

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of June 16, 2014

CALL TO ORDER: The meeting was called to order by President Al Armstrong at 7 PM. Present were Trustees Al Armstrong, Jo Brooksher, Louise Carniglia, Maureen Elliott, Jeff St. Louis. Also present caretaker Robert Yeadon and Supervisor Merita Callaway.

QUORUM: A quorum of five board members was present when the meeting was called to order.

AGENDA APPROVAL: Carniglia moved to accept the Agenda as presented. The motion was seconded by Brooksher and passed 5/0.

MINUTES: St. Louis moved to accept the Minutes of May 20 16, 2014. Elliott seconded the motion. The motion passed 5/0.

PUBLIC COMMENTS: Trustee Brooksher provided a printout on green burials and spoke on potentially allowing a waiver of cemetery policies under certain circumstances.

Supervisor Callaway told the board that the both the Auditor's office and County Council are proposing to charge special districts for their services over a base amount of free service. Public study session will be held by county on these proposals.

CORRESPONDENCE:

1. UPUD rate increase proposal. No action taken
2. CSDA board election. No action taken
3. Hartford Insurance sent a refund of \$15 on the canceled worker comp policy
4. Robert Hawks CPA sent a resume and letter soliciting business for audit services. No action taken.

OLD BUSINESS:

1. License Agreement for a gate for the Mark Wilson property: Armstrong went to their home but no one was home so he has not provided the agreement to them. Elliott will provide Armstrong with the mailing address for the Wilsons.

2. Proposed wood fence: Fence height restriction of 7" makes a fence impractical. Elliott moved that the caretaker purchase an adequate number of Leland Cypress for the area and install a drip system to water them, cost not to exceed \$500. St. Louis seconded the motion and it passed 5/0

3. Revisions to letters to both Harding and Wooten were discussed and approved. Elliott moved that she retype the letters as revised and Yeadon will hand deliver the letter and Ordinance to Harding with Elliott mailing the letter and Ordinance to the Wootens. Carniglia seconded the motion and it passed 5/0.

4. Armstrong reported that he thought he gave the maps to Bob Mulvaney to put on a CD but Mulvaney says they were not given to him. Armstrong will contact the person who did the survey and obtain maps by next month.

5. The draft of the Board Policies was discussed. After discussion, some revisions were suggested by trustees. Elliott will retype the draft with the revisions and it will be brought back next month.

NEW BUSINESS:

1. Trustees all signed a new District Signature Authorization Form to be given to the Auditor's office.

FINANCIAL REPORTS:

1. Plot Sales: No plots were sold in May

2. Invoices: Elliott moved that invoices to pay SDRMA \$340 for one quarter of worker comp insurance; Foothill Portable Toilets \$45 for pumping; Robert Yeadon to be reimbursed \$182.14 for various purchases on behalf of the district be approved for payment. Carniglia seconded the motion and it passed 5/0.

3. YTD April 30, 2014 financial report from the County Auditor was presented.

CARETAKER REPORT: Yeadon has started work on the Baby Plot and will get a price for fixing the broken markers for Isaac Hitchcock and J. S. Stanley. He requested that he be provided with additional business cards.

TRUSTEE REPORTS: None

DATE OF NEXT MEETING: The date of the next board meeting will be Wednesday, July 16, 2014 at 7PM at the Historic Murphys School

ADJOURNMENT: Elliott moved that the meeting be adjourned. Carniglia seconded the motion. The motion passed 5/0 and the meeting was adjourned at 9 PM