

Step 1: Complete *trip form* information below and e-mail to greenlightservices@gmail.com or submit via fax for processing
Step 2: Wait for the e-Manifest Confirmation lead sheet to arrive via e-mail
Step 3: Driver must present the e-Manifest *lead sheet* confirmation to the agent at the Canadian border

- * Forms missing information not completed correctly or not readable may delay process
- * Please include *invoice documents* along with this trip form if available
- * Express Filing - \$15 additional fee

Make sure to make multiple copies of this trip form to fax/e-mail each time you need to cross into CANADA

A. Company/ Carrier Information

Company Name: _____

PARS CARRIER Code: _____ Shipping Control # (same as PARS Barcode #): _____

Contact Name: _____

Phone#: _____ Fax#: _____ *E-mail: _____

Expected CANADA PORT of Entry: _____

Estimated Crossing Date: ____ / ____ / ____ Estimated Crossing Time: _____ AM or PM Estimated # of crossings: _____ monthly or yearly?
MM DD YYYY

**PLACE PARS LABEL HERE OR YOU
MAY PROVIDE PARS/SCN# BELOW:**

B. Shipper Information – Company Name and address in the U.S. where goods will be picked up

Shipper Name: _____

Physical Street Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

C. Consignee Information – Destination in CANADA of goods being shipped Single Consignee? Multiple Consignees

Consignee Name: _____

Physical Street Address: _____

City: _____ State: _____ Zip Code: _____

D. Cargo Details –PLEASE INCLUDE ANY INVOICES ASSOCIATED WITH THIS SHIPMENT****

Cargo (Commodity) Description: _____

Does Shipment Contain Hazardous Materials? YES NO

Total Quantity: _____ Unit of Measure (Cases, Crates, Boxes, Pieces, Skids, Units, Each etc.): _____

Value (\$US/CAN): _____ Total Weight: _____ LBS Country of Origin: _____

E. Vehicle/Truck & Trailer Information

Truck Type: Tractor Pick-Up Van Box Truck Other _____ DOT # (if applicable): _____

Transponder ID#: _____ Truck License Plate #: _____ State/ Providence: _____

Truck VIN #/Serial # (please print): _____

Trailer Information (if applicable)

Trailer Type: Flat Bed Dry Freight Goose Neck Livestock Single Drop Other _____

Trailer License Plate #: _____ State/ Providence: _____