

Minutes of the Regular Meeting

Joint Powers Board
Northwest Suburban Integration School District #6078

May 16, 2012

Call to Order

Vice Chair Tammie Epley called the regular meeting of the Joint Powers Board to order at 6:15 PM on Wednesday, May 16, 2012 at the Northwest Suburban Integration School District Office. Members present: Jane Bunting, Tammie Epley, Patti Pokorney, and Chris Riddle (Fridley alternate). Dan Hoverman attended as the Superintendent representative and Lori Grivna (Amundson Strategies) attended to present the legislative update. Absent: Kris Abrahamson, Marcia Lindblad, John Solomon, Jon Tynjala, and Scott Wenzel.

Approval of Agenda

Motion by Pokorney, seconded by Bunting, to accept the agenda as presented for May 16, 2012. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Executive Director and Staff Reports

1. **Legislative Update:** Lori Grivna (Amundson Strategies) presented the monthly legislative update. Grivna spoke regarding the policy issues which Amundson Strategies covers on education and other session issues and she stated that the topic of integration funding will be on the forefront coming up. Grivna stated that action is vital this coming session and the legislators need to figure out integration funding or the money will return to general funds at the end of the next fiscal year. If action is not done, MDE would have to work with the revenue and make funding changes as needed. Grivna noted that it also an election year therefore it is difficult to determine what will happen, however Amundson Strategies will continue to advocate for integration funding as a priority with the policy team and Governor's office. After fall elections are held, the three metro integration districts will meet with Amundson and Grivna to discuss strategies. Robertson thanked Grivna and Amundson for acting as good advocates for NWSISD, EMID, and WMEP.
2. **Financial Report:** Robertson presented the monthly financial report. Districts are encouraged districts to send invoices as soon as possible in order for them to be processed by June 30th.
3. **March 2012 Community Collaboration Meeting Update:** Notes taken at the March meeting were reviewed.
4. **Absent Narratives Update:** Robertson reported that work continues with the Minnesota Humanities Center. Onsite (hands on) workshops will be conducted in the member districts starting in late summer or early fall. Further information will be presented as it becomes available.
5. **NWSISD Programs Updates:** Robertson presented the monthly programs report.
6. **Summer Step-Up Update:** Robertson presented the rubric that will be used at this year's summit, scheduled for June 18-22, 2012 at St. Thomas University. The summit will focus on the four themes of Aspirations, Expectations, Opportunities, and Achievement. Participants will also spend one day at Camp Ihduhapi. Each district participating must provide one adult for every ten students attending.
7. **Magnet Schools Program Report:** Robertson presented the magnet schools program report which included the grant budget update; applications received to date; lottery database portal update; and proposal for evaluation review schedule.
8. **MDE Evaluation:** An evaluation tool is being developed that all districts will need to complete. Schedule has not been determined. This is for districts receiving integration funds. More information to follow.

Discussion Items

1. **Discussion of 2012-2013 Expenditure Budget:** Robertson presented the 2012-13 proposed expenditure budget for discussion and approval.
2. **Discussion of MDE VPSC Grant:** Robertson reported that NWS submitted an addendum to the VPSC grant to MDE. The project would be developed centered on family engagement resources will feature an online resource base and would be similar to Absent Narratives. NWS would perform the grant on a contracted basis to develop the model by the end of the school year. More information will be provided as it becomes available.
3. **Discussion of 2012-2013 Proposed Staff Salaries:** Per recommendation by the Executive Committee, discussion was held to approve a two percent (2%) salary adjustment for returning staff members for the 2012-13 school year.
4. **Discussion of 2012-2013 Insurance Benefits:** Robertson presented the insurance benefit package for 2012-13 for discussion and approval.
5. **Discussion of Executive Director Transition:** Robertson reported to the board that he will begin the transition of reducing his hours as Executive Director while mentoring and preparing Dorothy Bialke for the role. Robertson would phase out his hours by the end of 2012 and Bialke would assume the Executive Director position on January 1, 2013. Robertson would continue to help with projects as needed. The job description has been rewritten and has the approval of the Superintendents and the Executive Board. Discussion was also held to approve moving Robertson from a consultant contract to an employee contract effective immediately. Robertson will continue to be paid on an hourly basis by submitting time and effort sheets, however will not receive benefits.

Business Action Agenda Items

1. **Approval of 2012-2013 Expenditure Budget**
Motion by Pokorney, seconded by Bunting, to approve the 2012-2013 NWSISD Expenditure Budget of \$1,352,007.00 as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.
2. **Approval of 2012-2013 Staff Salary**
Motion by Bunting, seconded by Pokorney, to approve 2% salary adjustment as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.
3. **Approval of 2012-2013 Insurance Benefits**
Motion by Pokorney, seconded by Bunting, to approve the employee insurance benefits package as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.
4. **Approval of Robertson Contract from Consultant to Employment Agreement**
Motion by Pokorney, seconded by Bunting, to approve change in contract for Robertson to move from a consultant to an employee and be placed on the payroll system. It is agreed Robertson will provide monthly time and effort sheets and will be paid on an hourly basis. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Consent Agenda

Motion by Riddle, seconded by Pokorney, to approve the Consent Agenda of routine action items including: check register for March - April 2012; and minutes from the regular Joint Powers Board meeting held on March 21, 2012. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Written Information Presented

1. MDE Parent Conference - May 19, 2012

Adjournment

Motion by Pokorney, seconded by Riddle, to adjourn the meeting at 7:54 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Jane Bunting

Board Clerk