

LIBERTY BAY COMMUNITY ASSOCIATION, INC.

APPLICATION FOR ARCHITECTURE/LANDSCAPE MODIFICATION

INSTRUCTIONS:

Please use this form to submit plans to the Liberty Bay Board of Directors for any project that will affect ANY EXTERIOR APPEARANCE OF YOUR PROPERTY. Please include detailed description of materials, location, dimension, survey, plot plans, building elevations, landscape drawings, building permits, pictures and or material samples, etc.

Allow up to thirty (30) days for processing and response from date of submission

WRITTEN APPROVALS ARE MANDATORY FOR ALL PROJECTS

Any questions, please contact management at email@signatureassociations.com

Owner(please print): _____ Date: _____

Unit Address: _____

Telephone #: _____ Email: _____

Project Description (Attach additional pages in necessary):

Contractor's Name: _____ License #: _____

Home Owner is responsible for obtaining the following:

- Any necessary permits by the City of West Palm Beach or Palm Beach County
- Contractor's Certificate of Liability Insurance (\$1,000,000.00 per occurrence required)
- Workman's Compensation Insurance Certificate

*Liberty Bay Homeowners Association **MUST** be names as an additional insured on the contractor's certificate of insurance*

OFFICIAL USE ONLY

ARCHITECTURAL APPLICATION FOR MODIFICATION HAS BEEN:

APPROVED

DENIED Reason: _____

APPROVED BY: _____ Title: _____ Date: _____