club	\$ 3,000.00
Mayerthorpe	Mayerthorpe Friendship Club	Senior's Club	\$ 3,000.00
Oneway	Oneway Golden Club	Senior's Club	\$ 3,000.00
LSAC	Sangudo Golden Club	Senior's Club	\$ 3,000.00
Alberta Beach	Alberta Beach Community League (Minor Ball)	Sports Club	\$ 225.00
Other	Anselmo Recreation & Agriculture Society (Minor Ball)	Sports Club	\$ 250.00
LSAC	Darwell Athletic Association (Minor Ball)	Sports Club	\$ 200.00
Mayerthorpe	Mayerthorpe Fun Hockey	Sports Club	\$ 300.00
Mayerthorpe	Mayerthorpe Minor Ball	Sports Club	\$ 275.00
Mayerthorpe	Mayerthorpe Minor Hockey	Sports Club	\$ 600.00
Mayerthorpe	Mayerthorpe Soccer Club (Fun Soccer)	Sports Club	\$ 150.00
Oneway	Oneway Ball Association (Minor Ball)	Sports Club	\$ 225.00
Oneway	Oneway Minor Hockey	Sports Club	\$ 500.00
Oneway	Oneway Skating Club	Sports Club	\$ 410.00
LSAC	Rich Valley Agricultural Society (Minor Ball)	Sports Club	\$ 150.00
LSAC	Rich Valley Hockey Club (Fun Hockey)	Sports Club	\$ 300.00
LSAC	Rich Valley Skating Club	Sports Club	\$ 280.00
LSAC	Rich Valley Agricultural Society (Fun Soccer)	Sports Club	\$ 150.00
LSAC	Sangudo Minor Sports (Fun Hockey)	Sports Club	\$ 150.00
LSAC	Sangudo Minor Sports (Minor Ball)	Sports Club	\$ 225.00
LSAC	Darwell & District Agricultural Society	Sports Facility - Ball Diamond	\$ 1,000.00
Mayerthorpe	Mayerthorpe Sports Grounds Club	Sports Facility - Ball Diamond	\$ 1,000.00
LSAC	Rich Valley Agricultural Society	Sports Facility - Ball Diamond	\$ 1,000.00
LSAC	Sangudo Sports Grounds Committee	Sports Facility - Ball Diamond	\$ 1,000.00
Oneway	Swede Moren Sports Association	Sports Facility - Ball Diamond	\$ -
Alberta Beach	Village of Alberta Beach	Sports Facility - Ball Diamond	\$ 1,000.00
Mayerthorpe	Mayerthorpe Rodeo Club	Donations & Sponsorships (Rodeo 2022)	\$ 200.00
Various	Canadian Pony Club PPG	Donations & Sponsorships (PPG Darwell May 21-23/2022)	\$ 143.36
LSAC	Parent Association of Sangudo Storm	Donations & Sponsorships (Xmas Dinner)	\$ 200.00
LSAC	Sangudo & District Community Development Council	Donations & Sponsorship (Sangudo Children's Academy)	\$ 10,000.00

Total Grant Allocations \$ 595,433.36

55

Lac Ste. Anne County
 2023 Recreation Facility & Program Assistance Grant (funded via the 2023 Recreational Services Tax - Bylaw 09-2023)

Organization Name	Budget	Actual-to-date
Alberta Beach & District Agricultural Society	\$ 3,000.00	\$ 3,000.00
Alberta Beach & District Agricultural Society - Polynesian Days	\$ 1,000.00	\$ 1,000.00
Alberta Beach & District Agricultural Society - Beachwave Park	\$ 8,000.00	\$ 8,000.00
Alberta Beach & District Senior Citizen's Club	\$ 3,000.00	\$ 3,000.00
Alberta Beach (Village of) - Ball Diamond Maintenance	\$ 1,000.00	\$ 1,000.00
Alberta Beach (Village of) - Boat Launch	\$ 10,000.00	
Alberta Beach (Village of) - Main Beach	\$ 10,000.00	
Alberta Beach Community League - Minor Ball	-	\$ 175.00
Alberta Beach Lion's Club - SnoMo Days	\$ 1,000.00	\$ 1,000.00
Alberta Beach & District Museum & Archives Society	\$ 1,000.00	\$ 1,000.00
Anselmo Recreation & Agricultural Society - Minor Ball	\$ -	\$ 300.00
Cherhill Community Association	\$ 2,000.00	\$ 2,000.00
Cherhill Fun Days - Fun Days	\$ 1,000.00	\$ 1,000.00
Cherhill Silver & Gold Club	\$ 3,000.00	\$ 3,000.00
Coyote Community Hall	\$ 2,000.00	\$ 2,000.00
Darwell & District Agricultural Society	\$ 3,000.00	\$ 3,000.00
Darwell & District Agricultural Society - Ag Drag	\$ 1,000.00	\$ 1,000.00
Darwell & District Agricultural Society - Ball Diamond Maintenance	\$ 1,000.00	\$ 1,000.00
Darwell & District Agricultural Society - Barn Burner	\$ 1,000.00	\$ 1,000.00
Darwell & District Agricultural Society - Fair	\$ 1,000.00	
Darwell & District Recreation Association	\$ 2,000.00	\$ 2,000.00
Darwell Athletic Association - Minor Ball	\$ -	\$ 225.00
Darwell School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
Deer Lodge Community Hall	\$ 2,000.00	\$ 2,000.00
Elmer Elson Elementary School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
George Pegg Garden Society	\$ 10,000.00	
Grasmere School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
Greencourt Community Association	\$ 2,000.00	\$ 2,000.00
Gunn Area Recreation Society	\$ 2,000.00	\$ 2,000.00
Interlake Golden Club	\$ 3,000.00	\$ 3,000.00
Lac Ste. Anne Community Choir	\$ 500.00	\$ 500.00
Lac Ste. Anne East Food Bank	\$ 1,000.00	\$ 1,000.00
Lac Ste. Anne Historical Society	\$ 1,000.00	\$ 1,000.00
Lac Ste. Anne Historical Society - Heritage Days	\$ 1,000.00	\$ -
Lake Isle Farmer's Association	\$ 2,000.00	\$ 2,000.00
Mayerthorpe & District Agricultural Society	\$ 3,000.00	\$ 3,000.00
Mayerthorpe & District Agricultural Society - Fair	\$ 750.00	
Mayerthorpe Rodeo Club - Rodeo	\$ 250.00	\$ 250.00
Mayerthorpe & District Diamond Community Centre Society	\$ 1,500.00	\$ 1,500.00
Mayerthorpe Curling Society	\$ 25,000.00	\$ 25,000.00
Mayerthorpe Food Bank	\$ 1,000.00	\$ 1,000.00
Mayerthorpe Friendship Club	\$ 3,000.00	\$ 3,000.00
Mayerthorpe Fun Hockey		\$ 250.00
Mayerthorpe Soccer Club - fun soccer		\$ 350.00
Mayerthorpe Jr/Sr High School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
Mayerthorpe Minor Ball		\$ 300.00
Mayerthorpe Minor Hockey		\$ 700.00
Mayerthorpe Sports Grounds Club - Ball Diamond Maintenance	\$ 1,000.00	\$ 1,000.00
Minor Sport Support - see individual organizations for each allocation provided	\$ 5,000.00	\$ -
Of Pembina Tractor Pull Society	\$ 500.00	\$ 500.00
Onoway & District Agricultural Society - Arena	\$ 119,500.00	\$ 119,500.00
Onoway & District Fish & Game Association	\$ 500.00	\$ 500.00
Onoway & District Historical Guild	\$ 1,500.00	\$ 1,500.00
Onoway & District Historical Guild - Fall Harvest Festival	\$ 1,000.00	\$ 1,000.00
Onoway Ball Association - Minor Ball	-	\$ 300.00
Onoway Community Care - Meals on Wheels	\$ 1,000.00	\$ 1,000.00
Onoway Curling Association	\$ 25,000.00	
Onoway Elementary School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
Onoway Facility Enhancement Association	\$ 1,500.00	
Onoway Golden Club	\$ 3,000.00	\$ 3,000.00
Onoway Jr/Sr High School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
Onoway Jr/Sr High School - Band	\$ 500.00	\$ 500.00
Onoway Minor Hockey		
Onoway Skating Club		\$ 650.00
Peavine Lake Romeo Community Hall Association	\$ 2,000.00	\$ 2,000.00
Rich Valley Agricultural Society - Arena	\$ 119,500.00	\$ 119,500.00
Rich Valley Agricultural Society - Ball Diamond Maintenance	\$ 1,000.00	\$ 1,000.00
Rich Valley Agricultural Society - Fair	\$ 1,000.00	
Rich Valley Agricultural Society - Fun Soccer		\$ 200.00
Rich Valley Agricultural Society - Minor Ball	\$ -	\$ 250.00
Rich Valley Community Hall Association	\$ 2,000.00	\$ 2,000.00
Rich Valley Historical Society	\$ 1,000.00	\$ 1,000.00
Rich Valley Hockey Club - Fun Hockey		\$ 300.00
Rich Valley School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
Rich Valley Skating Club		
Sangudo & District Agricultural Society - Arena	\$ 119,500.00	\$ 119,500.00
Sangudo & District Community Development - Kids Carnival	\$ 1,000.00	\$ 1,000.00
Sangudo & District Community Development - Summer Fest	\$ 1,000.00	\$ 1,000.00
Sangudo Art Club	\$ 500.00	\$ 500.00
Sangudo Community Hall Society	\$ 2,000.00	\$ 2,000.00
Sangudo Community School - Athletic Programs	\$ 1,000.00	\$ 1,000.00
Sangudo Golden Club	\$ 3,000.00	\$ 3,000.00
Sangudo Minor Sports Association - Fun Hockey		\$ 150.00
Sangudo Minor Sports Association - Minor Ball	\$ -	\$ 225.00
Sangudo Sports Grounds Committee - Ball Diamond Maintenance	\$ 1,000.00	\$ 1,000.00
Stanger Recreation Society	\$ 2,000.00	\$ 2,000.00
Stettin Nakamun Community Hall	\$ 2,000.00	\$ 2,000.00
Swede Moren Sports Association	\$ -	\$ 155.00
Town of Mayerthorpe	\$ 119,500.00	\$ 119,500.00
Town of Mayerthorpe	\$ 35,000.00	\$ 35,000.00
West End Meals on Wheels	\$ 1,000.00	\$ 1,000.00
Recognition Signage for AB Beach & Boat Launch		\$ 100.00
	\$ 696,000.00	\$ 635,380.00

56

tc.

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
INCOME REPORT - SOUTH VIEW	(1)	(2)	(3)
--- Begin	01Jan2023	01Jan2023	01Jan2024
Period 1: - End	31Dec2023	31Dec2023	31Dec2024
--- Type	B	A	B
(less) --- Begin	000000000	000000000	000000000
Period 2: - End	000000000	000000000	000000000
--- Type			
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET

(MUN TAXES 2023 - \$210,298)			
*(MUN TAXES 2024 - \$232,887)			
*(10.74% INCREASE)			
*(EACH % IS \$2,103)			
*WILL CHANGE WITH EACH DRAFT			
CAPITAL GRANT FUNDING:\$449,545			
RESERVES: \$183,604			
(RESERVE BALANCE WILL CHANGE			
ONCE AUDIT IS COMPLETE			
DEPENDING ON SURPLUS\DEFICIT)			
NOTE: AUDITOR RECOMMENDS			
HAVING ONE YEAR			
OPERATING IN RESERVES			
2023 OPERATING- \$250,053			
CURR.RESERVES- \$183,604			

REVENUE			
TAXATION			
RESIDENTIAL TAX- (MUNICIPAL)	171,590.40	171,414.02	0.00
RESIDENTIAL TAX- (SCHOOL)***	48,339.60	48,289.93	0.00
VACANT RES TAX- (MUNICIPAL)	7,267.62	7,267.60	0.00
VACANT RES TAX- (SCHOOL)***	2,047.40	2,047.38	0.00
LINEAR TAX- (MUNICIPAL)	2,607.46	2,607.46	0.00
LINEAR TAX- (SCHOOL)***	466.00	466.00	0.00
LINEAR TAX-(DIP)	9.89	9.89	0.00
SENIOR'S FOUNDATION	4,287.27	4,283.07	5,023.78
MINIMUM TAX (2023- \$1,125)	28,832.53	28,832.56	0.00
(2021- \$1,050) (2022- \$1,075)			
SPECIAL TAX	0.00	0.00	0.00
TOTAL TAXES	265,448.17	265,217.91	5,023.78
OTHER INCOME\GRANTS			
PENALTIES & COSTS ON TAXES	3,000.00	2,500.35	2,500.00
INVESTMENT INCOME (INTEREST)	6,707.99	10,402.60	5,000.00

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
-------------	-------------	-------------	-------------

DRAFT

57

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
GRANT (MSI-O)\(LGFF-OP)	11,784.00	11,784.00	11,784.00
GRANT (MSI-C)(\$291,775)	0.00	0.00	0.00
GRANT (LGFF)(\$68,409 '24)	0.00	0.00	0.00
GRANT (CCBF)(\$89,361 END'23)	0.00	0.00	0.00
GRANT (FIRESMART)	0.00	0.00	500.00
GRANT-	0.00	0.00	0.00
RESERVES (TREE REMOVAL??)	3,000.00	0.00	0.00
SPECIAL PROJECTS(LUB\FIRESMT)	18,215.00	0.00	0.00
CAPITAL PROJECTS INCOME	109,003.00	100,610.65	0.00
UNRESTRICTED	0.00	0.00	0.00
ADMIN			
SALES OF GOODS & SERVICES	0.00	26.32	0.00
TAX CERTIFICATES	100.00	325.00	100.00
N.S.F. FEES	0.00	0.00	0.00
FORTIS FRANCHISE FEE (3%)	2,400.00	2,259.77	2,400.00
TRANS FROM RES (ELECTIONS)	0.00	0.00	0.00
ANIMAL CONTROL\CPO\BYLAW			
BY-LAW FINES	0.00	0.00	0.00
FIRE INCIDENT RECOVERY (NEW)	0.00	0.00	0.00
PROVINCIAL POLICING (FR.RES)	0.00	0.00	1,629.00
PUBLIC WORKS\COMMON SERVICES			
LARGE BIN (EVERY 2ND YR) (RES)	1,500.00	1,500.00	0.00
SALE OF TCA	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
PARKS & RECREATION			
LAKE WEEDS COST RECOVERY	3,700.00	5,912.50	5,912.00
PROVINCIAL GRANT FCSS	3,508.00	3,626.40	3,665.00
GRANT FCSS(VOL.PICNIC\ALLNET)	1,555.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
PLANNING & DEVELOPMENT			
SAFETY CODE PERMIT FEES	1,000.00	1,298.29	1,000.00
DEVELOPMENT PERMITS	1,500.00	600.00	1,500.00
TOTAL REVENUE	432,421.16	406,063.79	41,013.78
REQUISITIONS			
SENIOR FOUNDATION	4,287.27	4,287.27	5,023.78
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
SCHOOL	50,853.00	50,853.29	0.00
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
DIP	9.89	0.00	0.00
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
TOTAL REQUISITIONS	55,150.16	55,140.56	5,023.78
NET REVENUE FOR MUN PURPOSES	377,271.00	350,923.23	35,990.00

DRAFT

58

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
EXPENSE REPORT- SOUTH VIEW	(1)	(2)	(3)
--- Begin	01Jan2023	01Jan2023	01Jan2024
Period 1: - End	31Dec2023	31Dec2023	31Dec2024
--- Type	B	A	B
(less) --- Begin	00000000	00000000	00000000
Period 2: - End	00000000	00000000	00000000
--- Type			
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
COUNCIL			
DEVELOPMENT	1,000.00	1,707.00	2,500.00
MEETING FEES	6,500.00	6,600.00	7,000.00
MONTHLY REIMBURSE (\$140\MTH)	5,040.00	3,080.00	5,040.00
TRAVEL & SUBSISTENCE	4,000.00	5,112.37	5,000.00
SVLSACE COMMITTEE FEES	600.00	578.76	625.00
EMERGENCY MGMT FEE-MOVE '23	8,000.00	9,644.23	0.00
PUBLIC RELATIONS & PROMO	300.00	585.14	500.00
COUNCIL EMAILS (NEW)	0.00	0.00	250.00
TOTAL	25,440.00	27,307.50	20,915.00

ADMINISTRATION			
ELECTION & CENSUS	0.00	5,166.26	0.00
ADMINISTRATOR CONTRACT	54,315.00	54,314.96	57,031.00
ADMIN ADDITIONAL WORK REQ.	0.00	0.00	0.00
ADMIN DEVELOPMENT	0.00	500.00	1,000.00
WCB	525.00	522.56	550.00
TRAVEL & SUBSISTANCE	2,000.00	2,304.00	2,300.00
POSTAGE\PHONE\STORAGE	4,500.00	4,654.55	4,600.00
ADVERTISING & PRINTING	2,500.00	2,672.80	2,600.00
MEMBERSHIP DUES	1,650.00	1,653.18	1,700.00
AUDITOR	3,700.00	3,985.00	4,270.00
ASSESSMT ('25) 5520\5680\5840	5,520.00	5,520.00	5,680.00
ASSESSMENT REVIEW BOARD	850.00	835.40	850.00
SDAB BOARD	300.00	300.00	300.00
LEGAL FEES	15,000.00	20,930.09	15,000.00
INSURANCE	4,500.00	4,442.00	5,000.00
COMPUTER SUPPORT\WEBSITE	1,600.00	1,854.94	1,850.00
PUBLIC RELATIONS & PROMO	0.00	0.00	0.00
MEETING ROOM FEES	0.00	0.00	0.00
BANK CHARGES\PENALTIES	400.00	50.00	100.00
LAND TITLE CHARGES	50.00	20.00	50.00
TAX REBATES\CANCELLATIONS	0.00	0.00	0.00
INTEGRITY COMMISSIONER	1,000.00	1,000.00	1,000.00
TOTAL	98,410.00	110,725.74	103,881.00

PUBLIC WORKS\ROADS			
CONTRACTED SERVICES	3,000.00	3,772.54	3,500.00
SNOW REMOVAL\GRADING\SANDIN	7,500.00	1,955.00	7,500.00
STREET SWEEPING	1,500.00	1,350.00	1,500.00

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
-------------	-------------	-------------	-------------

DRAFT
59

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
REPAIRS\POTHOLES\CRACKFILL	3,000.00	4,432.92	4,500.00
SUPPLIES	250.00	0.00	250.00
SIGNS	300.00	0.00	300.00
STREET LIGHTS	14,000.00	13,090.31	15,200.00
WAGES (INCL.STEP)	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
TOTAL	29,550.00	24,600.77	32,750.00
DRAINAGE			
GENERAL SUPPLIES	0.00	0.00	0.00
DRAINAGE STUDY	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
LAGOON\SEWER			
LAGOON\SEWER CAPITAL	0.00	0.00	0.00
LAGOON\SEWER OPERATING	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
SOLID WASTE COLLECTION			
COLLECTION (CALAHOO)	7,500.00	6,887.97	7,500.00
LARGE BIN (EVERY 2 YEARS)	3,000.00	3,718.75	0.00
COMMISSION (HWY 43)	0.00	0.00	0.00
TOTAL	10,500.00	10,606.72	7,500.00
PLANNING & DEVELOPMENT			
D.O. CONTRACT (ANNUAL)	4,800.00	4,000.00	4,800.00
D.O. MEETINGS\MILEAGE	650.00	0.00	500.00
DEVELOPMENT PERMITS	1,000.00	600.00	1,000.00
DEVELOPMENT ENFORCEMENT	2,000.00	2,446.25	2,500.00
MUNICIPAL PLANNING	500.00	0.00	500.00
SAFETY CODES ADMIN	2,000.00	2,500.00	2,500.00
TOTAL	10,950.00	9,546.25	11,800.00
LIBRARIES			
LIBRARY (YRL) (4.39) (67)	358.00	276.94	300.00
TOTAL	358.00	276.94	300.00
FAMILY & COMMUNITY SUPPORT SER			
FCSS (\$3,727) (\$657 ADMIN)	4,385.00	3,168.40	4,583.00
FCSS (VOL.PICNIC\ALL-NET)	1,555.00	1,364.60	0.00
TOTAL	5,940.00	4,533.00	4,583.00
RECREATION & PARKS			
TREE REMOVAL	5,000.00	3,875.00	5,000.00
GRASS CUT\CLEAN UP (2026)	30,000.00	29,938.74	30,239.00
SPRING\FALL CLEAN UP	0.00	0.00	0.00
PORTA-POTTY (JUN-OCT)	800.00	0.00	800.00
EQUIP & SUPPL(FUEL,STRING)	500.00	1,034.98	1,000.00
WEED INSPECTIONS	250.00	238.50	250.00
LAKE WEED CUTTING (LIAMS)	3,000.00	6,600.00	6,600.00
EAST END BUS	350.00	350.00	350.00
BOAT LAUNCH (NEW)	0.00	5,990.00	0.00
Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET

DRAFT (60)

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
TOTAL	39,900.00	48,027.22	44,239.00
EMERGENCY\SHARED SERVICES			
LIBRARY (LOCAL)	1,000.00	1,000.00	1,000.00
FIRE SUPP (2021-2025)	13,440.00	13,400.52	14,500.00
FIRE INCIDENT RECOVERY	0.00	0.00	0.00
CPO (\$6,615 & MILEAGE)	7,000.00	7,768.09	8,500.00
EMERGENCY RELIEF (COVID)	0.00	0.00	0.00
EMERGENCY MANAGEMENT FEES	0.00	0.00	9,000.00
PROV POLICING(20\21 1ST YR)	3,252.00	3,207.00	4,881.00
YR 1 -B 1,626 A(1,621)			
YR 2 -B 2,441 A(2,434)			
YR 3 -B 3,252 A(3,207)			
YR 4 -B 4,881			
YR 5 -B 4,881			
(AVG OVER 5 YEARS)\$3,417			
TOTAL	24,692.00	25,375.61	37,881.00
RESERVE ACCOUNTS (5% INC)			
PROVINCIAL POLICING RESERVE	165.00	165.00	0.00
SUSTAIN.RESERVE(1\2 MSI-O)	0.00	0.00	171.00
TREE REMOVAL RESERVE	1,050.00	1,050.00	1,103.00
SNOW REMOVAL RESERVE	0.00	0.00	0.00
LEGAL RESERVE	1,050.00	1,050.00	1,103.00
ELECTIONS RESERVE	788.00	788.00	828.00
LARGE BIN RESERVE	1,260.00	1,260.00	1,323.00
ST LAGOON\SEWER- \$50\LOT	0.00	0.00	0.00
TOTAL	4,313.00	4,313.00	4,528.00
YEAR-END AUDIT ACCOUNTS			
ANNUAL AMORTIZATION	0.00	0.00	0.00
GAIN\LOSS ON SALE OF TCA	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
SPECIAL PROJECTS			
PARK RESERVE SUBDIVISION	0.00	0.00	0.00
BYLAW\POLICY\BUDGETS\MDP'S	0.00	0.00	0.00
FLOWER RUSH-2019\2020\2021	0.00	0.00	0.00
BRUSH CLEARING (FIRESMART)	5,000.00	0.00	500.00
LAND USE BYLAW (20K BUDGET)	13,215.00	0.00	0.00
50TH & CANADA DAY	0.00	0.00	0.00
ENTRANCE SIGNS REFURB	0.00	0.00	0.00
TOTAL	18,215.00	0.00	500.00
CAPITAL PROJECTS			
PROJECT- LAGOON EXP MTGS	0.00	0.00	0.00
PROJECT- BOAT LAUNCH	0.00	0.00	0.00
PROJECT- DRAINAGE	0.00	0.00	0.00
PROJECT-PAVING LAKE ST\LOOP	0.00	79,200.00	0.00
PROJECT-PARK RECOG-\$2,410	4,000.00	2,410.00	0.00
PROJECT-ENTRANCE RDS (LSA)	100,000.00	0.00	0.00
PROJECT-REGRAVEL RD 91&95	0.00	0.00	0.00
Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET

DRAFT (61)

Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET
PROJECT-BASKETBALL CT (NET)	5,003.00	19,000.65	0.00
PROJECT-REGIONAL SEWER	0.00	0.00	0.00
PROJECT-WILD H2O (\$43,541)	0.00	0.00	0.00
PROJECT-WATER TANK	0.00	0.00	0.00
PROJECT-	0.00	0.00	0.00
TRANS. TO RESERVES\DEF.REV	0.00	0.00	0.00
TOTAL	109,003.00	100,610.65	0.00
TOTAL EXPENSES	377,271.00	365,923.40	268,877.00

DRAFT

62

svsouthview@outlook.com

From: david.ives@firerescueinternational.net
Sent: January 4, 2024 10:04 AM
To: wendy@wildwillowenterprises.com; svsouthview@outlook.com;
Subject: Request for Special Meeting With Administration and Council

Mayor, Council, & Administration,

As per my letter of 2023 regarding asking the Summer Villages’ intentions concerning a future contract and your reply stating an intent to negotiate and continue the fire services beyond the current contract, I am hereby requesting a special meeting between Fire Rescue International and the Council and administration of your municipality.

The purpose of this requested meeting would be to have an open and frank discussion directly with each other regarding what has worked and what has not over the past eight-years and where we should go from here. Specifically, I aim to meet with each member municipality to find out individually what the “Deal-Breakers” are (both the #1 thing that should NOT change as well as the #1 thing that must change) before I send a more generic base proposal to the group as a whole. As we explore each other’s “Deal-Breakers” and take them off-the-table, I am certain there will be more discussion about smaller things that can be massaged to make the current contract and future contracts run smoother.

Another important issue that is at hand is the County’s unknown change curtailing ORFS’s response on highways. In October without consultation or notice, LSACFS instructed 911 to stop the highway dual-call out procedure that had been so successful. Your fire department only learned of this in December when concerned citizens started asking us where we were at various callouts. Only after we sounded the alarm regarding this change did the county and Town of Onoway come out with a joint letter vaguely explaining the change. To date, your fire department's questions and concerns have not been addressed by the Town of Onoway or the Fire Services Executive Committee. Our primary concern is to ensure patient care remains the number-one consideration when making these decisions followed by first responder safety and public safety on provincial roadways. Specifically, we have asked: ***“Please confirm ORFS will be paged out for any call when AHS is dispatched “Hot” to the scene and/or “Delta / Echo” priority calls as both dispatch protocols signify an urgent life-safety matter”.*** It’s critically important that we learn the position of your village on this matter as communication with our community membership regarding this concern has been spotty so far.

63

With respect to meeting times, I formally request a meeting with your council and administration to discuss the above. I can make myself available day or night on the following dates:

- January 4th to January 7th
- January 30th to February 11th

I am of course, regularly available by phone, email, or a msTeams / Zoom meeting. I welcome and appreciate your feedback and advice at any time – especially regarding to the pressing matter of the highway dual call-out dilemma.



DAVE IVES
Fire Chief

-  1 780 777 4688
-  david.ives@firerescu
-  www.firerescueinter
-  4935 50 Ave, Alberta

7e.

svsouthview@outlook.com

From: gino@onoway.ca
Sent: December 22, 2023 10:12 AM
To: 'Summer Village of South View'; 'wendy wildwillowenterprises.com'; 'Alberta Beach Village Office'; 'Castle Island'; 'Nakamun Park'; 'office@sunsetpoint.ca'; 'office@svyellowstone.ca'; 'Rosshaven'; 'Summer Village Office'; 'Val Quentin'
Cc: Mayor Len Kwasny; Deputy Mayor Lisa Johnson; Councillor Bridgitte Coninx; Councillor Robin Murray; Sheila Pockett; 'Jennifer Thompson'; 'Trista Court'; david.ives@firerescueinternational.net; 'debbie@onoway.ca'
Subject: Joint Fire Dispatch Protocol
Attachments: ORFS Members - minor change in response.pdf

Good morning ORFS Members,

Please see the attached letter indicating minor changes to the Joint Fire Dispatch Protocol for Area Highways.

Regards,

ONOWAY
HUB OF THE HIGHWAYS

www.onoway.ca

Follow

Gino Damo
Director of Corporate & Community Services

780-967-5338
gino@onoway.ca

Town Office: 4812-51 Street
Mail: Box 540 Onoway, AB T0E-1V0

65



TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta T0E 1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

LAC STE. ANNE COUNTY



Mail: Box 219
Sangudo, AB T0E 2A0
County Office: 56521 Rng Rd 65
Phone: 780-785-3411/1-866-880-5722

December 21, 2023

ORFS MEMBERS

Via email

Dear Mayor and Council,

There have been some minor changes to the Joint Fire Dispatch Protocol for Area Highways. Lac Ste Anne County, as the authority having jurisdiction have considered multiple factors prior to this change. These changes in no way affect the level of service in Lac Ste Anne County and surrounding communities, including ORFS members.

These changes apply when there is no report of factors which yield an immediate life safety concern, LSACFS will be the responding department. Where there is clear information with respect to factors contributing to a known or immediate life safety risk within the following highway listing, joint or as close to simultaneously dispatch of LSACFS and ORFS.

- Highway 43 from south County border to Rge. Rd 43 (Glenevis)
- Highway 37 to East County border
- Highway 777 to Twp. 570
- Highway 642 to East County border
- Highway 633 from East County border to Rge. Rd. 53
- Highway 33 to Twp. Rd 570.

Currently in place, if there is a critical time factor to implement life safety measures or no answer to a page through LSACFS, ORFS is immediately called, this has not changed.

Lac Ste Anne County and the Town of Onoway are committed to providing a level of service to protect life safety. This protocol was last updated in 2019. We will continue to monitor the effectiveness of this change in process.

Best Regards,

Jennifer Thompson
Chief Administrative Officer,
Town of Onoway
cao@onoway.ca

Trista Court
General Manager Community Engagement,
Lac Ste. Anne County
tcourt@lsac.ca

cc:

Chief Ives , Fire Rescue International / North West Fire Rescue
Chief Schroeder, Lac Ste. Anne County Fire Services

LSAC Council
Onoway Council

(66)

svsouthview@outlook.com

From: david.ives@firerescueinternational.net
Sent: December 25, 2023 4:34 PM
To: gino@onoway.ca; 'Summer Village of South View'; 'wendy wildwillowenterprises.com'; 'Alberta Beach Village Office'; 'Castle Island'; 'Nakamun Park'; 'office@sunsetpoint.ca'; 'office@svyellowstone.ca'; 'Rosshaven '; 'Summer Village Office'; 'Val Quentin'
Cc: 'Mayor Len Kwasny'; 'Deputy Mayor Lisa Johnson'; 'Councillor Bridgitte Coninx'; 'Councillor Robin Murray'; 'Sheila Pockett'; 'Jennifer Thompson'; 'debbie@onoway.ca'; lee.lindstrom@firerescueinternational.net; shawn.stpeter@firerescueinternational.net; 'Shari Ives'
Subject: RE: Joint Fire Dispatch Protocol
Attachments: 07-06-2020 Joint Media Release - LSACFS ORFS Collaboration.pdf

Here is the last formal and public announcement our groups have issued together. I ask you:

A)
Were we all safer on the highways a year or two before this announcement?

B)
Will we be safer a year or two from now given the October "Change of Heart?"

From: david.ives@firerescueinternational.net <david.ives@firerescueinternational.net>
Sent: December 22, 2023 10:59 AM
To: gino@onoway.ca; 'Summer Village of South View' <svsouthview@outlook.com>; 'wendy wildwillowenterprises.com' <wendy@wildwillowenterprises.com>; 'Alberta Beach Village Office' <aboffice@albertabeach.com>; 'Castle Island' <svcastle@telus.net>; 'Nakamun Park' <cao@svnakamun.com>; 'office@sunsetpoint.ca'; 'office@svyellowstone.ca'; 'Rosshaven ' <cao@rosshaven.ca>; 'Summer Village Office' <administration@wildwillowenterprises.com>; 'Val Quentin' <marlenehwalsh@gmail.com>
Cc: 'Mayor Len Kwasny' <lkwasny@onoway.ca>; 'Deputy Mayor Lisa Johnson' <ljohnson@onoway.ca>; 'Councillor Bridgitte Coninx' <bconinx@onoway.ca>; 'Councillor Robin Murray' <rmurray@onoway.ca>; 'Sheila Pockett' <spockett@onoway.ca>; 'Jennifer Thompson' <cao@onoway.ca>; 'Trista Court' <tcourt@lsac.ca>; 'debbie@onoway.ca'; lee.lindstrom@firerescueinternational.net; shawn.stpeter@firerescueinternational.net; 'Shari Ives' <shari.ives@firerescueinternational.net>
Subject: RE: Joint Fire Dispatch Protocol

Gino,

Thank you for the information.

Based on this letter, please confirm ORFS will be paged out for any call when AHS is dispatched "Hot" to the scene and/or "Delta / Echo" priority calls as both dispatch protocols signify an urgent life-safety matter.

For the record and as per my recent comments to the executive committee regarding this arbitrary decision (made and put into effect in October without consolation or even notification), I reiterate your Fire Department's concerns as follows:

- Patient Care:

67

<marlenehwalsh@gmail.com>

Cc: Mayor Len Kwasny <lkwasny@onoway.ca>; Deputy Mayor Lisa Johnson <ljohnson@onoway.ca>; Councillor Bridgitte Coninx <bconinx@onoway.ca>; Councillor Robin Murray <rmurray@onoway.ca>; Sheila Pockett <spockett@onoway.ca>; 'Jennifer Thompson' <cao@onoway.ca>; 'Trista Court' <tcourt@lsac.ca>; david.ives@firerescueinternational.net; 'debbie@onoway.ca'

Subject: Joint Fire Dispatch Protocol

Good morning ORFS Members,

Please see the attached letter indicating minor changes to the Joint Fire Dispatch Protocol for Area Highways.

Regards,



- ORFS provides enhanced medical co-response.
 - ORFS members are registered pre-hospital care practitioners.
 - ORFS beats LSACFS to 95% of their calls
 - ORFS beats AHS ambulances to 80% of their calls.
 - To have a fire (not medical) dispatcher automatically stand ORFS down from a traffic accident is to almost guarantee a delay in basic life support to those who have dialed 911.
- Standing Orders:
- During our last joint meeting you will recall, our instructions were to get the FDs together to discuss providing even better coverage.
 - I immediately provided a proposed schedule for meetings and pursued it until LSACFS told me plainly "It's not going to happen."
 - Instead, LSACFS have decided on their own to reduce the level of service to everyone... this is NOT my recollection of why we stated joint call outs in the first place.
 - Why are we doing this and who exactly who at LSACFS has ordered the change?

FC Ives

From: gino@onoway.ca <gino@onoway.ca>
Sent: December 22, 2023 10:12 AM
To: 'Summer Village of South View' <svsouthview@outlook.com>; 'wendy wildwillowenterprises.com' <wendy@wildwillowenterprises.com>; 'Alberta Beach Village Office' <aboffice@albertabeach.com>; 'Castle Island' <svcastle@telus.net>; 'Nakamun Park' <cao@svnakamun.com>; 'office@sunsetpoint.ca'; 'office@svyellowstone.ca'; 'Rosshaven' <cao@rosshaven.ca>; 'Summer Village Office' <administration@wildwillowenterprises.com>; 'Val Quentin' <marlenehwalsh@gmail.com>
Cc: Mayor Len Kwasny <lkwasny@onoway.ca>; Deputy Mayor Lisa Johnson <ljohnson@onoway.ca>; Councillor Bridgitte Coninx <bconinx@onoway.ca>; Councillor Robin Murray <rmurray@onoway.ca>; Sheila Pockett <spockett@onoway.ca>; 'Jennifer Thompson' <cao@onoway.ca>; 'Trista Court' <tcourt@lsac.ca>; david.ives@firerescueinternational.net; 'debbie@onoway.ca'
Subject: Joint Fire Dispatch Protocol

Good morning ORFS Members,

Please see the attached letter indicating minor changes to the Joint Fire Dispatch Protocol for Area Highways.

Regards,

ONOWAY
HUB OF THE HIGHWAYS

www.onoway.ca

Follow

Gino Damo
 Director of Corporate & Community Services

780-967-5338
gino@onoway.ca

Town Office: 4812-51 Street
 Mail: Box 540 Onoway, AB T0E-1V0



JOINT MEDIA RELEASE: REGIONAL LEADERS REVIEW DUAL CALL-OUT FIRE SERVICES MODEL MLA Getson applauds strengthened collaboration between Lac Ste. Anne County Fire Services and Onoway Regional Fire Services.

Sangudo, Alberta, Monday, July 6, 2020 – Lac Ste. Anne County recently met with adjacent municipal officials to review the integrated fire services model that exists between Lac Ste. Anne County Fire Services and Onoway Regional Fire Services operated by Northwest Fire Rescue. This unique model leverages the infrastructure and capacity of these public and private-sector contingents to provide comprehensive, collaborative and timely fire services to the greater Lac Ste. Anne region.

Lac Ste. Anne-Parkland MLA Shane Getson was in attendance for the review, and expressed interest in sharing the ongoing successes of the County's hybrid support model with other regions in the province. He suggested that the model that could fill the gap in areas where industry has the ability to augment services and support.

"We're lucky in our area to have a hybrid model of service and coverage when it comes to fire fighting and rescue services," stated MLA Getson. "I was pleased to be part of a coordination meeting recently to review the coverage and interface between the two groups, and the representatives from the communities they serve."

"After a little over a year with a new dispatch and coverage procedure I was also pleased to see now that there is enough information to perform a lessons learned review, and to tweak the system as required to continue to improve on efficiencies, and to maintain or improve services because of it."

During the review, MLA Getson commended the municipal leaders on their progress, stating: **"we need you, and our community is better off because of the work that you are performing and the cooperation you are showing to develop this innovative model."**

The dual call-out agreement between Lac Ste. Anne County Fire Services and Northwest Fire Rescue (the Town of Onoway's private-sector contractor) is a derivative of a standard mutual aid model. Under this agreement, both departments are simultaneously notified when a critical event occurs; resources are then coordinated based upon the crews and apparatus closest to the scene. By contrast, under a standard mutual aid agreement, the decision to engage outside resources would be the purview of the host municipality's fire department.

Collective Approval of Collaborative Model

"Intermunicipal collaboration can be tricky at the best of times," shared Lac Ste. Anne County Reeve Joe Blakeman. "We have had challenges and rough patches along the way. However, thanks to the perseverance, cooperation and respect of all involved, we've created a viable, resourceful fire services model that distributes resources in ways that meet the demands of a wider segment of the Lac Ste. Anne County region — both today and years into the future."

Judy Tracy, Mayor of the Town of Onoway, expressed pride in the continued collaborative work of Onoway Regional Fire and Lac Ste. Anne County Fire Services. "The highways in the region have become safer to travel since the establishment of a dual call out system," shared Mayor Tracy. "The Fire Chiefs from both departments have overcome much in order to establish a cohesive working environment for all highways calls. While the system may still need some tweaking, it is working and that is good news for all who travel on the highways."

Other municipal leaders present at the review echoed the sentiments of Reeve Blakeman and Mayor Tracy. Bernie Poulin, Mayor of Silver Sands, applauded the County's approval on dual call-outs on the region's highways. "Our residents now have superior response times helping ensure their future quality of life," he stated.

"Alberta Beach is very proud to be working in collaboration with our municipal neighbours on this very important issue," added Alberta Beach Mayor Jim Benedict. "The dual call out system has improved response times, saving lives and delivering cost-sharing efficiencies. We would like to Thank the County for having faith in our fire service, and taking the huge step of entering into this dual call-out agreement."

The County looks forward to building upon the successes of this unified framework, and continuing to strengthen the collaborative potential between Lac Ste. Anne County Fire Services and Onoway Regional Fire Rescue with the shared goal of servicing and safeguarding the community at large.

— 30 —

Media Contact:
Joe Blakeman | Reeve
Lac Ste. Anne County

TEL 780.918.1916
jblakeman@LSAC.ca

71

7d.

svsouthview@outlook.com



From: david.ives@firerescueinternational.net
Sent: January 6, 2024 12:41 PM
To: lee.lindstrom@firerescueinternational.net; Shari.ives@firerescueinternational.net;
 shawn.stpeter@firerescueinternational.net;
 admin@firerescueinternational.net; info@firerescueinternational.net
Cc: 'Karen Clark'; cao@svnakamun.com; marge.hanssen@svnakamun.com;
 wendy@wildwillowenterprises.com; administration@wildwillowenterprises.com;
 wendy@wildwillowenterprises.com;
 svsouthview@outlook.com;
Subject: REMINDER OF SILVER SANDS AND SOUTHVIEV SPECIAL DISPATCH PROTOCOLS
Attachments: Reminder of Nakamun Park Specail Dispatch Procedure.pdf; Reminder of Silver Sands and Southview
 Specail Dispatch Procedure.pdf


FRI Leadership,

Because we are not in the position to set up or request our own Automatic Aid Agreements, please review the attached reminders of our automatic request and dispatch protocols relating to our furthest out locations Silver Sands, Southview, & Nakamun Park. Please also be advised, that this year we will be in a position to add a satellite station in the southwest or northeast corner of our call area this year and a second satellite roughly two years after. The challenge is now to find a municipal community to partner with.



DAVE IVES
 Fire Chief

-  1 780 777 4688
-  david.ives@firerescueinternational.net
-  www.firerescueinternational.net

 4935 50 Ave, Alberta Beach, Alberta T0E 1A0

72



FIRE RESCUE INTERNATIONAL (DIVISION 7801)

DATE: JANUARY 6, 2024

TO: ALL FRI LEADERSHIP

RE: REMINDER OF SPECIAL DISPATCH PROTOCOLS FOR SILVER SANDS AND SOUTHVIEW

Please be reminded that due to the fact that Silversands and South View are at the far-end of our South Lakes Response District, they have special dispatch and alarm assignment protocols. Specifically: Whenever there is a confirmed fire or rescue call of Delta priority or higher, the Officer on Duty must automatically request the most appropriate unit out of Lac Ste Anne County's Station Five (Darwell) at the same time as assigning other FRI units. If there is a confirmed fire or rescue call that is echo priority the Officer on Duty shall also request the most appropriate unit from Parkland County Fire Service's Wabamun station. However, please note: Parkland does NOT have a mutual aid with Onoway or FRI. Therefore, a response may not occur. The above automatic request protocol has been in effect for 8-years. It is the position of FRI that the best and fastest aid should never be delayed to an important callout. It is also FRI policy to order ample resources without waiting, then stand down what is not needed as the situation improves.

Our full list of 1st alarm responses can be found in the binders in the cab of each front-line pumper. One example with fire halls laid out by distance is:

Structure Fire – Residential:

1st Alarm: 2 Pumps, 1 rescue, 4 tenders

2nd Alarm: 1 pump, 1 rescue, 4 tenders

Fire Stations by Distance:

- LSACFS #5 (Darwell)
- FRI Alberta Beach
- PCFS West Central (Wabamun)
- LSACFS #7 (Cherhill)
- FRI Onoway
- LSACFS East End
- LSACFS #4 (Sangudo)
- LSACFS #3 (Rich Valley)

*When possible, only request one-unit per assisting station so as we get fully-staffed units and do not fully deplete the assisting station's capacity

Regards,

FC David Ives

CC: SV Silver Sands, SV Southview, PECC

**www.firerescueinternational.net 855-710-3473 info@firerescueinternational.net
4935-50th Ave P.O. Box 278 Alberta Beach, Alberta T0E-0A0**

73

78.

svsouthview@outlook.com

From: Summer Village Office <administration@wildwillowenterprises.com>
Sent: December 20, 2023 1:12 PM
To: Summer Village of South View
Subject: Fw: Offer of Home Support in the SV of South View
Attachments: Agreement - Home Support in SV of South View 2024 (unsigned).docx

Forwarding for South View.

Heather Luhtala,
Assistant CAO/Administration
Summer Village of Silver Sands - www.summervillageofsilversands.com
Email: administration@wildwillowenterprises.com
Phone: 587-873-5765 Fax: 780-967-0431

NOTE: NEW CONTACT INFORMATION FOR THE SUMMER VILLAGE OF SOUTH VIEW

Summer Village of South View - www.summervillageofsouthview.com
NEW - email: svsouthview@outlook.com
NEW - phone: 780-967-0271
NEW - Assistant CAO/Administration Contact - Angela Duncan

From: Donna Kerr <dkerr@lsac.ca>
Sent: Wednesday, December 20, 2023 11:22 AM
To: Summer Village Office <administration@wildwillowenterprises.com>
Subject: Offer of Home Support in the SV of South View

Good Morning!

Lac Ste. Anne County is please to once again offer your municipality the option to provide our Home Support Program to your residents. Attached please find the Home Support agreement for the January 1 – December 31, 2024 period.

Should the Summer Village wish to offer this program, please print two copies of the attached and have the Mayor sign both. Please then return both originals by mail to my attention. I will then have Reeve Blakeman sign both documents and return one to you for your records.

Any questions, please let me know.

Donna Kerr

Community Services Manager, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in strict confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

74

MEMORANDUM OF AGREEMENT made this _____ day of _____, A.D., 202__

BETWEEN:

LAC STE. ANNE COUNTY
BOX 219, SANGUDO, ALBERTA, T0E 2A0
(hereinafter referred to as the "County")

OF THE FIRST PART

AND:

SUMMER VILLAGE OF SOUTH VIEW
BOX 8, ALBERTA BEACH, ALBERTA, T0E 0A0
(hereinafter referred to the "Summer Village")

OF THE SECOND PART

WHEREAS the County provides internal Family & Community Support Services (FCSS) programming for the benefits of its residents;

AND WHEREAS the Summer Village wishes to provide an opportunity for similar programming for the benefits of its residents;

AND WHEREAS the Summer Village wishes to enter into agreement with the County to allow residents of the Summer Village to access the Home Support Program being offered by the County.

NOW THEREFORE the parties to this Agreement, in consideration of the promises, mutual terms, covenants and conditions to be observed and performed by each party, agree as follows:

1. Both Parties recognize that the authority for the management and control of the Home Support Program lies with the County.
2. The term of this agreement is for twelve (12) months, commencing on the 1st day of January, 2024, and ending on the 31st day of December, 2024. By mutual agreement, the agreement may be renewed thereafter.
3. The Summer Village shall provide funding to the County to support any subsidies, program expenses, and administration costs for Home Support programming provided to Summer Village residents at the following rates:
 - a) Home Support Program – subsidized amount plus 30% per client hour for expenses and administration costs
 - a. Subsidy will be calculated on a sliding scale, based on household income whereby clients making:
 - i. up to \$25,000 will receive a subsidy of \$15.00 per hour, which equates to a \$15.00 per hour subsidy cost plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Summer Village of \$24.00 per client hour;

75

Memorandum of Agreement between Lac Ste. Anne County and Summer Village of South View - Home Support Program

- ii. Over \$25,000 and up to \$48,000, will receive a subsidy of \$5.00 per hour, which equates to a \$5.00 per hour subsidy plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Summer Village of \$14.00 per client hour; and
 - iii. Over \$48,000 will not be subsidized, which equates to zero subsidy cost plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Summer Village of \$9.00 per client hour.
4. The Parties recognize that the program will be delivered in a “first come first served” format, with priority given to clients physically unable to perform light housekeeping duties themselves, and as the funding limitations or program capacity allows.
 5. The Parties recognize that the County will track and invoice the Summer Village quarterly for any subsidies provided to Summer Village residents, as well as any applicable administration costs.
 6. The County will advise the Summer Village should requests from Summer Village residents exceed the funding limitations set by the Summer Village, and Summer Village residents be declined any programming (this does not include those placed on the wait list due to program capacity limitations).
 7. Upon request, the County will provide an annual statistical report to the Summer Village, to assist with program budgeting for the upcoming year.
 8. The Parties to this Agreement shall indemnify and hold harmless each other, their employees, and agents from any, and all claims, actions, and costs whatsoever that may arise directly or indirectly out of any act or omission of the Parties, their employees, or agents in the performance of this Agreement. Such indemnification shall survive termination of this Agreement.
 9. The Parties shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the other Party, its employees, or agents in the performance of this Agreement.
 10. This Agreement constitutes the entire agreement between the Parties. No other warranties or representations are given or implied.
 11. This Agreement will remain in force unless and until such time as:
 - a. A new Agreement is negotiated, or
 - b. The Agreement is terminated in writing, with 30 days prior notice. However, the notice period may be waived with the mutual consent of both Parties to this Agreement. Any changes to this Agreement must be mutually agreed upon and evidenced in writing.

IN WITNESS WHEREOF the Parties hereto have affixed their signatures below on the day and year first above written.

Witness

Joe Blakeman, Reeve, Lac Ste. Anne County

Witness

Sandi Benford, Mayor, Summer Village of South View



Home Support Program

A helping hand for our area seniors

Helping Seniors Remain Independent at Home

The County's **Home Support** Program is a light housekeeping service which has expanded into other local communities.

Some municipalities with Lac Ste. Anne County's borders have partnered with the County to offer this program to their residents. Contact the County to see if the program is offered in your community.


Services are tailored to client needs through the provision of our professional staff who can offer light housekeeping duties such as dishes, laundry, vacuuming and much more. FCSS will facilitate the matching of a **Home Support** Worker with senior clients residing in Lac Ste. Anne County, and will provide funding to make these **home support** services available at a subsidized rate.

If you're a County senior or know of someone who is, that would appreciate assistance with light housekeeping, please apply today! For more information about this great, community-focused program, contact the Community Services department at **780.785.3411** (toll-free **1.866.880.5722**) or email **tmonteith (@) LSAC.ca**.

[APPLY TODAY](#)

NO PERSONAL CARE SERVICES x
The **Home** Care program does not offer clients personal care of any kind, such as but not limited to bathing, cooking, shopping, or transporting.

Home Support Program Documents

 **FCSS Home Support Application**

County Seeks Workers for Home Support Program

If you're a County senior or know of someone who is, that would appreciate assistance with light housekeeping, please apply today! For more information about this great, community-focused program, contact the Community Services Department at 780.785.3411 (toll-free 1.866.880.5722) or email tmonteith (@) LSAC.ca.

This popular program is at capacity but continues to grow. As such, additional workers are now required to assist Community services in its **support** of local seniors. Hours will be determined based on client needs which we anticipate will increase as our program continues to expand.

77

Summer Village of South View

Report to Council

Meeting: January 16, 2024 - Regular Council Meeting
Originated By: Tony Sonnleitner, Development Officer, Summer Village of South View

Dear Council:
Congratulations on your election (re-election Sandi).

A good portion of the report below was destined for the September 16, 2023 regular meeting, where such did not occur. I retain that information here for your review.

Development Permits:

23DP02-32 Plan 6656 MC, Block 3, Lot 5 : 102 Lakeview Avenue (the "Lands")
CONSTRUCTION OF AN ACCESSORY BUILDING (17.8 SQ. M.)

23DP03-32 Plan 6524 KS, Block 6, Lot 3A : 70 Lakeview Avenue (the "Lands")
CONSTRUCTION OF A SINGLE DETACHED DWELLING (143.7 SQ. M.), INSTALLATION OF A WATER SUPPLY AND SEPTIC SYSTEM (HOLDING TANK).

23DP04-32 Plan 6524 KS, Block 6, Lot 3A : 70 Lakeview Avenue (the "Lands")
CONSTRUCTION OF A DETACHED GARAGE C/W SUITE (42.1 SQ. M.).

NOTE: It should be noted that Development Permits 23DP01-32, 23DP03-32 and 23DP04-32, development upon both 66 and 70 Lakeview Avenue, have created a liability on the Summer Village of South View in terms of addressing drainage concerns, which have been long standing, but have been exacerbated by these developments.

78

Enforcement:

**22STOP01-32
(the "Lands")**

Plan 4187 KS, Block 1, Lot 2 : 14 Hillside Street

REQUIRED REMOVAL / DEMOLITION OF DWELLING, REMOVE GARBAGE, AND ADDRESS GRASS AND WEEDS.

Action: Required action by 14 days from July 20, 2022.

September 20, 2023 – A work in progress with heirs and successors.

January 16, 2024 – to my knowledge the situation has not changed.

**23STOP01-32
(the "Lands")**

Plan 4187 KS, Block 1, Lot 1 : 10 Hillside Street

Action: Required action by 14 days from June 23, 2023.

September 20, 2023 – Remediated.

**23STOP04-32
(the "Lands")**

Plan 4187 KS, Block 1, Lot 7 : 34 Hillside Street

CONTRAVENTION ORDER TO ADDRESS TALL GRASS & WEEDS AND ACCESSORY BUILDING NOT COMPLETED.

Action: Required action by 14 days from June 28, 2023.

September 20, 2023 – Next steps sought from Council – Recommended to be sent to Legal Counsel.

January 16, 2024 – The recommendation of the Development Officer remains the same.

Additional Enforcement Action:

Plan 6656 MC, Block 3, Lot 5 : 102 Lakeview Avenue (the "Lands")

Letter both sent, and posted upon the front door on July 11, 2023, indicating that an Accessory Building has been constructed without benefit of Development Authority approval.

August 20, 2023 – Development Permit issued (23DP02-32).

Plan 6524 KS, Block 4, Lot 7 : 119 Lakeview Avenue (the "Lands")

Letter both sent, and posted upon the front door on July 11, 2023, indicating that a Swimming Pool has been erected without benefit of Development Authority approval. Such approval would require the erection of a 6-foot tall fence with locking gate.

September 16, 2023 - Infraction remains.

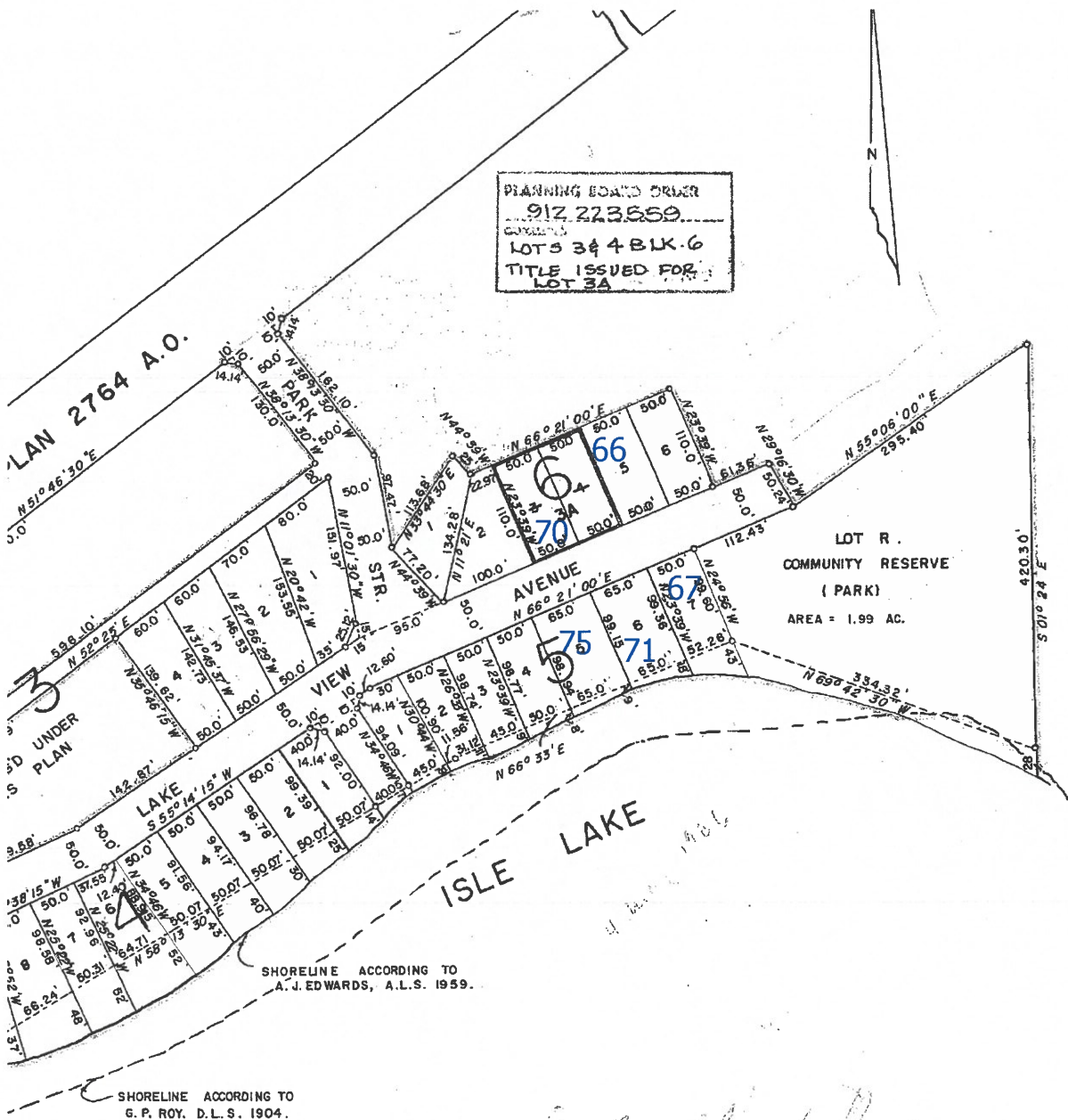
January 16, 2024 – As the pool is no longer in use at this time, the property complies with the Standata. The site will be reviewed early in the summer for re-occurrence.

Regards,

Tony Sonnleitner, Development Officer



Plan 6524 KS, Block 6, Lots 3A & 5 : 66 and 70 Lakeview Avenue



PLANNING BOARD ORDER
 912 223659
 CONVEYANCE
 LOTS 3 & 4 BLK 6
 TITLE ISSUED FOR
 LOT 3A

LOT R.
 COMMUNITY RESERVE
 (PARK)
 AREA = 1.99 AC.

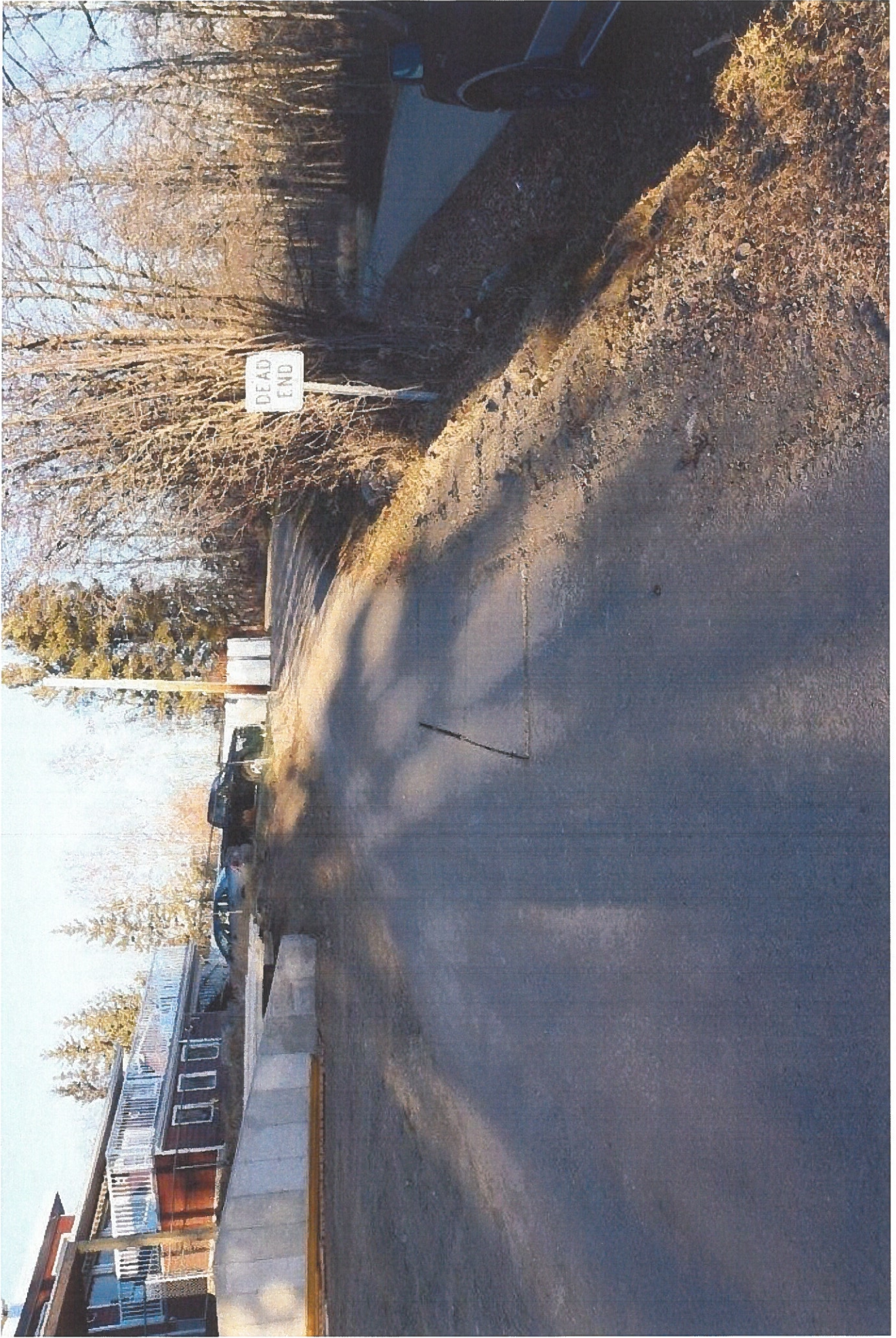
SHORELINE ACCORDING TO
 A. J. EDWARDS, A.L.S. 1959.

SHORELINE ACCORDING TO
 G. P. ROY, D.L.S. 1904.

Kevin Joseph Pende Nipe
 OWNERS SIGNATURE



66 & 70 Lakeview



42

66 870 Lakeview





ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

84

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at rivers.alberta.ca. To learn more about the impacts of drought on communities and the principles for sound water management, please visit alberta.ca/drought.

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email epa.drought@gov.ab.ca.

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz
Minister of Environment and Protected Areas

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable RJ Sigurdson
Minister of Agriculture and Irrigation

Stacey Smythe
Assistant Deputy Minister, Regulatory Assurance
Environment and Protected Areas



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113106

Dear Chief Elected Officials:

Since 2022, Municipal Affairs has been working with the Assessment Model Review Stakeholder Steering Committee consisting of industry representatives and municipal partners, such as Alberta Municipalities and Rural Municipalities of Alberta. The committee was tasked with designing an engagement process that will assist in updating the regulated property assessment models in a fair and transparent manner. I am now carefully considering the committee's proposed engagement plan.

As you are aware, in 2020, a number of tax incentives were put in place when Alberta's previous review of regulated property assessment was paused. A three-year property tax holiday on new wells and pipelines was introduced to promote new investment and economic activity in the energy sector. This tax holiday will end, as planned, after the 2024 municipal tax year. The Well Drilling Equipment Tax was also eliminated, and there are no plans to reinstate it.

Two assessment-based measures to support the viability of mature oil and gas assets were also implemented at that time: the continuation of the 35 per cent assessment reduction for shallow gas wells and pipelines (first introduced in 2019), and additional depreciation adjustments for lower-producing wells. These two measures were intended as a bridge to the implementation of new assessment models and will therefore be extended until the Assessment Model Review is completed and the regulated assessment models for wells are updated.

Thank you for continuing to work in partnership with the province. I look forward to sharing more information in early 2024 regarding further engagement on the Assessment Model Review.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta



11e.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113125

December 15, 2023

Dear Chief Elected Officials:

The Alberta government recognizes local infrastructure is critical to Albertans and to supporting the province's economy, and we are committed to providing predictable, long-term infrastructure funding for all communities. As part of this commitment, I am pleased to announce the launch of the Local Government Fiscal Framework (LGFF) program, which will enable municipalities and Metis Settlements to build infrastructure and serve their communities more effectively.

With LGFF capital funding starting at \$722 million in 2024, the LGFF strikes a fair balance between predictable funding for communities and fiscal responsibility for government. To ensure no community experiences a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative (MSI) in 2023, top-up funding will be available for affected communities as part of the transition to the LGFF in 2024. In addition to the legislated LGFF capital funding, based on *Budget 2023* targets and subject to Budget 2024 approval, local governments will have access to \$60 million in LGFF operating funding.

LGFF capital funding in future years will reflect the percentage change in provincial revenues from three years prior. This means in 2025, Alberta communities will receive \$820 million, an increase of nearly 14 per cent, in accordance with growth in provincial revenues between 2021/22 and 2022/23.

For local governments other than Calgary and Edmonton, the LGFF includes a new allocation formula that is substantially different than the one used under the MSI. While the new allocation formula has a greater focus on communities with limited local assessment bases, the formula was chosen to balance the needs of all types of communities – small and large, rural and urban – over the long term. In keeping with our commitment for predictable funding, 2024 and 2025 LGFF capital allocations for all local governments are now available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding), to help you plan for the use of this funding. The website also includes a description of the new funding formula.

Last year, we heard through the online survey on the program design that local governments were highly satisfied with how the MSI has been administered. I am pleased to confirm the delivery of the new program will be largely similar to the MSI. While there are some changes to the LGFF capital component when compared to the MSI, we feel strongly these changes will improve the program for local governments and Alberta taxpayers alike. Additional information on the program design will be provided in an email to chief administrative officers, which they should receive shortly.

.../2

68

In addition, estimated 2024 LGFF operating allocations, subject to approval in Budget 2024, are available on the program website (www.alberta.ca/local-government-fiscal-framework-operating-funding). The allocations will not change from what local governments received in 2023. LGFF operating guidelines will be available in 2024.

I am grateful for your council's work and the work of Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council to help develop the LGFF program and allocation formula. I look forward to working with you to ensure your local infrastructure and operating needs continue to be supported as we grow and strengthen Alberta's economy.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, slightly slanted style.

Ric McIver
Minister

cc: Chief Administrative Officers

FW: Water presentation

Wildwillow Enterprises <angela@wildwillowenterprises.com>

Thu 12/7/2023 10:45 AM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>;
 tori wildwillowenterprises.com <tori@wildwillowenterprises.com>; Summer Village Office
 <administration@wildwillowenterprises.com>; West Cove Admin <swestcove@outlook.com>

📎 1 attachments (1 MB)

2023_11_Drought Management Alberta Environment Presentation.pdf;

Hello all,

At the ABmunis small communities committee yesterday we were discussing water policy, which is a particular point of interest for me. Anyways, we all know that we are having troubles with water levels in our area and our elected officials get a lot of feedback from residents about lake levels. Attached is a presentation from Alberta Environment that fairly clearly outlines the dire situation that Alberta is in. All things considered, we are fairing better than most.

Feel free to pass along to your Councils, if you feel it appropriate.

Have a great day,

Angela

From: Kris Samraj <Kris@abmunis.ca>
Sent: Wednesday, December 6, 2023 11:07 AM
To: Wildwillow Enterprises <angela@wildwillowenterprises.com>
Subject: RE: Water presentation

Hi Angela,

Here is the total presentation we heard last week. Alberta Environment didn't put any restrictions on use of the slides.

Kris.

Kris Samraj | Policy Analyst

D: 780.431.4531 | E: Kris@abmunis.ca
 300, 8616 51 Ave NW Edmonton, AB T6E 6E6
 Toll Free: 310-MUNI | 877-421-
 6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

Overview: Drought Risk and Management

One on One Stakeholder Meeting

ADM Stacey Smythe
Alberta Environment and Protected Areas
November 2023



Alberta

Agenda

1. Importance of Water in Alberta
2. Current Situation
3. Drought Risk
4. Drought Management

Importance of Water in Alberta

Water is essential for:



Municipal water supply

Drinking water supply and wastewater dilution



Agriculture

Farmers and ranchers, agri-business, feedlots



Industrial /Commercial business

Oil and gas, power plants, factories and plants, small businesses that use water, etc...



Aquatic environment

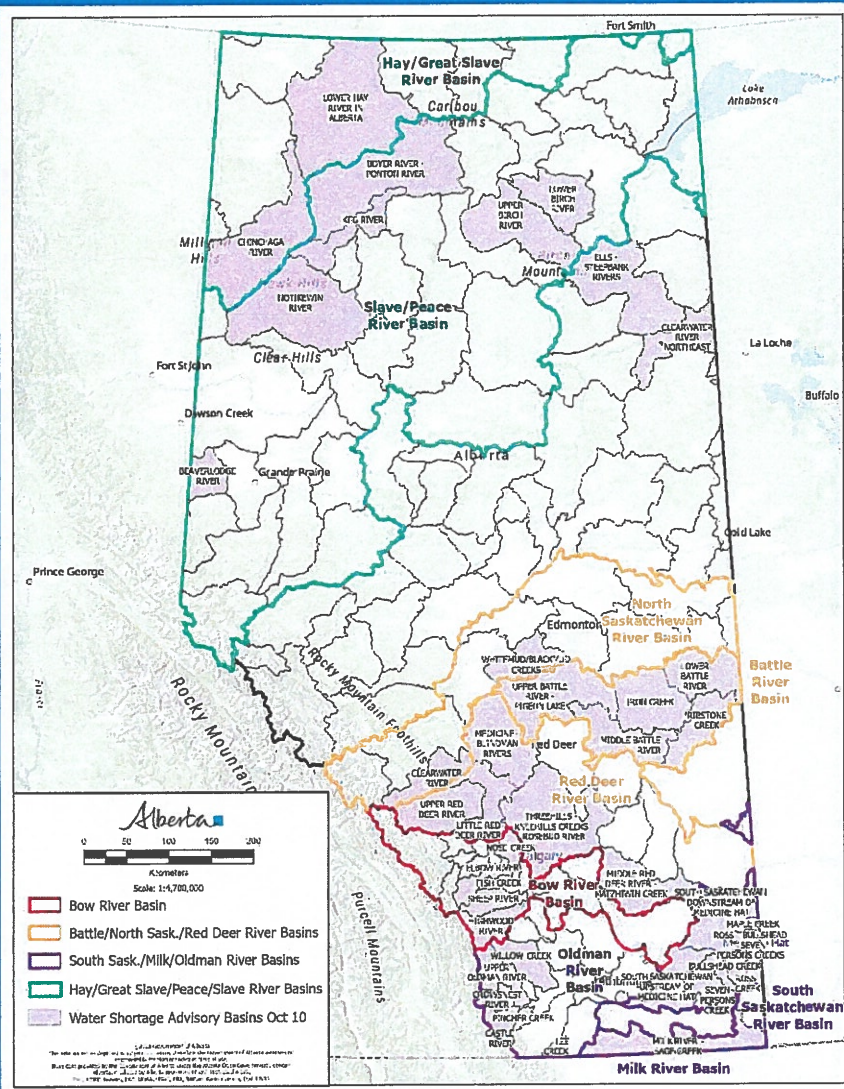
Fish and other aquatic life



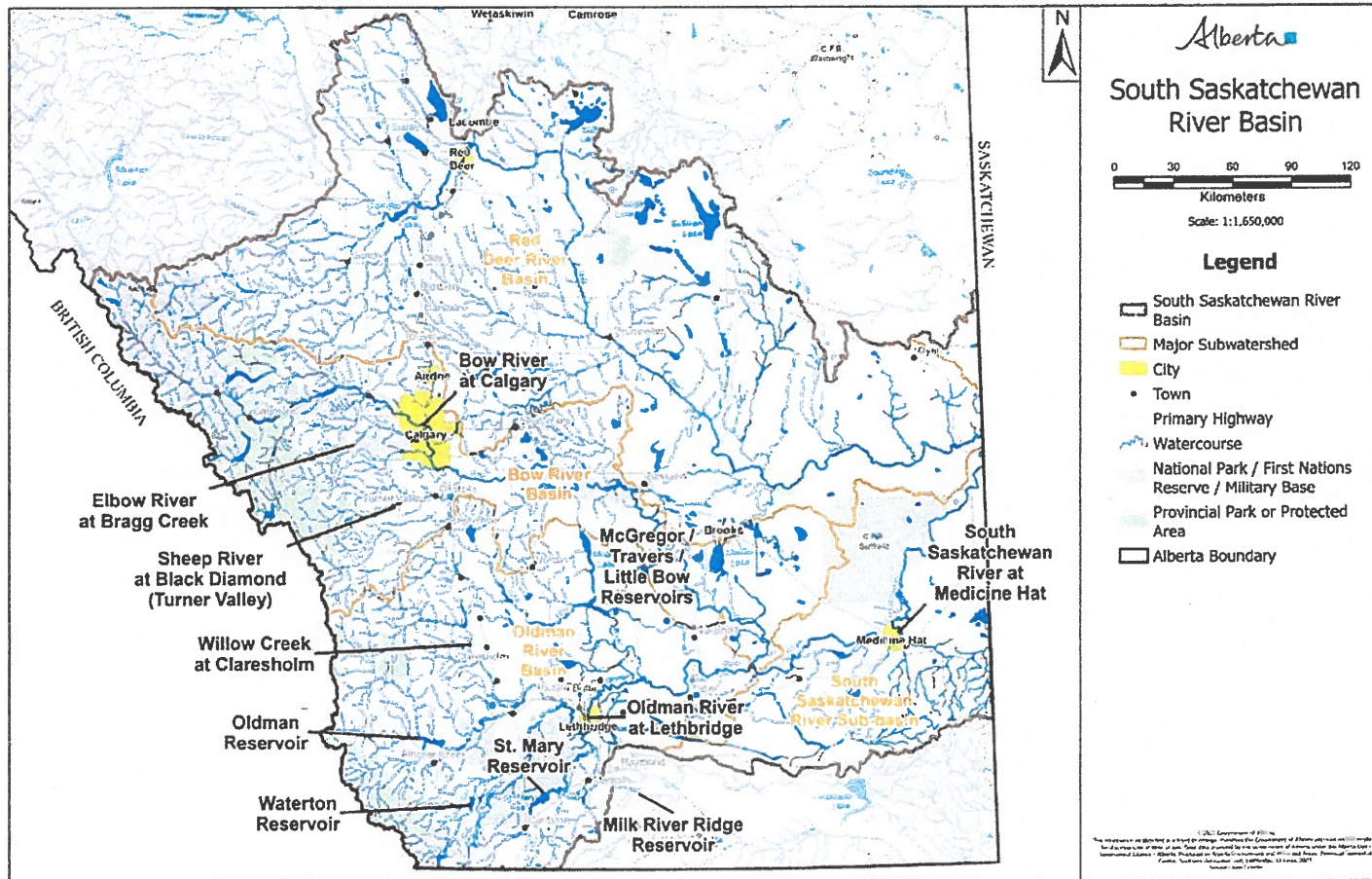
Meeting inter-provincial water apportionment obligations

Current Situation

- Basins in critical water shortage condition due to low rainfall and high temperatures (over the summer):
 - Milk River and Oldman River basins.
 - South Saskatchewan River basin.
 - Bow River basin.
 - Red Deer and North Saskatchewan River basins.
 - Tributaries to the Peace, Athabasca, and Hay Rivers.



South Saskatchewan River Basin



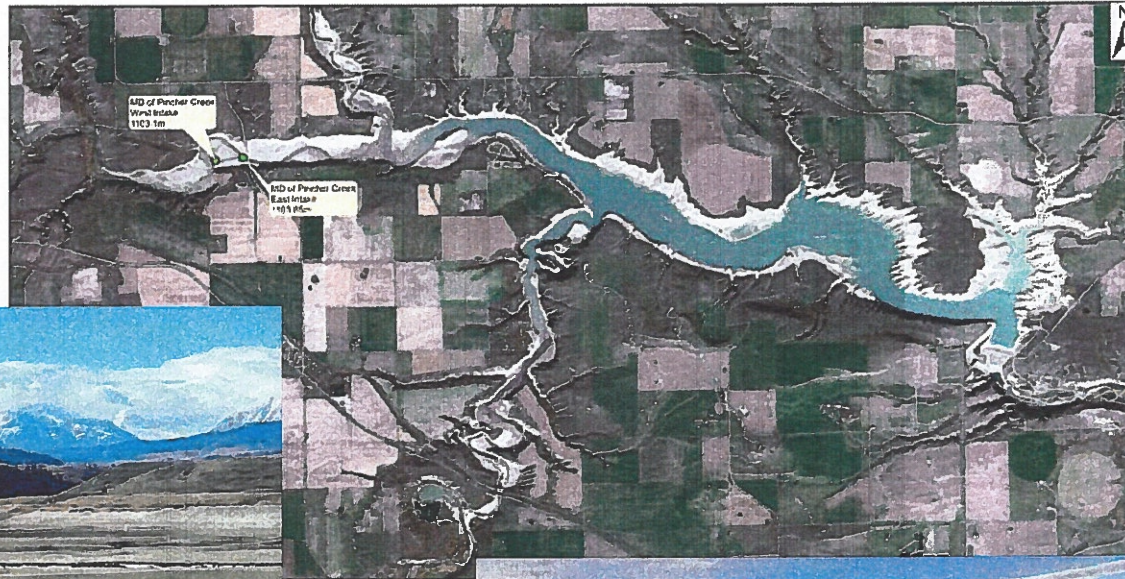
River Flows and Reservoirs: Current vs. Normal

As of November 14, 2023:

- Bow River at Calgary - lowest since 2000.
- Oldman River at Lethbridge - third lowest since 2000.
- South Saskatchewan River at Medicine Hat - second lowest since 2000.
- Water storage at Oldman Reservoir is at 26% and holding.
 - Normal at this time of year is 62-80%.
- Storage at St. Mary Reservoir is at 9.4% and holding.
 - Normal at this time of year is 41-70%.

Oldman Reservoir

Cowley drinking water intakes



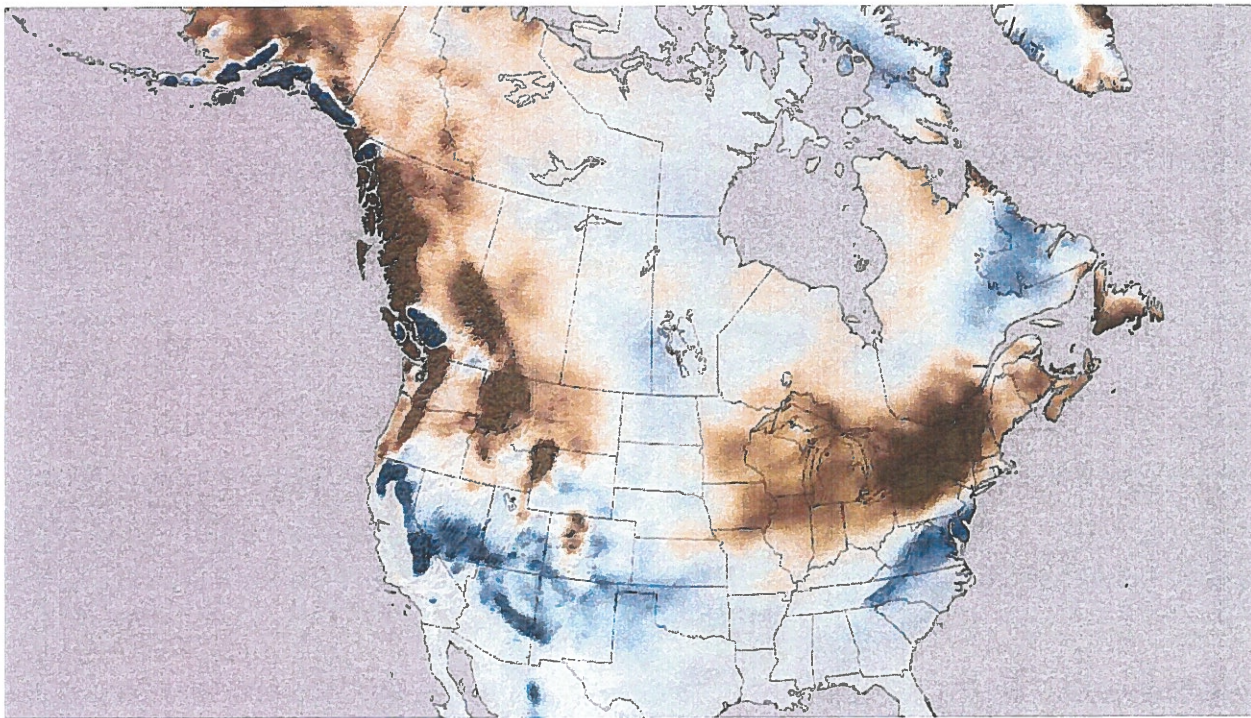
Boat launch at provincial recreation area



Drought Risk: Long Range Forecast

- Oct-Nov-Dec forecast for Alberta (from ECCC)
 - >70% chance of a strong El Nino winter (warm and dry)
 - 40-60% chance of above normal temperatures
 - Minimal precipitation and snowpack forecast* (*but hard to predict)
- Without significant precipitation, spring water levels are expected to be dire
 - “Insurance” from reservoirs used this year
- **Approach → Plan for extreme drought, hope for snow and rain**

Drought Risk: Predicted El Niño Effects

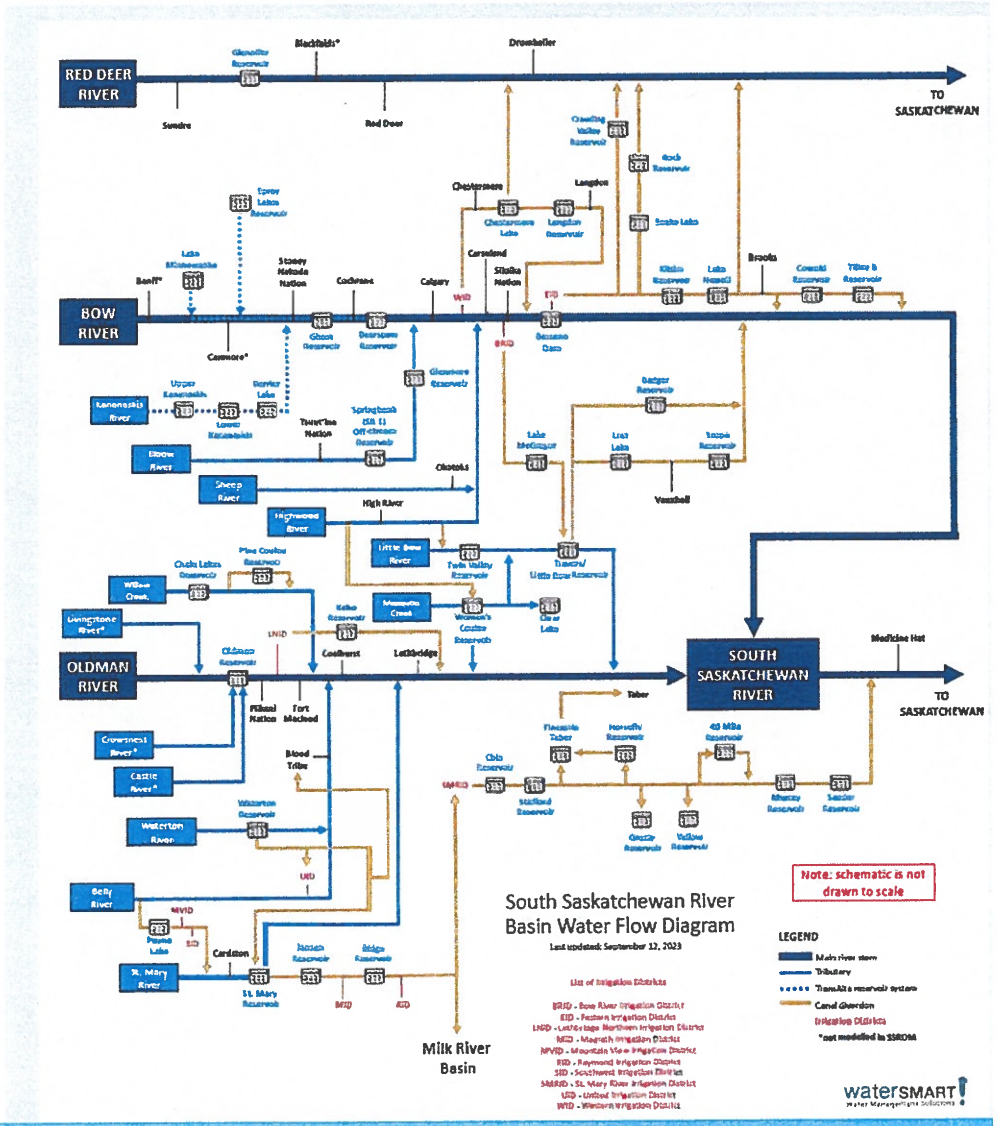


Snowfall during all stronger El Niño winters (January-March) compared to the 1991-2020 average. Blues indicate more snow than average; browns indicate less snow than average.

Drought Management is Complicated

- Network of interconnected rivers, water reservoirs and canals, intakes and outflows.
- Currently uses a priority system set by licence seniority (First in Time, First in Right).
- FITFIR will not effectively prioritize water based on need in a wide scale drought.
- Provincial agreement to send 50% of natural flow in the SSR to Saskatchewan

10

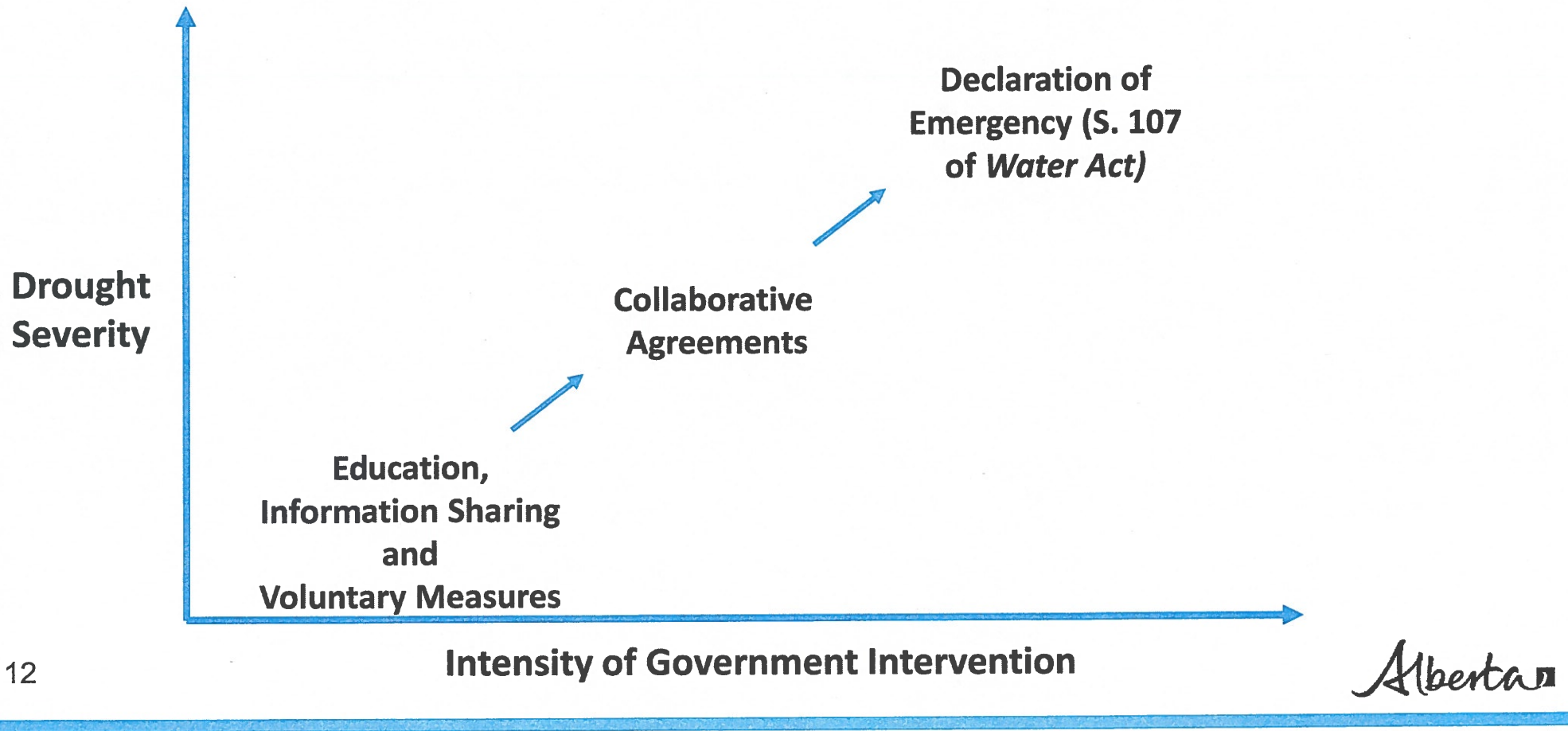


100

Impacts

- EPA is actively communicating with licence holders regarding the situation. Many are expressing concerns about the situation into Spring 2024.
- Some licence holders have been asked to stop taking water due to low river levels. EPA is working with these licence holders to find alternative water sources.
 - Examples: Glencoe neighbourhood near Calgary
Canadian Fertilizer near Medicine Hat
Willow Creek farmers and irrigators
- The situation is having **economic and community impacts.**

Drought Management Tools

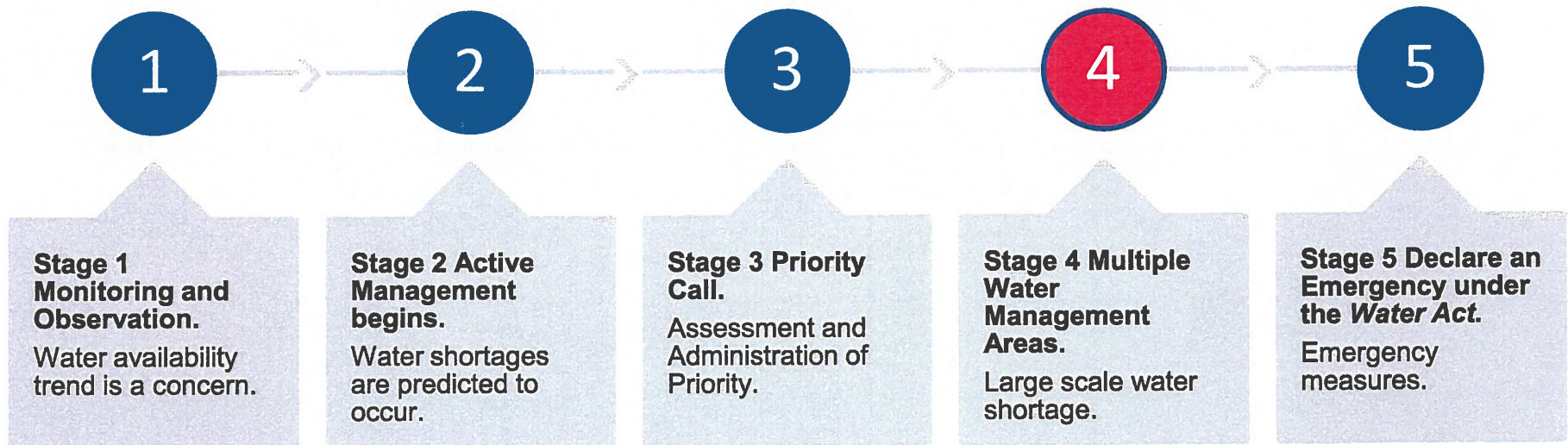


182

Drought – Key Elements and Timeline



Drought Management



GOA Drought Response Activities

Focused teams have been established to develop:

- Operational preparedness and advanced planning for 2024
- Assessing Alberta's apportionment commitments
- Developing process to enable regulatory drought tools
- Prioritizing monitoring needs to enhance predictive modeling
- Determining the impact that low flows in rivers combined with effluent discharges have on water quality
- Reviewing the provinces Instream Objectives and Water Conservation Objectives

How Can You Help?

- What are the opportunities to work through this together?
- What information, activities, plans do you have underway to manage drought?
- How can we leverage this information?

<https://www.alberta.ca/drought>

Questions/Advice?



Crowsnest River at Hwy 3

FW: Water presentation

Wildwillow Enterprises <angela@wildwillowenterprises.com>

Thu 12/7/2023 10:45 AM

To: wendy.wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>;
tori.wildwillowenterprises.com <tori@wildwillowenterprises.com>; Summer Village Office
<administration@wildwillowenterprises.com>; West Cove Admin <swestcove@outlook.com>

📎 1 attachments (1 MB)

2023_11_Drought Management Alberta Environment Presentation.pdf;

Hello all,

At the Abmunis small communities committee yesterday we were discussing water policy, which is a particular point of interest for me. Anyways, we all know that we are having troubles with water levels in our area and our elected officials get a lot of feedback from residents about lake levels. Attached is a presentation from Alberta Environment that fairly clearly outlines the dire situation that Alberta is in. All things considered, we are fairing better than most.

Feel free to pass along to your Councils, if you feel it appropriate.

Have a great day,

Angela

From: Kris Samraj <Kris@abmunis.ca>

Sent: Wednesday, December 6, 2023 11:07 AM

To: Wildwillow Enterprises <angela@wildwillowenterprises.com>

Subject: RE: Water presentation

Hi Angela,

Here is the total presentation we heard last week. Alberta Environment didn't put any restrictions on use of the slides.

Kris.

Kris Samraj | Policy Analyst

D: 780.431.4531 | E: Kris@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6

Toll Free: 310-MUN | 877-421-6644
www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

801



Lac Ste. Anne
Foundation

11e.

December 4, 2023

Summer Village of South View
Box 8
Alberta Beach AB T0E 0A0

Attention: Wendy Wildman, Chief Administrative Officer

RE: 2024 Municipal Requisition

Dear Wendy;

Please accept this letter as formal communication regarding the approved 2024 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July.

Your total requisition amount is **\$5,023.78** based on the 2024 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2024.

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,

Dena Krysik
Chief Administrative Officer

Last year's requisition was \$4,287.27.

109

**ADMINISTRATION
OFFICE**
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-3100
Fax: 780-786-4810

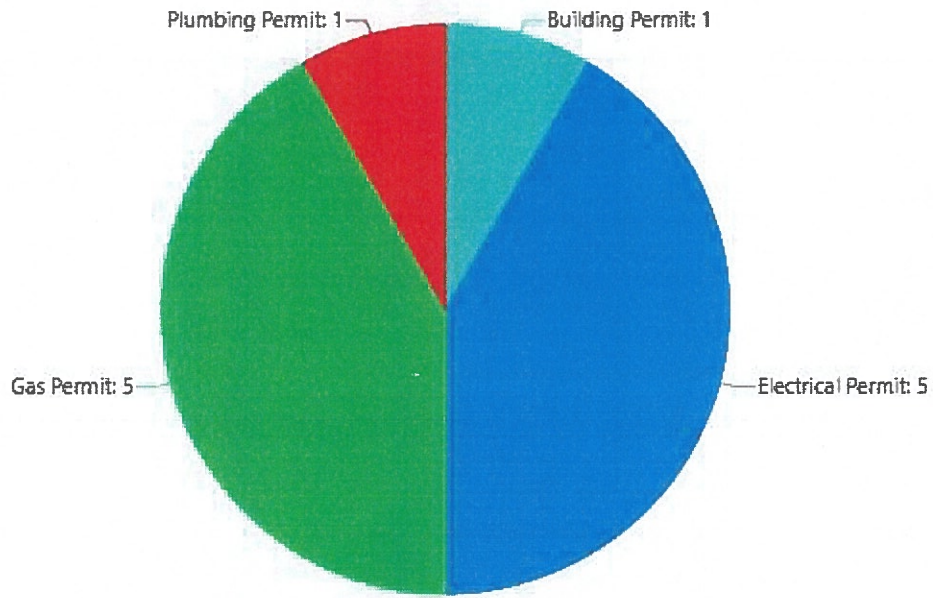
**PLEASANT VIEW
LODGE**
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-2393
Fax: 780-786-4810

**SPRUCEVIEW
LODGE & HEIGHTS**
12 Sunset Boulevard
Whitecourt, AB T7S 1S9
Phone: 780-778-5530
Fax: 780-778-5215

**CHATEAU LAC STE.
ANNE**
5129-49 Ave
Onoway, AB T0E 1V0
Phone: 780-967-0475
Fax: 780-967-0470

**SUPPORTIVE HOUSING
SERVICES**
4503-52 Ave
Whitecourt, AB T7S 1M4
Phone: 780-778-3623
Fax: 780-786-4810

Summer Village of South View – 2023 Issued Safety Codes Permits



Building Permit - 8.3% Electrical Permit - 41.7% Gas Permit - 41.7%
Plumbing Permit - 8.3%

llg.

svsouthview@outlook.com

From: david.ives@firerescueinternational.net
Sent: January 9, 2024 8:43 PM
To: david.ives@firerescueinternational.net
Subject: FRI & AHS Co-Reponses
Attachments: Fire Rescue International & Alberta Health Services Stats 2023.pptx

Good Evening Member Communities,

Please see attached our AHS medical co-response for the fist ½ of 2023. Please feel free to share the stats with your residents. Currently, we are working on a small report to explain exactly what “Enriched Medical Co Response” means. After that, we hope to gain some ground in our reporting and get you the year-end numbers

lll



FIRE RESCUE INTERNATIONAL & ALBERTA HEALTH SERVICES AMBULANCE STATISTICS



FIRST HALF OF 2023
JANUARY 1ST-JUNE 30TH



OUR ROLE



- Fire Rescue International is a useful tool for AHS before they arrive on scene as they provide basic life support to patients
- Most of FRI firefighters are Licenced Pre-Hospital Care Practitioners Emergency Medical Responder (EMR) Level or Higher
- FRI has been part of the Medical First Response program since it rolled out in 2017 This program is run and operated through AHS-This program offers medically based programs and supports to fire departments all over Alberta. In the end this helps the end user
- We provide critical life-saving interventions as a bridge in care between time of the 911 call and the arrival of a better-equipped ambulance
- Once AHS arrives on scene FRI falls under their command. They are the higher trained agency
- FRI job is to make the service and transition from their care to AHS as seamless as possible

Note: This is a stock photo-not our incident-All photos used in this power point are stock photos

HOW DO OUR AGENCIES MAKE THINGS SEAMLESS FOR THE PATIENTS?

- FRI trains and has become familiar with local AHS crews and their equipment
- Over the years FRI has worked at having a good working relationship with AHS
- FRI asks AHS what they need while on scene
- FRI has automatic aid with AHS. This has been in place since Fire Rescue International went into service
- FRI attend over 1400 different call types ranging from lift assists to CPR to MVC's (Motor Vehicle Collisions)
- AHS supports FRI by attending structure fire calls to ensure our safety as well as anyone else affected by the call

FACT

- Often the fire department is there ahead of AHS due to many different reasons. This is no fault to the paramedics out there doing their best! One main issue is lack of resources in our health system. For instance: If there's a call at 10:15 am and another one at 10:30am, the ambulance in our area is likely tied up at the hospital with the first patient. There will be a delay for the ambulance in this case.
- Luckily we have an ambulance bay in Alberta Beach where they bring in another ambulance once they get a call. There can be a bit of a lag time in between those times. Best efforts are made and ambulances are called from other areas to fill in those gaps where they can.
- Having the FD there helps a lot as we can do some life saving interventions if needed as well as vitals etc.



6 MONTH STATS 2023 JANUARY 1ST-JUNE 30TH

Average time Fire Rescue International is alone with the Patient Before AHS Arrives: 9.7mins

Longest times FRI has been on scene with a patient without AHS:

- Call #65 April 12 2023 25 mins Hemorrhage
- Call #134 June 20 2023 24 mins Overdose
- Call #123 June 7 2023 22 mins Motor Vehicle Collision
- Call #3 January 3 2023 20 mins Breathing Problems



Hemorrhage

Case Study

Call #65 April 12 2023 0102(1:02am)

Patient had extreme pain in his abdomen and had been spitting up pink. Patient also had blood in his urine. Crews took vitals and full SAMPLE History, then contacted Alberta Health Services (AHS) on the radio for updates on this patient. The radio updates were important as AHS had an idea of what to expect when coming on scene.

Crews kept patient calm and treated for shock while keeping the patient as comfortable as possible as the patient was in a great deal of pain. Crews monitored patient and took vitals every 5 minutes while waiting for AHS to arrive. This was a 25 minute wait so keeping the patient comfortable was important.

A fresh set of vitals was taken just before AHS arrived and a patch over was performed once paramedics arrived on scene.

DRUG OVER DOSE CASE STUDY

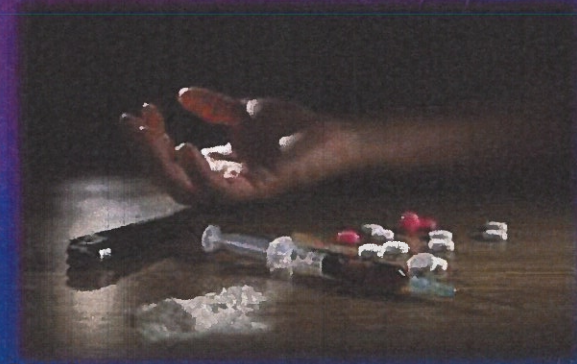
Call #134 June 20 2023 1911 (7:11pm)

This call originally came in as: Unconscious Fainting (Near)

- The patient had overdosed on Fentanyl
- RCMP were already on scene
- Naloxone was given (nasal spray by RCMP)
- AHS advised they were approx. 20 mins out
- Fire Dept. Arrives on scene
- PT is starting to come around but not responding to first responders
- SP02 (Oxygen Saturation in blood) was at 64% (normal is between 96% & 99%)

Note: 64% SP02 is not sustainable-anything below 70% is life threatening

- FD applied oxygen via non-rebreather
- SP02 improved to 92%
- AHS arrives on scene
- Patient is loaded into ambulance
- All emergency units off scene

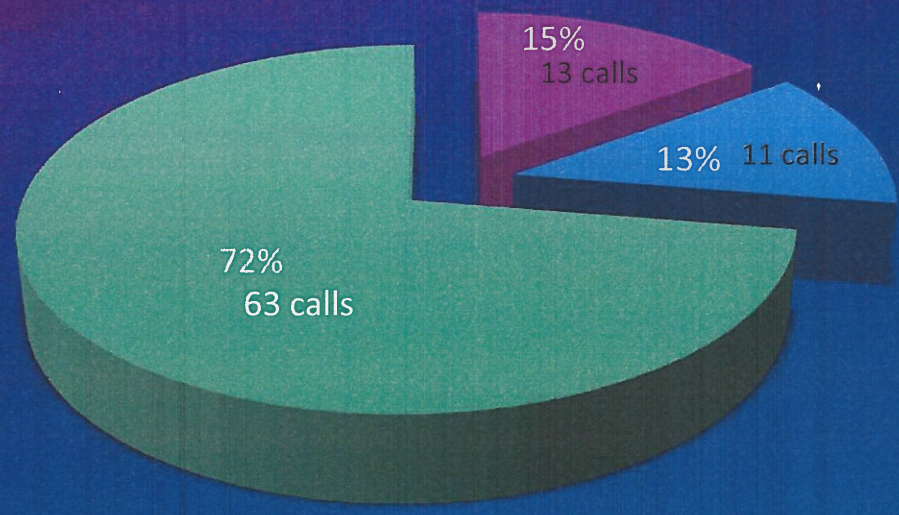


Between RCMP & Fire Rescue International, this patient had a better outcome with critical life saving interventions
Having emergency services on scene quickly saves lives
AHS does their best but can be stretched at times-this was a 24 minute wait from the time the FD arrived on scene
The Fire Department helps to augment the existing EMS system with fast response and basic life support

This is a Stock Photo only (istock photos)

FIRE RESCUE INTERNATIONAL ATTENDED 87 MEDICAL CALLS WITH ALBERTA HEALTH SERVICES THE FIRST 6 MONTHS OF 2023

Calls Attended with AHS



■ AHS First on scene ■ Same Time Arrival ■ ORFS First

THANK YOU FOR YOUR ATTENTION

- Together with AHS, FRI continues to provide better outcomes for patients
- Minutes and seconds count when having an emergency
- Early intervention is key

