



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, January 17, 2018
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Friday, January 12, 2018

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Mariana Navarrete at 6:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was Vice President Michael Diaz, Secretary Jacqueline Butler, Commissioner Michael Barnes. Absent was President Adrian Santana, Treasurer Rick Avalos. Also absent was the District Attorney, Richard Contreras
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on December 18, 2018



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5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

 - b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Jaqueline Butler

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

Motion: APPROVED

Motioned by Mike Barnes

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

Motion: DELETED

Motioned by Jaqueline Butler

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

8. Discuss Communications Manager report/information.

Submitted By: Bill Adler, Communications Manager

No Motion Needed, Informational Purposes Only



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9. Postponed on December 18, 2017 by Jaqueline Butler. Discuss and take action on amending chapter seventeen (17) of the SOG.

Submitted By: Roger Esparza, District Office

Motion: POSTPONED

Motioned by Mike Diaz

Seconded by Jaqueline Butler

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

10. Discuss and take action on approving recovery data and allowing Net Tech to conduct an assessment of our current backup systems and equipment.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

11. Discuss and take action on the MOU with Horizon City.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Mike Butler

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

12. Discuss and take action on entering into an MOU with the state to participate in the TSICP.

Submitted By: Bill Adler, Communications Manager

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

13. Discuss and take action on approving the 2018 Polling Place agreement between the El Paso County and the El Paso County ESD # 2.

Submitted By: Ray Trevizo, San Elizario Fire Department

Motion: APPROVED

Motioned by Jaqueline Butler

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos



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14. Discuss and take action on the driver operator course the board mandated.
Submitted By: Roger Esparza, District Office
Motion: APPROVED to take the operating course every three years without pay. If course not taken, members will not be allowed to drive until requirements are met.
Motioned by Mike Barnes
Seconded by Mike Diaz
Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Avalos

15. Discuss and take action on approval of Socorro Fire Department approved special projects jaws of life.
Submitted By: Diego Sariñana, Socorro Fire Department
Motion: APPROVED for Daco for \$25,309.00.
Motioned by Mike Diaz
Seconded by Mike Barnes
Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Avalos

16. Discuss and take action on approval of Socorro Fire Department approved special projects Air-Packs.
Submitted By: Diego Sariñana, Socorro Fire Department
Motion: APPROVED for Daco for \$77,670.00.
Motioned by Mike Diaz
Seconded by Mike Barnes
Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Avalos

17. Discuss and approve the Socorro Fire Department to purchase 2 XZipit Luxe Sofas from Dream Seat.
Submitted By: Diego Sariñana, Socorro Fire Department
Motion: DELETE
Motioned by Jaqueline Butler
Seconded by Mike Barnes
Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Avalos



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18. Discuss and approve the purchase and operation of a drone with corporate funds.

Submitted By: Roland Glidden, Montana Vista Fire Department
No Motion Needed, Informational Purposes Only

19. Discuss and approve the Socorro Fire Department lodging for the 2018 FDIC Conference in Indianapolis, Indiana from April 24 – 28. Total cost of two thousand one hundred twelve dollars with eighty-eight cents (\$2,112.88).

Submitted By: Diego Sariñana, Socorro Fire Department

Motion: DELETE

Motioned by Jaqueline Butler

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is January 17, 2018 and the time: 7:14 P.M.

20. Discuss personnel matters.

Submitted By: Mariana Navarrete, District Administrator

The El Paso County ESD #2 Board has completed its closed meeting.

The date is **January 17, 2018** and the time is: **8:44 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.



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Regular Session

21. Discuss and take action on personnel matters.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED for the recommendation of Human Resources.

Motioned by Jaqueline Butler

Members Voting Aye: Diaz, Barnes, Butler

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Avalos

22. Discuss and approve the next meeting to take place on February 20, 2018 at 6:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

Adjournment.