



**Meeting Minutes**  
**June 5, 2017**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, June 5, 2017 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County Emergency Services District No. 4 Meeting to Order at 7:02 P.M. and established a quorum. All Commissioners were in attendance. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens were present to speak.
3. Approval of the minutes from the May 10, 2017. Commissioner Mohn made a motion to approve the minutes. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed agenda items 5.a and 5.b with the Board.
  - a. Presentation of the Run Report by the Service Provider.
  - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for May 2017.
  - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Taylor made a motion to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following;
  - a. The Commissioners discussed the proposed annexation bills pending in the Texas Legislature.
  - b. The Commissioners reviewed the material requested and provided to the City of San Antonio. Specifically, the ESD 4 Budgets and Inventory. LSVFD provided San Antonio with run reports, vehicle inventory and equipment, and fire fighter training records.

- c. The Board reviewed the proposed Professional Services Policy. Commissioner Taylor motioned to adopt the proposed Professional Services Policy. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
    - d. The Board reviewed the proposed Human Resources Policy.
6. Financial Report
  - a. The ESD 4 Board reviewed proposed ESD 4 Fiscal Year 2018 Budget..
  - b. Commissioner Surratt presented the financial reports of the District.
  - c. The outstanding bills owed by ESD 4 were reviewed.
  - d. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to pay the bills after the Board reviewed the expenses. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled meeting for the ESD 4 will be on July 10, 2017.
8. Adjourn. With no further business before the Board, Commissioner Taylor made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:26 P.M.