

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on November 19, 2015 at the Centennial BOCES Office, 2020 Clubhouse Drive, Greeley, Colorado.

1.1 Call to Order

Mr. Mike Dixon, Vice President, called the meeting to order at 6:36 p.m.

1.2 Self-Introductions

1.3 Roll Call

Board Members (or alternates) present:

Mr. Mike Dixon, Brush RE-2
Ms. Alphretta Erdmann, Briggsdale RE-10
Ms. Jane Johnson, Platte Valley RE-7
Mr. Mike Linton, Weldon Valley RE-20J
Ms. Nancy Sarchet, Weld RE-1
Ms. Lynnette St. Jean, Eaton RE-2
Mr. Chris Van Why, Ault/Highland RE-9

Board Members absent:

Mr. Brian Baker, Wiggins RE-50J
Ms. Paula Peairs, St Vrain RE-1J
Mr. Todd Schneider, Morgan RE-3
Mr. Scott Stump, Prairie RE-11
Mr. Jeff Wahlert, Pawnee RE-12
Vacant, Estes Park RE-3

Superintendents present:

Dr. Glenn McClain, Platte Valley RE-7
Mr. Don Rangel, Weld RE-1
Dr. Bill Wilson, Brush RE-2

BOCES Staff present:

Dr. Randy Zila, Executive Director
Mr. Terry Buswell, CFO / HR & Technology Director
Dr. Mary Ellen Good, Federal Programs Director
Mr. Mark Rangel, Innovative Education Director
Ms. Jocelyn Walters, Special Education Director
Ms. Shana Garcia, Executive Administrative Assistant

1.4 Approval of Agenda

Mike Linton moved to approve the agenda as amended to table 2.0 Re-Organization of Board of Directors until the January 21, 2016 regular meeting. Alphretta Erdmann seconded.

The motion passed by a unanimous roll call vote: [Mike Dixon, yes; Alphretta Erdmann, yes; Jane Johnson, yes; Mike Linton, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Chris Van Why, yes]

1.5 Approval of Minutes

Mike Linton moved to approve the minutes from the September 17, 2015 regular meeting. Lynnette St. Jean seconded.

The motion passed by a unanimous roll call vote: [Mike Dixon, yes; Alphretta Erdmann, yes; Jane Johnson, yes; Mike Linton, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Chris Van Why, yes]

1.6 Public Participation

None

1.7 Board Reports/Requests

Mike Dixon announced he is running for CASB Board of Directors and asked for member district support.

1.8 Old Business

None

2.0 RE-ORGANIZATION OF BOARD OF DIRECTORS

This agenda items was tabled until the January 21, 2016 regular meeting.

3.0 CONSENT AGENDA

3.1 Approval of Personnel Items as Presented

3.2 Approval of Supplemental Appropriations as Presented

Mike Linton moved to approve Consent Agenda item 3.1 as presented. Lynnette St. Jean seconded.

The motion passed by a unanimous roll call vote: [Mike Dixon, yes; Alphretta Erdmann, yes; Jane Johnson, yes; Mike Linton, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Chris Van Why, yes]

Mike Linton moved to approve Consent Agenda item 3.2 as presented. Alphretta Erdmann seconded.

The motion passed by a unanimous roll call vote: [Mike Dixon, yes; Alphretta Erdmann, yes; Jane Johnson, yes; Mike Linton, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Chris Van Why, yes]

4.0 PRESENTATIONS

Weld County Commissioner Julie Cozad shared information regarding the Bright Futures Grant Program.

5.0 REPORTS / DISCUSSION

5.1 FY 2014-15 Financial Statements and Single Audit Report – Mr. Terry Buswell and Mr. Tim Mayberry

Mr. Mayberry reported that the audit went very smoothly and that Mr. Buswell and his staff have excellent records and bookkeeping standards. There were no problems found and very few recommendations have been issued as a result of the audit. Board members received the Financial Statements with the Single Audit Report for the year ended June 30, 2015 as part of the November 19, 2015 Board packet.

5.2 Superintendents' Advisory Council Report – Dr. Glenn McClain

Monthly SAC meeting report:

- Received pertinent information updates from CDE staff
- Held Special Ed work session related to data and technology
- Heard presentation regarding Bright Futures Program in Weld County
- Heard financial reporting from Terry Buswell
- Began planning for future year programming

5.3 Board of Directors' Round Table Discussion

Each Board member reported on updates from their respective districts during the introductions portion of the agenda

5.4 Financial Reports - Mr. Terry Buswell, CFO

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Two page Financial Summary Report
- f. 12 page Detailed Expense Report

5.5 Directors' Reports

- Written updates from each Program Director were included in the Board packet
 - a. Dr. Randy Zila, Executive Director (verbal report):
 - Welcomed new CBOCES Board members
 - Congratulated Terry Buswell on a successful audit
 - Recognized Analisa Romano for contributions to CBOCES
 - Recognized Jocelyn Walters for contributions to Special Ed data and technology solutions
 - Reviewing options for CBOCES high school location and staffing
 - b. Mr. Terry Buswell, CFO/Director of HR and Technology
 - c. Dr. Mary Ellen Good, Director of Federal Programs
 - d. Mr. Mark Rangel, Director of Innovative Education Services
 - e. Ms. Jocelyn Walters, Director of Special Education

6.0 ACTION ITEMS

6.1 Approval of FY-2014-15 Financial Statements and Single Audit

Mike Linton moved to approve the FY 2014-15 Financial Statements and Single Audit as presented. Lynnette St. Jean seconded.

The motion passed by a unanimous roll call vote: [Mike Dixon, yes; Alphretta Erdmann, yes; Jane Johnson, yes; Mike Linton, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Chris Van Why, yes]

6.2 Approval of CBOCES 2014-15 Financial Accreditation Report

Board members received a written report of the 2014-15 Financial Accreditation Report as part of the November 19, 2015 Board packet.

Mike Linton moved to approve the CBOCES 2014-15 Financial Accreditation Report as presented. Lynnette St. Jean seconded.

The motion passed by a unanimous roll call vote: [Mike Dixon, yes; Alphretta Erdmann, yes; Jane Johnson, yes; Mike Linton, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Chris Van Why, yes]

7.0 UPDATES/ANNOUNCEMENTS

- Dr. Bill Wilson, Brush Superintendent, was introduced
- Discussion around proposed apartment complex near CBOCES building and impact on area traffic congestion – Dr. Zila will write letter to city to encourage mitigation of traffic issues prior to building permit approval
- Ron Weimer named National Farmer of Year
- Dale McCall elected president of Farmers' Union
- Benjamin Eaton Elementary School named Title I school of year for second year in row

8.0 ADJOURNMENT

Mike Linton moved to adjourn the meeting. Lynette St. Jean seconded. The meeting was adjourned at 7:52 pm.

Respectfully Submitted,



Shana Garcia – Centennial BOCES
Executive Administrative Assistant to the CEO, BOD, SAC